

**PERTH AND KINROSS COUNCIL****Lifelong Learning School Estate Sub-Committee****5 March 2015****School Estate Capital Programme Progress Update****Report by Executive Director (Education and Children's Services)****PURPOSE OF REPORT**

This report updates Committee on the progress and proposals for delivering the current school projects within the Education and Children's Services Capital Programme. It details key milestones which have been achieved since the last update to Committee on 20 November 2014.

**1. BACKGROUND/MAIN ISSUES**

- 1.1 The School Estate Strategy sets out the Council's aspirations for our schools, and in particular the high value we place on learning, through our vision for well designed, maintained and managed schools.
- 1.2 The strategy is delivered through the School Estate Management Plan (SEMP) which is primarily funded through the Council Capital Programme.
- 1.3 The Education and Children's Services (ECS) Capital Programme details the priorities for the School Estate over a rolling seven year period and is reviewed on an annual basis.

**2. PROPOSALS**

- 2.1 This report updates Committee on progress and proposals for delivering the current capital projects within Education and Children's Services School Estate Programme. The focus of the programme is on:
  - Primary School Upgrades
  - Secondary School Upgrades
  - Other ECS Capital Projects
  - Design Build Finance & Manage (DBFM) Projects

**3. UPDATES ON CURRENT PROGRAMME**

- 3.1 Detailed updates on current projects are provided in Appendix A. The following projects have reached significant milestones since the previous School Estate Sub-Committee on 20 November 2014.

## **Significant Milestones – Primary School Upgrade Programme**

### **3.2 Alyth Primary School**

Site investigations have been undertaken to inform the concept design received on 25 November 2014. The stage 1 report has been analysed and was formally accepted on 19 February 2015.

The concept design was shared with the User Reference Group on 11 December 2014 and was well received. An informal drop-in session was held on 26 January 2015 where the design was shared with Parents/Carers and the wider school community.

### **3.3 Errol Primary School**

The Statutory consultation for the specialist provision for Additional Support Needs was undertaken between 7 January 2015 and 27 February 2015. Final approval will be sought from the Lifelong Learning Committee once consultation has concluded.

### **3.4 Oakbank Primary School**

The Statutory consultation for the specialist provision for Additional Support Needs at Oakbank Primary School was also undertaken. Final approval will be sought from the Lifelong Learning Committee once consultation has concluded.

## **Significant Milestones – Other Education and Children’s Services (ECS) Capital Projects**

### **3.5 Early Learning and Childcare – 600 hours and Two Year Olds Accommodation**

Following a report to Lifelong Learning Committee on 29 May 2013 (Report No.13/244 refers) regarding the proposals within the Children and Young People (Scotland) Act 2014, a review of the suitability of nursery accommodation to deliver the Early Learning and Childcare requirements of the Act has been progressed.

These requirements include free early learning and childcare provision for two year olds where a parent or carer is in receipt of certain benefits, looked after 2 year olds and increasing the hours of provision for 3-4 year olds from 475 to 600 hours per annum.

Phase 1 works are complete with 11 schools being modified to accommodate the provision of two year olds.

Phase 2 works are currently being planned and premises have been identified to further extend provision for two year olds (with a focus in this Phase on using our HUB nurseries and extended provisions) which will minimise transitions and provide consistency of support for children and families. Feasibility studies are currently being considered at:

- Breadalbane Academy (Primary);
- Goodlyburn Primary;
- Kinross Primary;
- Letham Primary;
- Methven Primary;
- Newhill Primary;
- St. John's Academy (Primary).

Provision at Alyth Primary and Errol Primary will be incorporated into the new school/upgrade builds as they are being progressed. Work will require to be done at the new Crieff and Oakbank builds after the initial snagging work is complete to plan for accommodating two year old provision in each.

### **Significant Milestones – Design, Build, Finance and Manage (DBFM) Programme**

In a DBFM contract, the contractor (Sub HubCo/Tier 1) is responsible for designing, building, financing, and managing the project.

In terms of financing the project this is comparable to the old Public Private Partnership (PPP)/Private Finance Initiative (PFI) approach in that a percentage of the capital cost and the full lifecycle and hard facilities management costs are financed through a borrowing arrangement.

In respect of management, this relates to the delivery of the project and the ongoing maintenance in terms of hard Facilities Management (FM) services (plant, building fabric etc. but excluding soft FM services – catering, janitorial support and cleaning).

- 3.6 It is the intention that the DBFM projects (New Secondary School, Kinross Primary School and Tulloch Primary School) will be consolidated under a single programme.

The procurement process has commenced for Tier 2 Consultants of the design team, comprising Architects, Mechanical & Electrical and Civil & Structural.

### **3.7 New Secondary School**

The Statutory Consultation period ended on 19 November 2014 and the next stage of the process was for Education Scotland to review the educational aspects of the proposal and the responses to the consultation. The final report has now been received from Education Scotland. Education and

Children's Services is now preparing a final consultation report for Lifelong Learning Committee on 27 May 2015.

### **3.8 Kinross Primary School and Tulloch Primary School**

Enabling funding of £100,000 has been received from East Central Hub to assist with the development work associated with these projects.

### **3.9 Forward Planning – East Central Hub**

East Central Hub participants were offered the opportunity to access strategic support services, funded through the East Central Hub. The intention is that participants would use these resources to develop projects which would form part of any future capital programme, or to further develop projects which are part of the existing capital programme. Consequently, a bid was submitted to the East Central Hub for options appraisal, feasibility and development work to be undertaken to support school estate planning as follows:

- Options Appraisal & Feasibility Studies to support increased capacity;
- Costed development programmes to improve suitability and condition; and
- New requirements in terms of Early Years and Additional Support Needs.

The proposals above would facilitate more detailed and robust forward planning for the School Estate. It will also support Education and Children's Services in bidding for capital resources to improve the School Estate at a national and local level, and also in ensuring that best value is achieved from current and future funding.

HubCo has confirmed that £70,000 of resources has been allocated to Perth and Kinross Council as part of an initial allocation of funding. The remaining balance of £130,000 of resources is expected to be announced in the coming months, although this is subject to confirmation. It should be noted this is in addition to the funding for Kinross Primary School and Tulloch Primary School.

## **4. CONCLUSION AND RECOMMENDATIONS**

4.1 This report updates School Estate Sub-Committee on progress of the Education and Children's Services School Estate capital projects approved through the Capital Programme for 2014/15 to 2020/21.

4.2 This Committee is requested to note that significant milestones have been achieved since the previous Committee meeting in November 2014 including:

- Stage 1 acceptance of the Alyth Primary School project (3.2);
- The Statutory consultation for specialist provision for Additional Support Needs was undertaken between 7 January 2015 and 27 February 2015 for Errol Primary School (3.3) and Oakbank Primary School (3.4). Final approval will be sought from the Lifelong Learning Committee once consultation has concluded.

- Projects being planned as part of Phase 2 work to meet the Council's statutory obligation in relation to Early Learning and Childcare for eligible 2 year olds and all 3 and 4 year olds (3.5); and
- The Statutory consultation period for the New Secondary School ended on 19 November 2014 and the final report has been received from Education Scotland (3.7).

4.3 It is recommended that the Committee notes that:

- It is the intention that the DBFM projects will be consolidated under a single programme (3.6);
- Enabling funding of £100,000 has been received from East Central Hub for development work within the Kinross Primary and Tulloch Primary projects (3.8); and
- HubCo has confirmed that £70,000 of resources has been allocated as part of an initial allocation of funding for strategic support services to allow options appraisals and feasibility studies to be undertaken as part of forward planning of the school estate. The remaining balance of £130,000 of resources is expected to be announced in the coming months, although this is subject to confirmation (3.9).

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#### Approved

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

<b>Strategic Implications</b>	<b>Yes / None</b>
Community Plan / Single Outcome Agreement	Yes
Corporate Plan	Yes
<b>Resource Implications</b>	
Financial	Yes
Workforce	No
Asset Management (land, property, IST)	Yes
<b>Assessments</b>	
Equality Impact Assessment	Yes
Strategic Environmental Assessment	Yes
Sustainability (community, economic, environmental)	Yes
Legal and Governance	Yes
Risk	Yes
<b>Consultation</b>	
Internal	Yes
External	Yes
<b>Communication</b>	
Communications Plan	No

### 1. Strategic Implications

#### Community Plan / Single Outcome Agreement

- 1.1 The proposals relate to the delivery of the Perth and Kinross Community Plan/Single Outcome Agreement in terms of the following priorities:
- (i) Giving every child the best start in life;
  - (ii) Developing educated, responsible and informed citizens;
  - (iii) Promoting a prosperous, inclusive and sustainable economy;
  - (iv) Supporting people to lead independent, healthy and active lives; and
  - (v) Creating a safe and sustainable place for future generations.

This report relates to all of these objectives.

#### Corporate Plan

- 1.2 The Perth and Kinross Community Plan 2013-2023 and Perth and Kinross Council Corporate Plan 2013/2018 set out five strategic objectives:
- (i) Giving every child the best start in life;
  - (ii) Developing educated, responsible and informed citizens;
  - (iii) Promoting a prosperous, inclusive and sustainable economy;
  - (iv) Supporting people to lead independent, healthy and active lives; and
  - (v) Creating a safe and sustainable place for future generations.

This report relates to all of these Objectives.

- 1.3 The report also links to the Education & Children's Services Policy Framework in respect of the following key policy area:

- Maximising Resources

## **2. Resource Implications**

### Financial

- 2.1 The Council set a 7 year Capital Budget for 2013/14 to 2019/20 at its meeting on 14 February 2013 (report 13/54 refers). Revisions to the budget for these 7 years have been considered by the Strategic Policy and Resources Committee throughout the year. The meeting of the Council on 13 February 2014 approved the Composite Capital Budget 2020/21 (report 14/45 refers). Additional capital funding has been received from the Scottish Government in 2014 for the implementation of capital works associated with the Children and Young People (Scotland) Act 2014. These monies for Early Learning and Childcare currently total £3,724,600 (a further £829,000 is expected in 2015/16 which would give an overall total of £4,553,600) and £250,000 for Free School Meals.

- 2.1.1 Any additional revenue implications identified through either the existing capital programme, or future capital programmes, with the exception of the new secondary school, will required to be submitted as part of an expenditure pressure with a corresponding saving through the ECS revenue budget process. The new secondary school revenue implications will be considered by the full Council.

- 2.1.2 There are no direct financial implications arising from this report other than those reported within the body of the main report and related business cases.

### Workforce

- 2.2 There are no direct workforce implications arising from this report.

### Asset Management (land, property, IT)

- 2.3 There are no direct asset management implications arising from this report other than those reported within the body of the main report.

## **3. Assessments**

### Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.

- 3.1.1 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome and has been assessed as **not relevant** for the purposes of EqIA.

#### Strategic Environmental Assessment

- 3.2 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.2.1 However, no action is required as the Act does not apply to the matters presented in this report. This is because these matters relate to the School Estate Strategy which is being considered under the Act as part of The Council's Asset Management Plan.

#### Sustainability

- 3.3 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.

The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

#### Legal and Governance

- 3.4 The Head of Legal Services has been consulted in the preparation of this report. The consultation exercises in respect of the ASN Specialist Provision at Oakbank and Errol will be undertaken in accordance with the Schools (Consultation) (Scotland) Act 2010. Legal Services has been fully consulted in relation to these consultation exercises.

#### Risk

- 3.5 Individual risk profiles are in place for individual projects listed.

### **4. Consultation**

#### Internal

- 4.1 The Head of Democratic Services, Head of Finance, Head of Legal and Head of Property Services have been consulted in the preparation of this report.

## External

- 4.2 Participation and involvement of the community are critical to the ongoing and future success of school estate investment and an emphasis is placed on ensuring consultation, over and above that which might be required in terms of planning requirements and statutory consultation requirements.
- 4.2.1 A User Reference Group (URG), or equivalent, is set up for all major and large projects. The purpose of the URG is to assist with providing relevant local input to allow the Design Team to develop the outline concept design into an operational design. The formation of a URG is an invaluable source of information, and any project is reliant on this level of local detail.

## **2 BACKGROUND PAPERS**

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

## **3 APPENDICES**

Appendix A – Detailed Updates on Current Projects.



## Detailed Updates on Current Projects

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## **Milestones**

Milestones are key tasks within a project plan which mark completion of a significant or critical phase of work or a decision point.

In terms of the following projects the milestones have the following dates:

- The planned date is the original date planned for the project and does not change in the life of the project. These are generally aspirational dates based on a typical project.
- The actual date is the date the milestone is completed.
- The forecast date is the date which is currently projected for completion

## ALYTH PRIMARY SCHOOL

**Reporting Period: December 2014 to February 2015**

### Overview

Alyth Primary School is a largely life-expired property requiring major investment. The school has been identified as having the highest maintenance requirement of any primary school in Perth and Kinross. It is also under-utilised and inefficient in terms of layout and running costs.

The recommended option to upgrade the Victorian building and add a new-build element was approved at Lifelong Learning Committee on 29 January 2014 (Report 14/22 refers). It is anticipated the new school will be operational in school session 2016/17.

### Sources of Funding

This project will be fully funded by the ECS Composite Capital Programme. The funding for this project is £8,800,000. Additional funding will be provided from the Extend/Enhance Specialist Provision budget (for Additional Support Needs) and Early Years (for 2 year olds) when final costs are known.

### Progress Update

Site investigations have been undertaken to inform the concept design received on 25 November 2014. The stage 1 report has been analysed and was formally accepted on 19 February 2015. An informal drop-in session was held on 26 January 2015 where the design was shared with Parents/Carers and the wider school community.

The concept design was shared with the User Reference Group on 11 December 2014 and was well received.

### Key Milestones

<b>Milestone</b>	<b>Planned date</b>	<b>Actual Date</b>	<b>Forecast date</b>
<b>Options Appraisal</b>	<b>August 2013</b>	<b>August 2013</b>	
<b>Preferred Option Identified</b>	<b>October 2013</b>	<b>November 2013</b>	
<b>Committee Approval</b>	<b>November 2013</b>	<b>January 2014</b>	
<b>Submit NPR</b>	<b>December 2013</b>	<b>May 2014</b>	<b>April 2014</b>
<b>HubCo Accept NPR Stage 1 Commences</b>	<b>January 2014</b>	<b>September 2014</b>	<b>July 2014</b>
<b>Stage 1 Agreed</b>	<b>April 2014</b>	<b>February 2015</b>	<b>January 2015</b>
<b>Planning application submitted</b>	<b>December 2014</b>	<b>TBC</b>	<b>January 2015</b>
<b>Stage 2 Agreed</b>	<b>January 2015</b>	<b>TBC</b>	<b>June 2015</b>
<b>Financial Close</b>	<b>February 2015</b>	<b>TBC</b>	<b>July 2015</b>
<b>Site Start Date</b>	<b>March 2015</b>	<b>TBC</b>	<b>July 2015</b>

<b>Milestone</b>	<b>Planned date</b>	<b>Actual Date</b>	<b>Forecast date</b>
<b>New school operational</b>	<b>August 2016</b>	<b>TBC</b>	<b>August 2016</b>
<b>Completion of External works</b>	<b>October 2016</b>	<b>TBC</b>	<b>TBC</b>
<b>Final A/C Agreed</b>	<b>December 2016</b>	<b>TBC</b>	<b>TBC</b>

**Current Issues**

None.

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<sup>1</sup> Stage 1 is equivalent to RIBA Stage C/D, which is a costed outline design  
Stage 2 is equivalent to RIBA Stage E/F, which is a costed detailed design

## CRIEFF PRIMARY SCHOOL

**Reporting Period: December 2014 to February 2015**

### Overview

Following the outcome of a statutory consultation exercise, Lifelong Learning Committee approved that education provision at the existing Crieff Primary School is relocated to a new school on the site adjacent to Strathearn Community Campus from August 2015 (Report 12/486 refers).

The school will initially comprise of 15 classes with the infrastructure and capacity to increase to a triple stream in the future if required.

Along with Oakbank Primary School, this school is being procured and developed through a HubCo Design & Build Development Agreement (DBDA).

### Sources of Funding

This project is being fully funded by the ECS Composite Capital Programme. The total project budget is £11.806m including land purchase.

### Progress Update

Enabling works began on the site of the new primary school in Crieff on 24 March 2014. Financial Close was achieved on the project on 9 May 2014 and the main contractual works began thereafter.

### Key Milestones

Milestone	Planned date	Actual Date	Forecast date
Stage 1 <sup>2</sup> Agreed	August 2013	December 2013	
Stage 2 <sup>3</sup> Agreed	February 2014	May 2014	
Planning application granted	February 2014	February 2014	
Financial Close	February 2014	May 2014	
Site Start Date	April 2014	March 2014	
Construction complete	June 2015	TBC	June 2015
School operational	August 2015	TBC	August 2015
Final Account	August 2015		August 2015

### Current Issues

None.

<sup>2</sup> Stage 1 is equivalent to RIBA Stage C/D, which is a costed outline design

<sup>3</sup> Stage 2 is equivalent to RIBA Stage E/F, which is a costed detailed design

## DESIGN, BUILD, FINANCE AND MANAGE (DBFM) PROGRAMME

### 1. NEW SECONDARY SCHOOL

**Reporting Period: December 2014 to February 2015**

#### Overview

A review of the School Estate has taken place to determine the likely impact of anticipated population growth on the school estate in the medium to long term. One of the priorities for the Council has been agreed as a secondary school on the northern perimeter of Perth. The school will accommodate 1100 pupils.

HubCo Design, Build, Finance and Manage (DBFM) procurement for the secondary element is mandatory as part of the funding terms and conditions.

#### Sources of Funding

£15.333m of funding will be provided through a Scottish Futures Trust (SFT) grant and £8.667m will be provided through the ECS Composite Capital Programme.

#### Progress Update

Discussions have begun with the developers of Bertha Park on the location and size of the site. The proposed site is 10 hectares.

The proposal paper for the Statutory Consultation to consult on the location and catchment area for the new secondary school was approved by a Special Meeting of Lifelong Learning Committee on 25 June 2014. The consultation period commenced on 11 September 2014 and completed on 19 November 2014. The final report to Lifelong Learning Committee will be considered no earlier than May 2015.

The New Project Request (NPR) was submitted to HubCo in June 2014.

#### Key Milestones

Milestone	Planned date	Actual Date	Forecast date
Options to populate school	October 2013	May 2014	
Proposal for Statutory Consultation	August 2014	June 2014	
Submit NPR	October 2014	June 2014	
Stage 1 Agreed	February 2015	TBC	February 2015
Statutory Consultation Complete	May 2015		May 2015
Stage 2 Agreed	November 2015	TBC	September 2015
Site Start Date	January 2016	TBC	April 2016
Construction Complete	March 2018	TBC	March 2018

## **Current Issues**

- There is a heavy dependence on having infrastructure in place, in particular the A9/A85 junction to deliver access to the campus;
- Revenue funding for this project will be required in 2017/18.

## **DESIGN, BUILD, FINANCE AND MANAGE (DBFM) PROGRAMME**

### **2. KINROSS PRIMARY SCHOOL**

**Reporting Period: December 2014 to February 2015**

#### **Overview**

In the mid 1960's several schools were constructed using a pre-fabricated type of construction, Consortium of Local Authorities Special Programme (CLASP) variants. Although speed of erection and cost were attractive to Councils in the 1960's these buildings have deteriorated with age and have now reached a point where they are no longer viable to maintain and are unsustainable in terms of energy conservation.

£8.5m was agreed as part of the setting of the capital budget 2017/18 to 2019/20 (Report No. 13/54 refers) to improve either Tulloch or Kinross. Scottish Government funding will allow the replacement of both.

On 29 October 2014, Lifelong Learning Committee (Report No 14/467 refers) approved the replacement of both Kinross Primary School and Tulloch Primary School.

#### **Sources of Funding**

£8.5m was agreed as part of the setting of the capital budget 2017/18 to 2019/20 (Report No. 13/54 refers) to improve a further CLASP school. This will be split between the Kinross Primary and Tulloch Primary projects along with a further £1.1m from the Early Years budget. The SFT will provide 2/3rds of like for like funding towards the project, however this has not been quantified as yet.

#### **Progress Update**

At the Strategic Investment Group meeting of 11 November 2014 approval was given for the consolidation of DBFM Projects under a single contract.

#### **Key Milestones**

Milestones will be populated in due course.

#### **Current Issues**

None.

## **DESIGN, BUILD, FINANCE AND MANAGE (DBFM) PROGRAMME**

### **3. TULLOCH PRIMARY SCHOOL**

**Reporting Period: December 2014 to February 2015**

#### **Overview**

In the mid 1960's several schools were constructed using a pre-fabricated type of construction, Consortium of Local Authorities Special Programme (CLASP) variants. Although speed of erection and cost were attractive to Councils in the 1960's these buildings have deteriorated with age and have now reached a point where they are no longer viable to maintain and are unsustainable in terms of energy conservation.

£8.5m was agreed as part of the setting of the capital budget 2017/18 to 2019/20 (Report No. 13/54 refers) to improve either Tulloch or Kinross. Scottish Government funding will allow the replacement of both.

On 29 October 2014, Lifelong Learning Committee (Report No. 14/467 refers) approved the replacement of both Kinross Primary School and Tulloch Primary School.

#### **Sources of Funding**

£8.5m was agreed as part of the setting of the capital budget 2017/18 to 2019/20 (Report No. 13/54 refers) to improve a further CLASP school. This will be split between the Kinross Primary and Tulloch Primary projects along with a further £1.1m from the Early Years budget. The SFT will provide 2/3rds of like for like funding towards the project however this has not been quantified as yet.

#### **Progress Update**

At the Strategic Investment Group meeting of 11 November 2014 approval was given for the consolidation of DBFM Projects under a single contract.

#### **Key Milestones**

Milestones will be populated in due course.

#### **Current Issues**

None.

## **EARLY LEARNING AND CHILDCARE – 600 HOURS AND TWO YEAR OLDS ACCOMMODATION**

**Reporting Period: December 2014 to February 2015**

### **Overview**

A review of the suitability of nursery accommodation to deliver the Early Learning and Childcare requirements of the Children and Young People (Scotland) Act 2014 has been progressed. These requirements include free early learning and childcare provision for two year olds where a parent or carer is in receipt of certain benefits, looked after two year olds and increasing the hours of provision for 3-4 year olds to 600 hours per annum. These services were in place from August 2014.

In Perth and Kinross there are expected to be 175 eligible 2 year olds, with uptake estimated<sup>4</sup> incrementally at 125 children.

Phase 1 works are complete with 11 schools being modified to accommodate the provision of two year olds. These are: Balhousie Primary, Community School of Auchterarder, Coupar Angus Primary, Inchtute Primary, Inch View Primary, Milnathort Primary, North Muirton Primary, Rattray Primary, St. Dominic's Primary, Stanley Primary and Pitlochry High School (Primary).

Phase 2 works are currently being planned and premises have been identified to further extend provision for two year olds which will minimise transitions and provide consistency of support for children and families. Feasibility studies are currently being considered at:

- Breadalbane Academy (Primary);
- Goodlyburn Primary;
- Kinross Primary;
- Letham Primary;
- Methven Primary;
- Newhill Primary;
- St. John's Academy (Primary).

Provision at Alyth Primary and Errol Primary will be incorporated into the new school/upgrade builds as they are being progressed. Work will require to be done at the new Crieff and Oakbank builds after the initial snagging work is complete to plan for accommodating two year old provision in each.

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<sup>4</sup> 70% of the total based on Scottish Government projections

## Sources of Funding

Capital funding is anticipated from the Scottish Government as follows for expanding Early Years provision.

	<b>13/14</b>	<b>14/15</b>	<b>15/16</b>	<b>Total</b>
Expansion to 600 hours	£892,000 <sup>5</sup>	£829,000	£829,000 <sup>6</sup>	
Provision for 2 year olds in receipt of certain benefits & where family is in receipt of benefits making them eligible for free school meals		£1,026,845	£976,755	
<b>TOTAL</b>	<b>£892,000</b>	<b>£1,855,845</b>	<b>£1,805,755</b>	<b>£4,553,600</b>

## Progress Update

Phase 1 works are complete with 11 schools being modified to accommodate the provision of two year olds. Phase 2 works are currently being planned and premises have been identified to further extend provision for two year olds which will minimise transitions and provide consistency of support for children and families. Feasibility studies are currently being considered at these premises.

## Key Milestones

<b>Milestone</b>	<b>Planned date</b>	<b>Actual Date</b>	<b>Forecast date</b>
<b>Phase 1 works complete</b>	<b>November 2014</b>	<b>November 2014</b>	
<b>Programme of works developed – Phase 2</b>	<b>February 2015</b>	<b>February 2015</b>	
<b>Permanent Provision In Place – Phase 2</b>	<b>August 2015</b>	<b>August 2015</b>	

## Current Issues

None.

<sup>5</sup> Carried forward to 14/15

<sup>6</sup> Expected but not received

## ERROL PRIMARY SCHOOL

**Reporting Period: December 2014 to February 2015**

### Overview

Following a recent feasibility study, design development work is currently being undertaken to address capacity issues. Land was previously procured adjacent to the school in March 2011 in order to facilitate expansion. Demolition and decontamination works were concluded on the additional land in 2012.

The scope of the works will provide 3 additional classrooms and ASN specialist provision together with associated ancillary space. The project will also include scope for a further 2 classrooms to be added to the building in the future should the need arise. The 2 additional classrooms are not likely to be required in the short to medium term, ie in the next 10 years.

It is intended that the new ASN specialist provision will occupy the current nursery space with a new larger space created for the nursery.

### Sources of Funding

This project will be primarily funded by the ECS Composite Capital Programme, with a virement from the Modernising Primaries Programme and from the Enhance/Extend Specialist Education Provision in Perth and Kinross budget. Developer Contributions will also be applied to this project. The current projected cost of the project is £3.317m.

### Progress Update

The Statutory consultation for the specialist provision for Additional Support Needs was undertaken between 7 January 2015 and 27 February 2015. Final approval will be sought from the Lifelong Learning Committee once the statutory process has concluded.

As the design work is progressing, the programme has been revised and is currently projecting completion in August 2016.

### Key Milestones

Milestone	Planned date	Actual Date	Forecast date
Concept design	March 2014	March 2014	
Consultation	June 2014	June 2014	
Stage D design	September 2014	September 2014	
Committee approval ASN consultation process	August 2015		August 2015
Gross Maximum Cost Agreed	September 2015		September 2015
Site Start Date	October 2015		October 2015
Construction Complete	July 2016		July 2016
School Operational Date	August 2016		August 2016

## EXTENSION TO THE ENTITLEMENT OF FREE SCHOOL MEALS

**Reporting Period: December 2014 to February 2015**

### Overview

On 7 January 2014, the Scottish Government announced all P1-P3 pupils will be eligible to receive free school meals (FSM) from January 2015.

Following this announcement, COSLA have been representing Local Authority interests with the Scottish Government with regards to the funding available, and whether this is sufficient to address the practical issues that have been identified.

Education and Children's Services, in partnership with Tayside Contracts, has identified some 1800 additional meals will be required daily over and above the current provision of approximately 8500 meals daily (all schools). This will take annual school meals provision for Perth & Kinross to approximately 2 million. There is capital investment required to enable 10 school kitchens to have the increased production capacity required to support the anticipated increased demand for meals across Perth & Kinross.

### Sources of Funding

On 17 July 2014, The Scottish Government announced revenue funding of £16.5m (£486k for Perth & Kinross) in 2014-15 and £54m (£1.591m for Perth & Kinross) in 2015-16.

This funding will cover additional supervisory costs and preparation costs.

### Progress Update

Progress has gone according to plan and the extended service is being delivered as expected.

### Key Milestones

Milestone	Planned date	Actual Date	Forecast date
Meals impact projections	Jan 2014	Jan 2014	
Identify production requirements	Feb 2014	Feb 2014	
Project budgets (capital/revenue)	Feb 2014	Feb 2014	
Site assessments (services)	Apr 2014	Apr 2014	
Instruct services works and installations	June 2014	June 2014	
Finalise revenue budget projections	Sep 2014	Sep 2014	
School engagement	Sep 2014	Sep 2014	
Individual school planning as required	Aug/Dec 2014	Dec 2014	
Project launch	Jan 2015	Jan 2015	

### Current Issues

The level of capital funding from the Scottish Government to support the kitchen production capacity changes has been provided as requested at £250,000.

## INCHTURE PRIMARY SCHOOL

**Reporting Period: December 2014 to February 2015**

### Overview

Expansion of Inchtire Primary School is required to accommodate the predicted numbers of pupils from known house building. The scope of the project includes 2 additional classrooms, a General Purpose (GP) room, extending the school learning resource library and a hall to deliver the primary school PE curriculum.

### Sources of Funding

This project is funded by the ECS Composite Capital Programme and Developer Contributions. The overall budget for this project is £2,998,000, this includes Developer Contributions.

### Progress Update

The classroom element of the work was completed in August 2014 in time for the start of the new school term as planned. The works to the sports hall were completed in November 2014.

A meeting was held with the Community in December 2014 with regard to outdoor sports facilities. Discussions are ongoing in this regard to ensure the project is affordable.

### Key Milestones

<b>Milestone</b>	<b>Planned date</b>	<b>Actual Date</b>	<b>Forecast date</b>
<b>Planning Application Granted</b>	<b>August 2013</b>	<b>August 2013</b>	
<b>Site Start Date</b>	<b>October 2013</b>	<b>October 2013</b>	
<b>Classrooms Complete and school operational</b>	<b>August 2014</b>	<b>August 2014</b>	
<b>Sports Hall complete</b>	<b>October 2014</b>	<b>November 2014</b>	
<b>Completion of External Works - Multi Use Games Area (MUGA)</b>	<b>April 2015</b>	<b>TBC</b>	<b>August 2015</b>
<b>Final account agreed</b>	<b>June 2015</b>	<b>TBC</b>	<b>January 2015</b>

### Current Issues

None.

## OAKBANK PRIMARY SCHOOL

**Reporting Period: December 2014 to February 2015**

### Overview

A new combined school and nursery is being built on the playing field adjacent to the existing school. The existing school and nursery will be demolished following the completion of the new building to create new external space. The finished accommodation will include a specialist provision for Additional Support Needs (ASN).

### Sources of Funding

The total budget for the project is £9,587,594.

### Progress Update

Enabling works began on the site of the new primary school at Oakbank on 7 April 2014. A sod cutting exercise involving the children took place on 25 May 2014. Financial Close was achieved on the project on 29 May 2014 and the main contractual works began thereafter.

The Statutory consultation for the specialist provision for Additional Support Needs was undertaken between 7 January 2015 and 27 February 2015. Final approval will be sought from the Lifelong Learning Committee once the statutory process has concluded.

Work is progressing well and completion is still anticipated by June 2015.

### Key Milestones

Milestone	Planned date	Actual Date	Forecast date
Stage 1 <sup>7</sup> Agreed	August 2013	Dec 2013	
Stage 2 <sup>8</sup> Agreed	March 2014	TBC	May 2014
Planning application granted	February 2014	February 2014	
Financial Close	March 2014	May 2014	
Site Start Date	April 2014	TBC	April 2014
Construction complete	June 2015	TBC	June 2015
Committee approval ASN consultation process	August 2015		August 2015
School operational	June 2015	TBC	June 2015
Demolition and External Works	December 2015	TBC	December 2015

### Current Issues

None.

<sup>7</sup> Stage 1 is equivalent to RIBA Stage C/D, which is a costed outline design

<sup>8</sup> Stage 2 is equivalent to RIBA Stage E/F, which is a costed detailed design

## PERTH ACADEMY – SPORTS HALL

**Reporting Period: December 2014 to February 2015**

### Overview

Perth Academy was allocated £2m in the 2012/13 budget setting process for improving sports facilities. The first priority is an All Weather Pitch (AWP) and the second priority is the provision of a sports hall. £980k is remaining and the Sports Hall will cost in excess of this amount. It is anticipated that the balance will come from the Modernising Secondaries Programme, subject to Strategic Policy & Resources Committee approval.

### Sources of Funding

The funding is from the ECS Composite Capital Programme.

### Progress Update

The feasibility study to ascertain the best way of providing extended indoor sports accommodation at Perth Academy has been completed.

### Key Milestones

Milestone	Planned date	Actual Date	Forecast date
Feasibility study completed	August 2013	January 2014	
Review of feasibility study	April 2014		To be confirmed

### Current Issues

An overall review of the priorities within Perth Academy is currently being undertaken alongside a wider review of the Secondary School programme.

## PERTH GRAMMAR SCHOOL - INFRASTRUCTURE AND PRACTICAL UPGRADES

**Reporting Period: December 2014 to February 2015**

### Overview

Perth Grammar School was selected for major infrastructure improvement as well as upgrade of its practical classrooms (6 CDT, 3 Science and 2 Home Economics) over the next three financial years. This project will be delivered through the new framework with Morrison Construction.

It is proposed to link the major infrastructure upgrade work with the practical classroom upgrades in an effort to minimise the potentially disruptive effect on the delivery of the pupils' education. The infrastructure works include electrical and data rewiring and upgrading, alarm and emergency systems renewal, heating systems renewal, energy conservation and other infrastructure and systems efficiency improvements.

### Sources of Funding

This project is being funded by ECS Composite Capital Programme to a value of £3,500,000.

### Progress Update

The Gross Maximum Cost (GMC) offer was received on 20 June and has been accepted. Works started on 27 June to refurbish the Craft, Design and Technology (CDT) classrooms and upgrade significant infrastructure within the school including major heating and electrical works.

The upgrade works associated with the zones identified as part of GMC1 was completed in October 2014.

Costs associated with the zones identified as part of GMC2 were submitted by the end of October 2014 and work is progressing to develop this phase of works. GMC2 works comprises upgrade of a Home Economics practical teaching area and continued infrastructure upgrade.

### Key Milestones

Milestone	Planned date	Actual Date	Forecast date
Site Start Date	June 2014	June 2014	
Refurbishment of Technical teaching Areas complete (GMC1)	September 2014	October 2014	September 2014
Completion of infrastructure works and HE (GMC2)	December 2014	TBC	June 2015

### Current Issues

The Head of Property Services is reviewing the infrastructure project with a view to prioritising works however future works will be required. These works are outwith the scope of the existing project and would form a further phase of the project, subject to funding being identified.

## PERTH HIGH SCHOOL – SPORTS HALL

**Reporting Period:** December 2014 to February 2015

### Overview

The provision of the sports hall will improve the sporting facilities at Perth High School, resulting in improved educational and extra-curricular sporting facilities.

The Council has submitted a bid to **sportscotland** for part funding of the project which has been successful.

### Sources of Funding

This project will be funded by the ECS Composite Capital Programme and **sportscotland**. The grant from **sportscotland** is £500,000, the funding from the ECS capital programme is £3.45m, giving an available budget of £3.95m.

### Progress Update

Property has appointed external consultants to take forward the project, although it will still continue to be managed by Perth and Kinross Council architects.

On 7 October 2014, the Gross Maximum Cost (GMC) for works to form the new sports hall at Perth High School was formally accepted. The GMC is within the budget allocated. Work commenced on site in late October 2014 and completion is expected in December 2015.

### Key Milestones

Milestone	Planned date	Actual Date	Forecast date
Planning Application Granted	February 2013	February 2013	
Planning Modification Change Re-submission	October 2013	December 2013	
Agreed Maximum Price	December 2013	February 2014	
Site Start Date	January 2014	October 2014	
Construction Complete	August 2014	TBC	December 2015
Operational Date	September 2014	TBC	January 2016

### Current Issues

None.