



PERTH & KINROSS INTEGRATION JOINT BOARD
AUDIT AND PERFORMANCE COMMITTEE
WORK PLAN 2022/23

This work plan outlines the major items the Audit and Performance Committee has to consider as part of its schedule of work for the year. This should allow the Committee to fulfil its terms of reference. It will continue to be kept under review throughout the year.

Item	Standing Item	Non Standing Item	Responsibility	June 27 th 2022	August 8 th 2022	September 26 th 2022	November 28 th 2022	March 13 th 2023
Governance & Assurance								
Strategic Risk Management Update	✓		Chief Officer	✓		✓	✓	✓
Partnership Improvement Plan / Audit Recommendations Update	✓		Chief Officer	✓		✓	✓	✓
Internal Audit Annual Report and Assurance Statement		✓	Chief Internal Auditor	✓				
Appointment of Internal Auditors 2023/24		✓	HOFCs					✓
Internal Audit Reports 2021/22:								
• Leadership Capacity PKIJB 21-01		✓	Chief Internal Auditor	✓				
• Primary Care Improvement PKIJB 21-02		✓	Chief Internal Auditor	✓				
Internal Audit Reports 2022/23 (tbc)		✓	Chief Internal Auditor					
Internal Audit Plan 2022/23		✓	Chief Internal Auditor			✓		
Internal Audit Plan Progress Report	✓		Chief Internal Auditor	✓		✓	✓	✓
External Audit Strategy		✓	External Auditor					✓
External Audit – Proposed Audit Fee 2022/23		✓	HOFCs					✓
External Audit Annual Report 2021/22		✓	External Auditor			✓		
Performance								
Locality Update:								
• South Locality		✓	Heads of Service				✓	
• Perth City Locality		✓	Heads of Service			✓		
• North Locality		✓	Heads of Service	✓				
Financial Position	✓		HOFCs	✓		✓	✓	✓
HSCP Key Strategic Performance Indicator Quarterly Report	✓		Chief Officer	✓		✓	✓	✓
Annual Performance Report		✓	Chief Officer		✓			

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Annual Accounts								
Annual Governance Statement		✓	HOFCS	✓				
Unaudited Annual Accounts 2021/22		✓	HOFCS	✓				
Audited Annual Accounts 2021/22		✓	HOFCS			✓		
Letter of Representation to External Audit		✓	HOFCS			✓		
Assurances Received from Partners		✓	HOFCS			✓		
Clinical and Care Governance								
NHS Tayside Care Governance Committee Annual Report			For noting			✓		
Clinical Care Governance Risk Escalation Report	✓		Chief Officer	✓		✓	✓	✓
Chief Social Work Officer Annual Report		✓	CSWO					✓
For Information								
Audit & Performance Committee Record of Attendance	✓		For information	✓	✓	✓	✓	✓
Audit & Performance Committee Work Plan	✓		For information	✓	✓	✓	✓	✓