



Securing the future... • *Improving services*
• *Enhancing quality of life* • *Making the best use of public resources*

Council Building
2 High Street
Perth
PH1 5PH

5 June 2013

A Meeting of the **Scrutiny Committee** will be held in the **Committee Room, Fourth Floor, Council Building, 2 High Street, Perth** on **Wednesday 12 June 2013** at **2.00pm**.

If you have any queries please contact Paula Frazer on (01738) 475144 or Gillian Taylor on (01738) 475135.

BERNADETTE MALONE
Chief Executive

Those attending the meeting are requested to ensure that all mobile phones and other communication devices are switched off.

Members:

Councillor A Stewart (Convener)
Councillor B Vaughan (Vice-Convener)
Councillor M Barnacle
Councillor D Cuthbert
Councillor D Doogan
Councillor A Munro
Councillor A Younger
Mr I Jackson

PERTH AND KINROSS COUNCIL

SCRUTINY COMMITTEE

12 JUNE 2013

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

1. Declarations of Interest
2. Minute of Meeting of Scrutiny Committee of 17 April 2013 for approval and signature (copy herewith) (**Pages 1-6**)
3. Joint Business Management and Improvement Plans and Annual Performance Reports

- (i) Education and Children's Services – Report by Executive Director (Education and Children's Services) (13/242)

Note:

- (1) This report was accepted by the Lifelong Learning Committee on 29 May 2013.
- (2) Members who have received this report already are asked to bring their copy with them. Otherwise the report is available at:-
<http://www.pkc.gov.uk/CHttpHandler.ashx?id=19813&p=0>

- (ii) Chief Executive's Service – Report by the Chief Executive (copy herewith 13/286) (**Pages 7-52**)

Note: This report will also be submitted to the meeting of the Strategic Policy and Resources Committee on 12 June 2012.

- (iii) The Environment Service – Report by Executive Director (Environment) (13/262)

Note:

- (1) This report has also been submitted to the meetings of the Community Safety Committee, the Environment Committee and the Enterprise and Infrastructure Committee on 5 June 2013.
- (2) Members who have received this report already are asked to bring their copy with them. Otherwise the report is available at:-
<http://www.pkc.gov.uk/CHttpHandler.ashx?id=19924&p=0>

- (iv) Housing and Community Care – Report by Executive Director (Housing and Community Care) (13/253)

Note:

- (1) This report was accepted by the Housing and Health Committee on 29 May 2013 and has also been submitted to the meeting of the Community Safety Committee on 5 June 2013.
 - (2) Members who have received this report already are asked to bring their copy with them. Otherwise the report is available at:-
<http://www.pkc.gov.uk/CHttpHandler.ashx?id=19827&p=0>
4. 2012-13 Annual Governance Statement – Report by Head of Legal Services (copy to follow)
 5. Freedom of Information (FOI) Performance Report 2012 – Report by Head of Legal Services (copy to follow)
 6. Registration of Births, Deaths, Marriages and Civil Partnerships – Inspection Reports by National Records of Scotland – Report by Head of Democratic Services (copy herewith 13/293) (**Pages 53-60**)
 7. Procurement Improvement Plan – Presentation by Mary Mitchell, Corporate Procurement Manager
 8. Scrutiny Committee Forward Planner 2013/14 – Report by Depute Director (Environment) (copy herewith 13/294) (**Pages 61-66**)

IT IS RECOMMENDED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973

- P1. Minute of meeting of Social Work Complaints Review Committee of 7 March 2013 for approval (copy issued under separate cover)