

PERTH AND KINROSS COUNCIL
AUDIT COMMITTEE

Council Building
2 High Street
PERTH
PH1 5PH

11 June 2014

A Meeting of the **Audit Committee** will be held in the **Committee Room, Fourth Floor, Council Building, 2 High Street, Perth** on **Wednesday 18 June 2014** at **2.00pm**.

If you have any queries please contact Charlotte Irons/Joy Somerville on (01738) 475128.

BERNADETTE MALONE
Chief Executive

Those attending the meeting are requested to ensure that all mobile phones and other communication devices are switched off.

Members

Councillor B Vaughan (Convener)
Councillor A Stewart
Councillor H Anderson
Councillor D Cuthbert
Councillor J Giacobazzi
Councillor W Wilson
Councillor A Younger

PERTH AND KINROSS COUNCIL

AUDIT COMMITTEE – 18 JUNE 2014

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT

PLEASE NOTE THAT ALTHOUGH THE PRE-AGENDA MEETING IS NOT SUBJECT TO THE TERMS OF THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973 IT IS RECOMMENDED THAT THE CONTENTS OF REPORTS AND DISCUSSIONS AT THE MEETING CONSTITUTE INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THAT ACT, AND THEREFORE, YOU SHOULD NOT DISCLOSE TO OR DISCUSS WITH ANY MEMBER OF THE PRESS OR PUBLIC ANYTHING CONTAINED IN REPORTS OR DISCLOSED DURING DISCUSSIONS.

1. Welcome and Apologies/Substitutes
2. Declarations of Interest
3. Minute of Meeting of the Audit Committee of 2 April 2014 (copy herewith) **(Pages 1-6)**
4. Internal Audit Follow-Up – Report by Chief Internal Auditor (copy herewith 14/273) **(Pages 7-24)**
5. Internal Audit Update – Report by the Chief Internal Auditor (copy herewith 14/274) **(Pages 25-38)**
 - (i) Corporate
 - (a) 13/19 – Capital Programme (copy herewith 14/275) **(Pages 39-58)**
 - (ii) Housing and Community Care
 - (a) 13/14 – Scottish Welfare Fund (copy herewith 14/276) **(Pages 59-64)**
 - (b) 13/20 – Welfare Reform (copy herewith 14/277) **(Pages 65-68)**
 - (c) 14/06 – Petty Cash (copy herewith 14/278) **(Pages 69-76)**
 - (iii) The Environment Service
 - (a) 13-18 – Fleet Management (copy herewith 14/279) **(Pages 77-96)**

6. Internal Audit Year End Report – Report by the Chief Internal Auditor (copy herewith 14/280) (**Pages 97-108**)
7. Update on Implementation of Agreed Actions Arising from the Internal Audit Report on Business Continuity – Report by Chief Internal Auditor (copy herewith 14/281) (**Pages 109-112**)
8. External Audit Reports
 - (i) Audit Scotland Report – Audit Service Quality – Results of the 2012/13 Local Government Survey – Report by the Head of Finance (copy herewith 14/282) (**Pages 113-128**)
 - (ii) Arm's Length External Organisations – Are you Getting It Right?: A Follow-Up Report (copy herewith 14/283) (**Pages 129-144**)

IT IS RECOMMENDED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM IN ORDER TO AVOID DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973

- P1. Internal Audit Update
- (i) The Environment Service
 - (a) 13-10/13- 27 – Works Awarded after Value For Money Assessment (copy issued under separate cover)