

## APPENDIX 1A

Part 1 outlines the Action Plan to support the delivery of Perth and Kinross Council's Waste Management Plan 2010 – 2025. The last two columns indicate respectively whether the action has been achieved (Yes or No) together with an update on progress. Part 2 comprises new actions which are a continuation of the original actions in Part 1 and which are in line with the Waste (Scotland) Regulations 2012 and other recent national strategy developments. The Action Plan is a list of key activities which excludes recurring work activities.

In the table below:

- **Short term** means within 1 year
- **Medium term** means within 3 years
- **Long term** means more than 3 years
- **Ongoing** means existing action set to continue

Priority was scored taking into account landfill diversion, resource implications and statutory requirements.

If an action was completed and reported last year and there is no further update, it has been removed from the table and reference should be made to earlier progress reports for more information.

No.	Action	Timescale	Priority	Achieved Y / N	Progress
<b>General</b>					
2	As part of the development of the Local Development Plan the Council will devise supplementary planning guidance with regard to managing waste in housing and commercial developments	Short Term	Low	Y	<ul style="list-style-type: none"> <li>Completed</li> </ul>
<b>Waste Composition and Arisings</b>					
5	Perth and Kinross Council to carry out annual waste composition analysis of household waste arisings.	Ongoing	Low	Y	<p>The Waste Analysis programme in 2017/18 included:</p> <ul style="list-style-type: none"> <li>Household residual waste analysis carried out in May 2018, from areas of the New Household Waste &amp; Recycling Service (Tulloch, Crieff &amp; Aucterarder).</li> <li>The percentage of material in the residual waste that could be recycled or composted through the kerbside collection was 37.95% which is the lowest</li> </ul>

No.	Action	Timescale	Priority	Achieved Y / N	Progress
					<p>since 2013.</p> <ul style="list-style-type: none"> <li>Food waste arisings have significantly decreased by 5%.</li> <li>Early indications are that the introduction of the Charge for the Garden Waste Service has not had a negative impact on the amount of garden waste content in the residual waste (analysis shows a similar amount presented to previous year).</li> </ul>
<b>Waste Prevention and Resource Efficiency</b>					
10	Perth and Kinross Council to undertake internal waste management review to identify opportunities for further improving the way waste is managed within the Council.	Short term	Medium	Y	<ul style="list-style-type: none"> <li>Completed</li> </ul>
12	Develop further projects in partnership with the Perth and Kinross Network of Charity Shops and Reuse Projects.	Ongoing	Medium	Y	<ul style="list-style-type: none"> <li>In 2017 a survey was undertaken with the Network to obtain their views on how best Waste Services can promote and support their activities.</li> <li>In August 2018 Waste Services began a full review of our support offering, with a view to modernising promotion and communication of the Network's activities.</li> <li>Proposals will be put forward to create a video of the reuse and charity shop shopping experience, with a view to shifting perceptions and showcase the transformed nature of these business activities.</li> <li>Waste Services continues to chair the Network on a quarterly basis, which is attended largely by a core of independent reuse organisations and charity shop retailers.</li> </ul>
<b>Recycling and Composting</b>					

No.	Action	Timescale	Priority	Achieved Y / N	Progress
14	Continue to explore the opportunities for expanding the range of materials collected for recycling by the kerbside recycling scheme.	Ongoing	Medium	Y	<ul style="list-style-type: none"> <li>Completed</li> </ul>
20	Investigate the use of clear plastic sacks for the collection of dry mixed recycle, in particular from city centre locations.	Medium term	High	Y	<ul style="list-style-type: none"> <li>Completed</li> </ul>
24	Identify opportunities to increase the range of materials collected at Recycling Centres, taking into account changes in household waste composition.	Ongoing	Medium	Y	<ul style="list-style-type: none"> <li>Materials, such as carpets, mattresses, hard rigid plastics will be considered where processing capacity, contractor availability, costs and space at the Recycling Centres permit.</li> <li>As part of the Scottish Government's Circular Economy Strategy, work will shortly commence on extended producer responsibility for material streams such as disposable nappies, tyres and mattresses, which are challenging for Local Authorities to find markets for.</li> <li>Waste Services will continue to keep a watching brief on these developments.</li> </ul>
26	Set a target of reusing, recycling/composting 80% of source segregated Recycling Centre waste by 2013.	Medium term	Low	Partial	<ul style="list-style-type: none"> <li>The Recycling rate at Recycling Centres for 2017/18 was 68.9%. This is an increase in 4.9% on the previous year. In order to work towards increasing the recycling rate we are undertaking the following proposals: <ul style="list-style-type: none"> <li>Identifying further opportunities to increase the range of materials collected (Action 24)</li> <li>Review of the Recycling Centre Permit (Action 80)</li> <li>Developing a Communications Campaign to raise awareness of the range of materials that can be collected for recycling</li> </ul> </li> </ul>

No.	Action	Timescale	Priority	Achieved Y / N	Progress
					and reuse at Recycling Centres.
27	Increase number of Recycling Points in the Perth and Kinross area to 100 by 2013 and 120 by 2020.	Long term	Medium	Y	<ul style="list-style-type: none"> <li>There are currently 159 Recycling Points in Perth and Kinross. Therefore, the 2020 target has been achieved early and exceeded.</li> </ul>
30	The Council will secure long term contracts or agreements for processing/treatment and sale of recyclates and organic wastes collected by the Council.	Ongoing	High	Y	<ul style="list-style-type: none"> <li>The Waste Procurement Programme is on-going and there are currently 20 contracts in place for a range of 30 commodities and services.</li> <li>Procurement strategies/processes were developed from 1 Jan 2017 to present and contracts awarded for the following commodities – plasterboard, tyres, paper &amp; card, cardboard &amp; compactors (extended), mixed cans, glass streams, scrap metal, WEEE, textiles, cooking oil, Friarton Weighbridge, general waste analysis, bin cleaning &amp; recycling service, garden waste permits &amp; managed service and mobile toilets.</li> <li>Waste Services has been working in collaboration with Scottish Procurement to deliver on the Scottish Materials Brokerage Service for Glass Recycling Streams. This contract was awarded to Viridor at Newhouse and commenced April 2018.</li> <li>Commodities and services which will be a core part of the work focus for the procurement programme going forward will be: street sweepings, inert, automotive batteries, engine oil, confidential shredding, mobile toilets, bin cleaning service, and cardboard &amp; compactors.</li> <li>As part of the Suez community benefits offering for 2017/18, high quality</li> </ul>

No.	Action	Timescale	Priority	Achieved Y / N	Progress
					instructive videos have been developed for the public on the blue bin (dry mixed recycling) journey.
<b>Residual Waste Management</b>					
31	Target promotion and enforcement of Council policies on presentation of waste and recycling bins in areas identified as requiring action.	Ongoing	Low	Partial	<ul style="list-style-type: none"> <li>To enforce the Waste &amp; Recycling Bin Policy spot checks have been carried out to help support and encourage householders with extra capacity to maximise recycling.</li> <li>Proactive community engagement work with targeted promotion of the recycling service has been undertaken in selected areas of Perth to support and encourage household participation in the kerbside service. This strategy and associated communication materials can be developed and the domestic waste behaviour change campaign can be replicated in other areas across Perth &amp; Kinross.</li> <li>Partnership working between community waste advisers and street sweeping operatives to identify and record mis-presented or fly-tipped waste, with those found responsible contacted to advise of the correct disposal procedure and warned that non-compliance can result in fixed penalty notices.</li> <li>The commercial team will carry out enforcement checks to ensure correct presentation and compliance with Regulations.</li> </ul>
38	Carry out an evaluation of possible procurement routes in order to identify the most appropriate procurement route for the award of a contract for Perth	Short term	Medium	Y	<ul style="list-style-type: none"> <li>Completed</li> </ul>

No.	Action	Timescale	Priority	Achieved Y / N	Progress
	and Kinross Council residual waste treatment.				
<b>Waste Awareness</b>					
46	Perth and Kinross Council to continue work with Zero Waste Scotland to assist in the communication of national campaigns and initiatives at a local level.	Ongoing	Low	Y	<ul style="list-style-type: none"> <li>Waste Services is working with Zero Waste Scotland to deliver the second year of the Zero Waste Town Funded Zero Waste Perth campaign for Perth City Centre and Perth City North.</li> <li>Waste Services works closely with Zero Waste Scotland to adopt the Recycle for Scotland and Reuse Guidelines into public campaigning work.</li> <li>Waste Services has continued to promote national campaigns supported by Zero Waste Scotland and Waste Resources Action Programme (WRAP) across the year ahead; including Recycle Week, Pass it on Day, European Week of Waste Reduction and the ongoing Love Food, Hate Waste campaign.</li> </ul>
<b>Non-municipal Waste</b>					
54	Roll out of City Centre Containerisation	Long-Term	Low	Partial	<ul style="list-style-type: none"> <li>Perth City Centre Waste Containerisation proposal approved at Environment &amp; Infrastructure Committee on 5 September 2018, with a view to implement in 2019.</li> </ul>
55	Review of Bin and Enforcement Policy	Short-Term	Low	Y	<ul style="list-style-type: none"> <li>Waste &amp; Recycling Bin Policy was reviewed to align with the introduction of the charge for Garden Waste collection and the amended version was published in January 2018.</li> </ul>