

## **STRATEGIC POLICY AND RESOURCES COMMITTEE**

Minute of meeting of the Strategic Policy and Resources Committee held in the Gannochy Suite, Dewar's Centre, Glover Street, Perth on Wednesday 11 February 2015 at 10.00am.

Present: Councillors I Miller, A Grant, B Band, P Barrett, I Campbell, D Cuthbert, D Doogan, Provost L Grant, Councillors J Kellas, A MacLellan, D Pover, M Roberts, A Stewart, B Vaughan, W Wilson and A Younger.

In Attendance: B Malone, Chief Executive; J Fyffe, Executive Director (Education and Children's Services); J Valentine, Executive Director (Environment); J Walker, Executive Director (Housing and Community Care); L Carson, J Clark, K Donaldson, A Heath, I Innes, C Irons, H Rheinallt, J Symon, G Taylor and S Walker (all Chief Executive's Service); K McNamara, (the Environment Service); N Copland (Housing and Community Care).

Councillor I Miller, Convener, Presiding.

### **81. WELCOME AND APOLOGIES**

The Convener welcomed all those present to the meeting and no apologies were noted.

### **82. DECLARATIONS OF INTEREST**

There were no Declarations of Interest in terms of the Councillors' Code of Conduct.

### **83. MINUTES OF PREVIOUS MEETINGS**

#### **(i) Strategic Policy and Resources Committee**

The minute of meeting of the Strategic Policy and Resources Committee of 3 December 2014 (Arts.778-786) was submitted, approved as a correct record and authorised for signature.

#### **(ii) Corporate Health, Safety and Wellbeing Consultative Committee**

The minute of meeting of the Corporate Health, Safety and Wellbeing Consultative Committee of 15 September 2014 was submitted and noted. (*Appendix I*)

#### **(iii) Appeal Sub-Committee**

The minute of meetings of the Appeal Sub-Committee of the Strategic Policy and Resources Committee of 24 July, 3 and 28 October, and 3 and 12 November 2014, and the minute of the meeting of 9 December 2014 were submitted and noted. (*Appendix II*)

PERTH AND KINROSS COUNCIL  
STRATEGIC POLICY AND RESOURCES COMMITTEE  
11 FEBRUARY 2015

**84. REVENUE BUDGET 2014/2015 – MONITORING REPORT NUMBER 3 (Art. 781/14)**

There was submitted a report by the Head of Finance (15/34) providing an update (1) on progress with the 2014/2015 General Fund Revenue Budget based upon the November 2014 ledger; and (2) on the projected financial position of the Housing Revenue Account.

**Resolved:**

- (i) The contents of Report 15/34 be noted.
- (ii) The adjustments to the 2014/15 Management Revenue Budget, detailed in Appendix 1 to and Section 2 of Report 15/34, be approved.
- (iii) The adjustments to the 2015/16 Provisional Revenue Budget, set out in Paragraphs 3.4 to 3.5 of Report 15/34, be approved.
- (iv) The service virements, summarised in Appendices 2 and 3 to Report 15/34, be approved.

**85. COMPOSITE CAPITAL BUDGET 2014/21 AND HOUSING INVESTMENT PROGRAMME 2014/19 – MONITORING REPORT NUMBER 3 (Art. 782/14)**

There was submitted a report by the Head of Finance (15/35) (1) providing a summary position to date for the Composite Capital Programme for 2014/15 to 2020/21 and the Housing Investment Programme 2014/15 to 2018/19; and (2) seeking approval for adjustments to the Programmes.

**Resolved:**

- (i) The contents of Report 15/35 be noted.
- (ii) The proposed budget adjustments to the seven year Composite Capital Budget 2014/15 to 2020/21 set out in Sections 2 and 3 of Report 15/35 and summarised in Appendices I and II, be approved.
- (iii) The proposed budget and monitoring adjustments to the five year Housing Investment Programme Budget 2014/15 to 2018/19, set out in Section 4 of Report 15/35 and summarised in Appendix III, be approved.
- (iv) The Renewal and Repair Fund budget 2014/15, as set out in Section 5 of and summarised in Appendix IV to Report 15/35, be approved.

**86. COUNTER-FRAUD AND CORRUPTION STRATEGY**

There was submitted a joint report by the Head of Legal Services and Head of Finance (15/66) providing an updated strategy for managing the threat to the Council from fraud, corruption and other illegal acts.

**Resolved:**

- (i) The contents of Report 15/66 be noted.
- (ii) The Counter-Fraud and Corruption Strategy, as attached at Appendix A to Report 15/66, be approved.
- (iii) The Anti-Bribery Policy, as attached at Appendix B to Report 15/66, be approved.
- (iv) The Anti-Money Laundering Policy, as attached at Appendix C to Report 15/66, be approved.

PERTH AND KINROSS COUNCIL  
STRATEGIC POLICY AND RESOURCES COMMITTEE  
11 FEBRUARY 2015

- (v) The Whistle-Blowing Policy, as attached at Appendix D to Report 15/66, be approved.
- (vi) Report 15/66 be referred to the Audit Committee for its interest.
- (vii) The Chief Internal Auditor be instructed to submit a further Report to the Audit Committee within six months setting out how the Strategy and related policies are being implemented.

**87. SITE OF FORMER SOCIAL CLUB, CHARLES STREET, PERTH – FUTURE USE**

There was submitted a report by the Executive Director (Environment) (15/67) seeking authority to fund an extension to the existing car park on Charles Street, Perth to include the site formerly occupied by Kinnoull Junior FC Social Club.

**Resolved:**

The use of £70,000 from the car park reserves, to create additional car park spaces at Charles Street, Perth, be approved.

**88. HARMONISATION OF TERMS AND CONDITIONS OF EMPLOYMENT**

There was submitted a report by the Corporate Human Resources Manager (15/68) (1) seeking to harmonise local arrangements for chief officials with those of single status employees following a revision of the National Scheme for Chief Officials in 2014, and (2) updating policy provisions for the Chief Executive in line with changes to the National Scheme for Chief Officials.

**Resolved:**

- (i) Local provisions for Chief Officials be harmonised in line with the National Scheme for Chief Officials as detailed in Report 15/68.
- (ii) Grievance, capability and discipline policies be updated for the post of Chief Executive in line with changes in the National Scheme.
- (iii) Consultation continue with the Craft Trade Unions with a view to achieving harmonisation on annual and other leave provisions across all employee groups.

~~~~~