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Council Building  
2 High Street  
Perth  
PH1 5PH

21/04/2021

A meeting of the **Perth Common Good Fund Committee** will be held virtually on **Wednesday, 28 April 2021 at 09:30.**

If you have any queries please contact Committee Services on (01738) 475000 or email [Committee@pkc.gov.uk](mailto:Committee@pkc.gov.uk).

**BARBARA RENTON**  
Interim Chief Executive

***Those attending the meeting are requested to ensure that all notifications are silent on their device and other devices are in silent mode.***

***Please note that the meeting will be broadcast online and recorded. The recording will be publicly available on the Council's website following the meeting.***

**Members:**

Councillor Andrew Parrott (Convener)  
Councillor Chris Ahern  
Councillor Liz Barrett  
Councillor Peter Barrett  
Councillor Audrey Coates  
Councillor Harry Coates  
Councillor Eric Drysdale  
Councillor John Duff  
Councillor Murray Lyle  
Councillor Ian Massie  
Councillor Sheila McCole  
Councillor John Rebbeck  
Councillor Willie Wilson



**Perth Common Good Fund Committee**

**Wednesday, 28 April 2021**

**AGENDA**

***MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.***

- 1 WELCOME AND APOLOGIES**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTE OF MEETING OF THE PERTH COMMON GOOD FUND COMMITTEE OF 17 DECEMBER 2020 FOR APPROVAL** **5 - 8**  
(copy herewith)
- 4 MATTERS ARISING**
- 5 APPLICATIONS FOR FINANCIAL ASSISTANCE - FEBRUARY 2021** **9 - 10**  
(copy herewith)
- 6 APPLICATIONS FOR FINANCIAL ASSISTANCE** **11 - 22**  
Report by Executive Director (Communities) (copy herewith 21/53)
- 7 2022/21 BUDGET & 2020/21 FINANCIAL STATEMENT** **23 - 34**  
Report by Head of Finance (copy herewith 21/54)

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PERTH AND KINROSS COUNCIL  
PERTH COMMON GOOD FUND  
17 DECEMBER 2020

## PERTH COMMON GOOD FUND COMMITTEE

Minute of meeting of the Perth Common Good Fund Committee held virtually via Microsoft Teams on Thursday, 17 December 2020 at 9.30am.

Present: Councillors A Parrott, C Ahern, L Barrett, P Barrett, A Coates, E Drysdale (up to item 5(5)), J Duff, I Massie (from item 7), S McCole, J Rebbeck and W Wilson.

In Attendance: D Coyne, C Flynn, C Holgate, L Haxton, K Molley, J Salisbury, A Brown and M Pasternak (all Corporate and Democratic Services) L Campbell and S Merone (Housing and Environment).

Apology: Councillors H Coates and M Lyle

Councillor A Parrott, Convener, Presiding.

### 1. WELCOME AND APOLOGIES

Councillor A Parrott welcomed all present and apologies were noted as above.

### 2. DECLARATIONS OF INTEREST

There were no declarations of interest in terms of Councillors' Code of Conduct.

### 3. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Perth Common Good Fund Committee of 19 October 2020 was submitted and approved as a correct record.

### 4. MATTERS ARISING

There were no matters arising.

### 5. APPLICATIONS FOR FINANCIAL ASSISTANCE

There was submitted a report by Executive Director (Communities) (20/248) asking Perth Common Good Fund Committee to consider seven applications for financial assistance.

#### **Resolved:**

#### **(1) Perform in Perth**

Perform in Perth be awarded a grant of £1,500 towards Perform in Perth Music Festival.

#### **(2) Equal Parenting Group Discussion Group**

Equal Parenting Group Discussion Group be awarded a grant of £295 towards supporting parents of children under-5. The Committee requested a short report back on the progress of the project at a future meeting.

PERTH AND KINROSS COUNCIL  
PERTH COMMON GOOD FUND  
17 DECEMBER 2020

- (3) **People with a Mission Ministries**  
People with a Mission Ministries be awarded a grant of £2,500 towards the costs of a Perth Senior Citizens 2020 Christmas Appeal.
- (4) **Perth 20<sup>th</sup> Rainbows Guides**  
Perth 20<sup>th</sup> Rainbow Guides (St Matthews) be awarded a grant of £540 towards the increased costs associated with COVID.
- (5) **Anchor House**  
Anchor House be awarded a grant of £4,320 towards their peer support programme for people who have experienced difficulties such as addiction. The Committee requested a short report back on the progress of the programme at a future meeting.

COUNCILLOR E DRYSDALE LEFT THE MEETING DURING THIS ITEM.

- (6) **Hospital Radio in Perth**  
Hospital Radio in Perth be awarded a grant of £1,700 towards supporting its operation in 2021.
- (7) **Provost Lamp Post Glasgow Road**

**Motion (Councillors P Barrett and A Parrott)**

**A Perth resident be awarded a grant of £100 towards repairing an old Provost Lamp within the grounds of a dwelling on Glasgow Road.**

Amendment (Councillors S McCole and W Wilson)

A Perth resident be refused a grant towards repairing an old Provost Lamp within the grounds of dwelling on the Glasgow Road, Perth

In accordance with Standing Order 58, a roll call vote was taken.

5 members voted for the Motion as follows:

Councillors C Ahern, L Barrett, P Barrett, J Duff, and A Parrott.

3 members voted for the Amendment as follows:

Councillors S McCole, J Rebbeck and W Wilson.

Due to connectivity problems, Councillor A Coates did not vote.

**Resolved:**

In accordance with the Motion.

**7. 2020/21 FINANCIAL STATEMENT**

There was submitted a report by the Head of Finance (20/249) (1) detailing the Income and Expenditure to 13 November 2020; and (2) detailing the projected outturn to 31 March 2021 for the Perth Common Good Fund.

COUNCILLOR I MASSIE ENTERED THE MEETING DURING THIS ITEM.

**Resolved:**

The estimated Income and Expenditure to 31 March 2021 for the Perth Common Good Fund for the 2020/21 Financial Year, as set out in Appendix 1 to report 20/249, be noted.

**IT WAS AGREED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEMS IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973.**

**P1. SITE (1.112 HA/2.747 AC) FRIARTON ROAD, PERTH APPROVAL FOR CONSTRUCTION AND ALTERATION WORKS**

There was submitted a report by Head of Planning and Development (20/250) seeking approval to grant consent under the terms of the ground lease to the tenant for construction and alteration works to be carried out.

**Resolved:**

It be approved that Landlord's formal consent be given for the tenant to carry out construction and alteration works of buildings on the ground leased to them, as shown in the attached plans in Appendices 1 & 2 to report 20/250.

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## Applications for Financial Assistance – February 2021

Due to the Covid-19 pandemic, members of the Perth Common Good Fund Committee were contacted, and the following decisions were agreed:

- (1) Perth Visual Arts Forum be awarded a grant of £956 towards supporting the commissioning of a Perth City Artist to research and produce a project, called 'Polaris', which will engage at least 20 first-generation immigrant residents of Perth.
- (2) Culture Perth and Kinross be awarded a grant of £3,000 towards supporting the Perth remembers project.

Breakdown of decision:

Councillors Ahern and Parrott declared a non-financial interest.

Councillors Drysdale, Duff, Massie, McCole, Rebbeck and Wilson suggested awarding £3,000.

Councillors A Coates, L Barrett and P Barrett suggested awarding £2,435.

Based on the majority of responses, £3,000 be awarded to Culture Perth and Kinross.

- (3) Tulloch Primary School – Change to original request considered in October 2020:

**There was a motion by Councillor Parrott Seconded by Councillor Ahern to award a grant of £1,337 towards Tulloch primary school's trip to Dalguise.**

There was an amendment by Councillor Rebbeck seconded by Councillor Massie to award a grant of £1,699 to cover the costs of Tulloch primary school's trip to Dalguise.

In terms of Standing Order 58, a roll call vote was taken under the current circumstances and was recorded through email:

7 votes for the motion – Councillors Ahern, P Barrett, A Coates, Duff, Lyle, Parrott and Wilson.

5 votes for the amendment – Councillors L Barrett, Drysdale, Massie, McCole and Rebbeck.

Resolved:

In accordance with the **Motion**.



**PERTH COMMON GOOD FUND COMMITTEE**

**28 April 2021**

**Applications for Financial Assistance**

**Report by Executive Director of Communities**

(Report No. 21/53)

The report asks Perth Common Good Fund Committee to consider applications for financial assistance for two small grants and for one capital grant.

**1. BACKGROUND**

- 1.1 Perth & Kinross Council owns land and property which forms part of the Common Good of the former burghs in Perth and Kinross and has a statutory duty in terms of section 15 of the Local Government etc. (Scotland) Act 1994 to administer this land and property “having regard to the interests of the inhabitants” of those former burghs. This duty also applies to the administration of the associated Common Good Funds.
- 1.2 Local residents and organisations can apply to Common Good Funds for support to develop projects in the Common Good area. These grants allow individuals and local organisations to carry out a wide range of community based activities. Retrospective applications are not accepted. However, if an application is received before the project takes place and cannot be considered at the following meeting because papers have already been issued, the application will be considered at the next meeting even if the activities have taken place. Therefore, the Committee decision will only be known after the activities have taken place, and if the grant is not awarded, the applicant will have to fund the activities from its own funds.
- 1.3 Applications to Common Good Funds vary across the different former burghs of Perth and Kinross. The Perth Common Good Fund is larger and receives a much higher number of applications than the other Funds. Therefore, additional criteria are applied to assist with assessing applications (see Appendix 1).
- 1.4 The draft 2021/22 Budget for the Perth Common Good Fund was noted by this Committee at the meeting on 19 February 2020 (Report 20/45 refers). The 2021/22 Budget will be updated at the next meeting of the Committee. The proposed Financial Assistance budget, value of funding approved to date, together with the remaining budget and value of applications to be considered at this meeting is summarised below:

|                                                     |         |
|-----------------------------------------------------|---------|
| <b>Proposed 2021/22 Financial Assistance Budget</b> |         |
| Small Grants                                        | £60,000 |
| Capital Grants                                      | £40,000 |
| <b>Value of grants committed</b>                    |         |
| Small Grants                                        |         |

|                                                                    |                |
|--------------------------------------------------------------------|----------------|
| Capital Grants                                                     | £0<br>£0       |
| <b>Remaining Financial Assistance Budget</b>                       |                |
| Small Grants                                                       | <b>£60,000</b> |
| Capital Grants                                                     | <b>£40,000</b> |
| <b>Value of applications to be considered at Committee meeting</b> |                |
| Small Grants                                                       | £1,110.40      |
| Capital Grants                                                     | £17,000        |

## 2. SMALL GRANTS

### Overseas Volunteering

- 2.1 A Perth student is seeking a grant to support a 12 month voluntary overseas placement with Project Trust to Honduras on a teaching placement. The placement will involve assisting primary teachers in Honduras as well as helping run extracurricular activities for school children. The project is expected to run from August 2021 to August 2022 and the total cost is £6,950. The Project Trust place 200 students from across the UK in placements around the world each year to help young people become active global citizens within their community. A grant would help give a young person in Perth an amazing opportunity to develop life skills and have a positive impact on children in Honduras.

### Consideration

- 2.2 It is considered that a grant of £400 is consistent with Criteria 9.4

### Perth Outdoor Playgroup / Tayside OWLS

- 2.3 Perth Outdoor Playgroup are seeking funding to cover first aid training for volunteers. The Playgroup meets in all weathers outside on Kinnoull Hill and works with Tayside OWLS (Outdoor Woodland Learning) and OWLS Scotland to deliver outdoor learning. The Playgroup would like to send four parent volunteers on a two-day outdoor first aid course to ensure the safety of their members when they are outside. The cost of this training is £710.40 and the Playgroup are asking the Common Good to fund the full amount. The benefits of outdoor play for under 5s are numerous and particularly important after a year of lockdown restrictions. The group has 100 parents and children taking part, with over half being from Perth. The group has already been successful in gaining £7,000 worth in funding to cover: cost of sessions led by professionals, equipment for the group as well as transport and clothing cost for families facing financial hardship. A grant would be of great benefit in supporting children and parents to learn and play outdoors.

## Consideration

- 2.4 In line with criteria 9.8, the Committee is asked to consider the request and determine the level of any grant to be awarded.

### 3. CAPITAL GRANTS

#### North Inch Bowling Club and Sports Club

- 3.1 The North Inch Bowling and Sports Club is upgrading and extending the 100 year old clubhouse to include a community hall, which would be able to open year-round. The refurbished hall will be open for community groups and host activities such as: indoor carpet bowls; country dancing; Spanish classes; floral art classes; and arts and crafts groups. The club is community run and not-for-profit. The property is on Common Good land and the lease with the Council ends in 2070. The total cost of the extension is £75,000 and the group have secured £57,000 worth of donations and materials. The group are seeking £17,000 as a contribution to the overall costs. See table below.

| Specific Items                                                        | Basis of Costing<br>(eg quote, hire cost, hourly rate etc) | Amount<br>(£)  |
|-----------------------------------------------------------------------|------------------------------------------------------------|----------------|
| Foundation bricks, facing bricks, and roofing tiles, concrete mix.    | Digger, Crane, fuel and misc. Labour costs.                | 26,800         |
| Timber frames, roof trusses, and floor boards, guttering and plumbing | Incl. Labour and materials.                                | 16,500         |
| Insulation and plaster boards, and solar panels.                      | Incl. Labour and materials.                                | 19,500         |
| Heating system, electrics and fittings.                               | Incl. Labour and materials                                 | 7,800          |
| Slabbing, landscaping, and handrails for ramp.                        | Incl. Labour and materials                                 | 4,400          |
| <b>Total Proposed Expenditure</b>                                     |                                                            | <b>£ 75000</b> |

- 3.2 The group have kept costs low by seeking support from their members to help with the extension/ refurbishment and utilising specific trades skills from members. The Hall is expected to be ready for early summer 2021. The Perth Common Good Fund previously supported the group with a grant of £2,037 in June 2019 towards architecture fees and building warrants. The total cost for the work at design stage was £8,148.

| Year    | Amount | Criteria | Project              |
|---------|--------|----------|----------------------|
| 2019/20 | £2,037 | 10.4     | Club House Extension |

## Consideration

3.3 It is considered that a grant of £17,000 is consistent with Criteria 10.4

## 4. CONCLUSION AND RECOMMENDATIONS

4.1 The Committee is asked to consider and approve the recommendations in the report.

### Author

| Name                | Designation                       | Contact Details                                                                          |
|---------------------|-----------------------------------|------------------------------------------------------------------------------------------|
| Lee Haxton          | Community Planning<br>Team Leader | <a href="mailto:PKGrantsDirect@pkc.gov.uk">PKGrantsDirect@pkc.gov.uk</a><br>01738 477834 |
| Christopher Holgate | Community Planning<br>Officer     |                                                                                          |

### Approved

| Name            | Designation                        | Date |
|-----------------|------------------------------------|------|
| Karen Donaldson | Interim Chief Operating<br>Officer |      |

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|-----------------------------------------------------|-------------------|
| Community Plan / Single Outcome Agreement           | <b>Yes</b>        |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | <b>Yes</b>        |
| Workforce                                           | <b>No</b>         |
| Asset Management (land, property, IST)              | <b>No</b>         |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>Yes</b>        |
| Strategic Environmental Assessment                  | <b>Yes</b>        |
| Sustainability (community, economic, environmental) | <b>Yes</b>        |
| Legal and Governance                                | <b>None</b>       |
| Risk                                                | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal                                            | <b>Yes</b>        |
| External                                            | <b>None</b>       |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>None</b>       |

### 1. Strategic Implications

#### Community Plan / Single Outcome Agreement

- 1.1 The proposals will contribute to the Community Plan's aim of safe, healthy and inclusive communities and the outcome of communities will have improved quality of life. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria for financial assistance.

#### Corporate Plan

- 1.2 The proposals will contribute to the Corporate Plan's objectives of developing educated, responsible and informed citizens and the outcome of people are ready for life and work. The recommendations contained within this report are in accordance with the priorities of Perth Common Good Fund's criteria.

### 2. Resource Implications

#### Financial

- 2.1 The Head of Finance has been consulted and has indicated agreement with the proposals. The recommendations contained within this report will be funded from the 2021/22 Financial Assistance budget. The Reserves of the Perth Common Good Fund will reduce if the Financial Assistance budget is exceeded.

### **3. Assessments**

#### Equality Impact Assessment

- 3.1 Under the equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. An equality impact assessment needs to be carried out for functions, policies, procedures or strategies in relation to race, gender and disability and other relevant protected characteristics. This supports the Council's legal requirement to comply with the duty to assess and consult on relevant new and existing policies.
- 3.2 The function, policy, procedure or strategy presented in this report was considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome: No further action is required as the items summarised in the committee report do not require further assessment as they do not have an impact on people's wellbeing or equality protected characteristics.

#### Strategic Environmental Assessment

- 3.3 Strategic Environmental Assessment (SEA) is a legal requirement under the Environmental Assessment (Scotland) Act 2005 that applies to all qualifying plans, programmes and strategies, including policies (PPS). The matters presented in this report were considered under the Environmental Assessment (Scotland) Act 2005 and no further action is required as it does not qualify as a PPS as defined by the Act and is therefore exempt.

#### Sustainability

- 3.4 Under the provisions of the Local Government in Scotland Act 2003 the Council must discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions. The proposals in this report will encourage social equity and opportunities for cultural, leisure, community, sport and other activities.

### **4. Consultation**

#### Internal

- 4.1 The Head of Finance and the Head of Legal and Governance have been consulted.

### **2. BACKGROUND PAPERS**

3 applications for financial assistance.

### **3. APPENDICES**



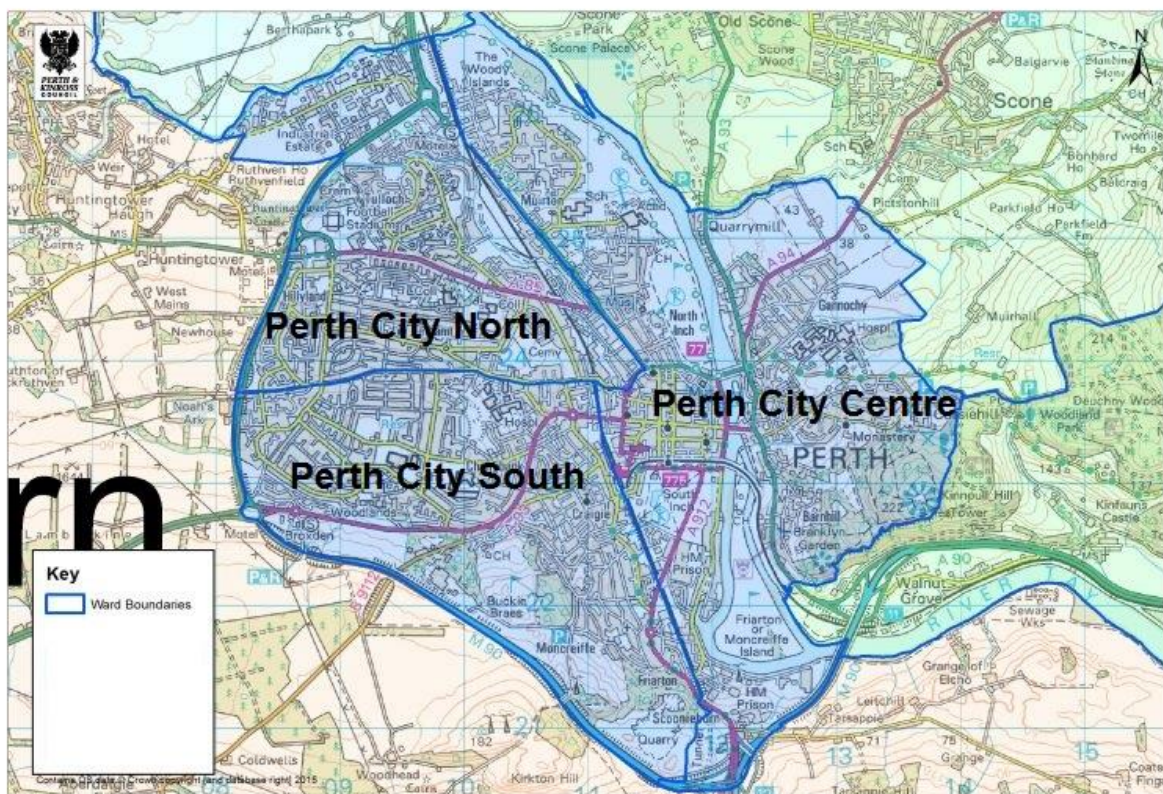
Appendix 1 – Perth Common Good Fund Criteria.



## Appendix 1

**PERTH COMMON GOOD FUND  
REVISED FINANCIAL ASSISTANCE CRITERIA**

1. All grants are awarded at the discretion of the Perth Common Good Fund Committee.
2. Within the boundary of the Perth Common Good area and if funding is available, applications will be considered from individuals and groups for projects or activities which demonstrate benefit to the residents of the City of Perth.
3. The Perth Common Good area is restricted to Elected Member Ward 10 Perth City South, Ward 11 Perth City North, and Ward 12 Perth City Centre. Applications for financial assistance from individuals residing or groups operating outwith the boundary of the Perth Common Good area must clearly demonstrate that the project or activity to be undertaken will provide benefit to the residents of the City of Perth.



4. Applications for financial assistance from schools and school groups (e.g. Parent Councils) within the Perth Common Good area will be considered regardless of where participating pupils reside.

5. The Financial Year for the Perth Common Good Fund covers the period 1 April to 31 March. The Perth Common Good Fund Committee meets five times per year to consider applications for financial assistance and other business matters; Committee meeting and application deadline dates are available at Perth & Kinross Council Grants Direct [Community advice - grants - Perth & Kinross Council](#).
6. Applications for financial assistance must be submitted to the Perth Common Good Fund Committee in advance of the project or activity taking place. Retrospective applications where expenditure is incurred during the time between the application submission deadline date and the date of the Committee meeting will be considered however the applicant must be aware that funding may not be approved by Committee.
7. A separate Capital Grants fund will be maintained to support applications for financial assistance towards the funding of building improvement works, and the acquisition of equipment. Applications for Capital Grant funding assistance should be submitted to the first Perth Common Good Fund Committee meeting of the new financial year, which normally takes place during April or May. The Capital Grants fund will normally close until commencement of the next financial year, however the Committee may consider late applications if Capital Grant funding remains available.
8. The following conditions shall apply to all applications for financial assistance:
  - 8.1 The application for financial assistance must demonstrate that the funding will provide benefit to the residents of the City of Perth. The Perth Common Good Fund Committee must be satisfied that all disbursements from the fund meet this requirement and the Committee decision in this regard is full and final.
  - 8.2 The Perth Common Good Fund should not be viewed as a resource to supplement the funding of Council services; applications for financial assistance from Council services are therefore not encouraged. Any application submitted by a Council service will be considered by the Perth Common Good Fund Committee on its own merits.
  - 8.3 All awards must be claimed on completion of the project or within three months of the activity taking place. Funding for awards not claimed will be returned to the Fund.

9. Small Grants:

9.1 Applications for financial assistance will be considered by the Perth Common Good Fund Committee in line with the criteria below: -

9.2 Organisation of events/games/festivals including prize awards: -

- a) No entry fee payable by the public: up to maximum of 40% of the total actual costs.
- b) Entry fee payable by the public (commercial event): up to a maximum of 20% of the total actual costs subject to the submission of an evidenced Income & Expenditure account for the event.
- c) In the event, that the Common Good funding of a commercial event results in a profit, the level of funding award will be reduced accordingly.
- d) In the event, that the commercial event is loss making, the Common Good funding may be used to underwrite the loss, subject to the level of funding approved by Committee.
- e) Grants will not be paid for any event/games/festival which are cancelled following the approval of funding by Committee.

9.3 Hire of hall and provision of prizes for school prize giving ceremonies – up to a maximum of 40% of total costs.

9.4 Voluntary work overseas by individuals: -

- 6 months or more: up to £400 per individual
- Up to 6 months: up to £250 per individual

9.5 Attendance at summer schools/events by individuals or groups of up to 5: -

- More than 2 weeks: up to £150 per individual
- One to two weeks: up to £100 per individual

9.6 Excursions/Parties (up to two applications per year per group): -

- Contribution of up to 50% towards the actual costs. Each organisation is permitted a maximum of two applications during the course of a financial year. Overall grant to be capped at £7 per individual with an overall maximum grant of up to £700.

- 9.7 Visits or trips by and from School/Youth/Sport/Music groups: -
- For groups of between 6 and 10 people, a flat contribution of £500.
  - For groups of 11 or more; a contribution of £50 per person to a maximum of £1,000 for youth groups, senior citizen or vulnerable groups for activities of one week or more.
- 9.8 Any other purpose where it can be demonstrated that there is a benefit to the residents of the City of Perth.
10. Capital Grants: -
- 10.1 The funding of applications for Capital Grant funding will be restricted to the available annual budget.
- 10.2 It is expected that the total funding available will be fully committed at the first meeting of the Perth Common Good Fund Committee at the start of the new financial year. In the event, that funding is not fully committed, the Common Good Fund Committee may choose to either roll forward the unallocated funding to the next financial year or consider further applications during the year.
- 10.3 Acquisition of equipment and uniforms - consideration on merits up to a maximum of 25% of total cost, subject to the budget available.
- 10.4 Provision and improvement of buildings - consideration on merits up to a maximum of 25% of total cost and up to £50,000, subject to the budget available. Note that the facilities must be available to the general public.
11. Expenditure which is not eligible for funding awards: -
- 11.1 Assistance with further or higher education fees
- 11.2 Charity fundraising e.g. sponsored walk/cycle/bungee etc.
- 11.3 Town twinning activities
- 11.4 Organisations with religious or political associations where there are restrictions on usage or availability
- 11.5 Core funding of the voluntary sector
- 11.6 Assistance with day to day running costs e.g. the rental of premises, employee costs etc.

**PERTH COMMON GOOD FUND COMMITTEE**

**28 April 2021**

**2021/22 BUDGET &  
2020/21 FINANCIAL STATEMENT**

**Report by Head of Finance**  
(Report No. 21/54)

**PURPOSE OF REPORT**

This report seeks approval of the budget for Financial Year 2021/22 for Perth Common Good Fund and details the Income and Expenditure to 31 March 2021 and the projected outturn for Financial Year 2020/21.

**1. BACKGROUND / MAIN ISSUES**

- 1.1 The budget for Financial Year 2020/21 was approved by the Committee on 19 February 2020 (Report 20/45 refers). The report also included the draft budgets for financial years 2021/22 and 2022/23.
- 1.2 There is significant underspend in 2020/21 mainly due to the impact of Covid on public events and individual/group activities. The proposed budget for 2021/22 has been prepared based on activity undertaken in the years prior to 2020/21 and adjusted for anticipated changes in the new financial year. Appendix 1 provides the proposed 2021/22 Budget for the Perth Common Good Fund and the draft budgets for 2022/23 and 2023/24.
- 1.3 This report also provides the monitoring position and projected outturn for the Financial Year 2020/21.

**2. PROPOSALS**

Budget 2021/22

- 2.1 The proposed budget for 2021/22 and draft budgets for 2022/23 and 2023/24 are at current prices and have been prepared in line with activity for years prior to 2020/21, and the anticipated costs which are likely to be incurred in future years.
- 2.2 Appendix 1 provides details of the proposed and draft budgets and provides a summary of the actual outturn for the years 2017/18 to 2019/20, together with the projected outturn for 2020/21. Also included is the proposed budget for 2021/22, and draft budgets for 2022/23 and 2023/24.
- 2.3 The proposed budgets for 2021/22 to 2023/24 assume a small surplus to provide contingency for any in-year movement in the actual income and/or expenditure of the Fund. Further property related upgrade expenditure is not anticipated in the short term, however, it is proposed that an annual surplus is

- maintained in order to protect the Fund balance for the longer term.
- 2.4 A number of risks remain and these have the potential to impact upon the longer term financial position of the Perth Common Good Fund:-

(I) Section 102 of the Community Empowerment (Scotland) Act 2015 requires the Council to establish and maintain a register of property which is held by the authority as part of the common good and to publish a list of property that it proposes to include in the register. Section 104 of the Act requires the Council to consult community bodies prior to the disposal or change of use of a common good property.

An external consultant has been engaged to progress the review of titles for the former Burgh and the work and consultation will be completed in 2021/22. Until the review exercise is complete, there remains the risk that the Perth Common Good Fund property portfolio is incomplete and the Perth Common Good Fund may, therefore, potentially be liable for the future repair and upgrade costs for property which is not currently identified as common good.

(II) The 2021/22 Perth Common Good Fund budget and medium term plan is based upon a strategy of distributing the annual income of the Fund in line with previous years, whilst protecting the Fund balance in forecasting a surplus in all future years. There remains the risk that the balance may be eroded in the event of a shortfall in income or if expenditure budgets are exceeded in any year.

- 2.5 The proposed budgets, including any adjustments between 2021/22 and 2023/24, are summarised below and are detailed within Appendix 1.  
Rent & Rates

- 2.6 The Rateable Value of Perth Town Waters is used for the assessment of the amount due to the Tay District Salmon Fisheries Board in respect of salmon fishing rights. The levy for the 2021/22 season was unknown at the time of preparing this report and it is, therefore, proposed that the budget remains in line with prior years pending confirmation of the amount due.

#### Repairs and Maintenance

- 2.7 It is proposed to maintain the General budget at £15,000 in line with the pattern of expenditure incurred during recent years whilst allowing for expenditure on any unexpected minor repairs to Common Good properties.

#### Financial Assistance

- 2.8 It is proposed that the budgets for Fireworks, Small Grants and Capital Grants remain in line with prior years. The total budget available to support these activities is £116,500.



### Legal Fees

- 2.9 As noted in Section 2.4(i) of the report, there is a statutory duty to review and publish a list of common good property. At the meeting on 19 October 2020 (Report 20/186 refers), the Committee approved that £3,000 expenditure will be met from the Perth Common Good Fund to complete the review of titles for the former Burgh. Unfortunately, the review could not progress as planned during 2020/21 due to other priorities arising from the pandemic, together with the associated lockdown restrictions. The proposed £3,000 budget for 2021/22, therefore, reflects the rephasing of expenditure between financial years.

### Christmas Events

- 2.10 It is proposed that the total 2021/22 Christmas Events budget for the storage of lighting and equipment; the installation, removal and maintenance of Christmas lights and associated equipment; and the contribution towards the Switch on Ceremony, remains unchanged from prior years.

### Income

- 2.11 It is assumed that the Rent income generated from the lease of sites will remain stable. A small increase in the income budget for years 2022/23 and 2023/24 is included to allow for the additional rent which may arise from rent reviews.
- 2.12 The Fund balance is invested as a fixed term deposit in The Council's Loans Fund. There remain a number of economic uncertainties and interest rates for deposits currently remain low. The budget for 2021/22 is based upon the rate available at the time of preparing this report and estimates will be revised at the time of future deposit rollover.
- 2.13 Income from fishing permits remains unpredictable and the 2021/22 budget assumes £500 income for the year.

### Revenue Account Balance

- 2.14 The total useable Revenue Account balance is projected to be £1,668,599 at 31 March 2021. Assuming all forecasts remain unchanged, the Revenue Account Balance is projected to increase to £1,677,799 at 31 March 2022.
- 2.15 It remains prudent to maintain the Fund balance at a reasonable level in order that the Fund can benefit in the event that investment interest rates were to increase in the future. It is, therefore, proposed that the balance of the Revenue Account continues to be maintained at a minimum of £1,000,000 to protect the longer-term sustainability of the Fund.
- 2.16 All known property upgrades have been completed and it is proposed that the Repair & Renewal Reserve continues to be maintained at £120,000 pending completion of the review of property titles referred to in Section 2.4. The £15,000 Repairs & Maintenance budget provides sufficient flexibility to progress urgent property works.

- 2.17 The projected uncommitted balance at 31 March 2022 is, therefore, £557,799 and will remain available for the funding of any unforeseen obligations arising for the Perth Common Good Fund.

#### Financial Statement 2020/21

- 2.18 On the basis of Appendix 2, it is anticipated that there will be a surplus of £131,523 in 2021/22 and, as noted previously, the Fund's estimated Revenue Account Balance will be £1,668,599 at 31 March 2021. Final adjustments for income and expenditure will be completed during April and a further update will be provided to the Committee at the June 2021 meeting.
- 2.19 The restrictions arising from the pandemic have resulted in several expenditure and income variances during 2020/21. The 2020/21 budget was set to achieve a £25,600 surplus for the Fund. The variances result in a projected additional surplus of £105,900 for the year, as shown in Appendix 2, and are summarised as follows: -
- Underspend arising from the cancellation of events (£56,500)
  - Financial Assistance underspend (£55,300)
  - Projected underspend for Repairs & Maintenance and repairs/replacement of Christmas Lights (£21,000)
  - Shortfall in income from rents, interest income, and fishing permit income (£26,900)

### **3. CONCLUSION AND RECOMMENDATIONS**

- 3.1 The proposed 2021/22 Budget and draft budgets for 2022/23 and 2023/24 have been prepared using expenditure and income trends for the Fund, whilst making adjustments for the potential impact of the pandemic.
- 3.2 Appendix 1 details the proposed 2021/22 Budget and draft budgets for the following two financial years and demonstrates the Perth Common Good Fund remains sustainable.
- 3.3 The Committee is requested to:
- (i) Approve the Perth Common Good Fund budget for financial year 2021/22, as set out in Appendix 1.
  - (ii) Note the Perth Common Good Fund draft budget for financial years 2022/23 and 2023/24, as set out in Appendix 1.
  - (iii) Note the Perth Common Good Fund Income and Expenditure to 31 March 2021 and the projected outturn for the year-end, as set out in Appendix 2.

**Author(s)**

| <b>Name</b>  | <b>Designation</b> | <b>Contact Details</b> |
|--------------|--------------------|------------------------|
| Donald Coyne | Senior Accountant  | CHXFinance@pkc.gov.uk  |

**Approved**

| <b>Name</b>       | <b>Designation</b>      | <b>Date</b>   |
|-------------------|-------------------------|---------------|
| Stewart Mackenzie | Head of Finance         | 7 April 2021  |
| Karen Donaldson   | Chief Operating Officer | 13 April 2021 |

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|-----------------------------------------------------|-------------------|
| Community Plan / Single Outcome Agreement           | <b>None</b>       |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | <b>Yes</b>        |
| Workforce                                           | <b>None</b>       |
| Asset Management (land, property, IST)              | <b>None</b>       |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>Yes</b>        |
| Strategic Environmental Assessment                  | <b>Yes</b>        |
| Sustainability (community, economic, environmental) | <b>Yes</b>        |
| Legal and Governance                                | <b>None</b>       |
| Risk                                                | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal                                            | <b>Yes</b>        |
| External                                            | <b>None</b>       |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>None</b>       |

### 1. Strategic Implications

#### Corporate Plan

1.1 The Council's Corporate Plan 2018 – 2023 lays out five outcome focussed strategic objectives which provide clear strategic direction, inform decisions at a corporate and service level and shape resources allocation. They are as follows:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (iv) Supporting people to lead independent, healthy and active lives;
- and
- (v) Creating a safe and sustainable place for future generations.

1.2 This report relates to all objectives.

### 2. Resource Implications

#### Financial

2.1 There are no direct financial implications arising from this report other than those reported within the body of the main report.

### **3. Assessments**

#### Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 3.2 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) and has been assessed as **not relevant** for the purposes of EqIA.

#### Strategic Environmental Assessment

- 3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.4 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

#### Sustainability

- 3.5 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.
- 3.6 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

### **4. Consultation**

#### Internal

- 4.1 The Depute Chief Executive/Chief Operating Officer has been consulted in the preparation of this report.

### **2. BACKGROUND PAPERS**

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

### **3. APPENDICES**

- Appendix 1 – Perth Common Good Fund - Proposed Budget for 2021/22 and draft budgets for 2022/23 and 2023/24
- Appendix 2 – Perth Common Good Fund Financial Statement for period to 31 March 2021 for Financial Year 2020/21

**PERTH COMMON GOOD FUND**  
**PROJECTED INCOME & EXPENDITURE FOR 2020/21 AND DRAFT BUDGETS FOR 2021/22 & 2022/23**

| <b>EXPENDITURE</b>                             | <b>Actual<br/>2017/18<br/>£</b> | <b>Actual<br/>2018/19<br/>£</b> | <b>Actual<br/>2019/20<br/>£</b> | <b>Budget<br/>2020/21<br/>£</b> | <b>Projection<br/>2020/21<br/>£</b> | <b>Draft<br/>BUDGET<br/>2021/22<br/>£</b> | <b>Draft<br/>BUDGET<br/>2022/23<br/>£</b> |
|------------------------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|-------------------------------------|-------------------------------------------|-------------------------------------------|
| <b>PROPERTY COSTS</b>                          |                                 |                                 |                                 |                                 |                                     |                                           |                                           |
| Rent & Rates                                   | 1,288                           | 1,288                           | 1,288                           | 1,300                           | 1,288                               | 1,300                                     | 1,300                                     |
| Repairs and Maintenance - General              | 8,155                           | 12,211                          | 4,212                           | 15,000                          | 2,000                               | 15,000                                    | 15,000                                    |
| Repairs and Maintenance - Specific Projects    | 20,154                          | 199,131                         | 0                               | 0                               | 0                                   | 0                                         | 0                                         |
| Repairs and Maintenance - North Methven Street | 0                               | 30,307                          | 0                               | 0                               | 0                                   | 0                                         | 0                                         |
| Repairs and Maintenance - 2 North Port         | 0                               | 3,307                           | 58,029                          | 0                               | 0                                   | 0                                         | 0                                         |
| Depreciation                                   | 7,240                           | 5,902                           | 3,400                           | 3,400                           | 3,400                               | 3,400                                     | 3,400                                     |
| <b>OTHER SUPPLIES AND SERVICES</b>             |                                 |                                 |                                 |                                 |                                     |                                           |                                           |
| Financial Assistance                           | 0                               | 0                               | 0                               | 0                               | 0                                   | 0                                         | 0                                         |
| Financial Assistance - Fireworks               | 15,000                          | 15,000                          | 16,240                          | 16,500                          | 0                                   | 16,500                                    | 16,500                                    |
| Financial Assistance - Small Grants            | 59,034                          | 58,597                          | 50,425                          | 60,000                          | 22,943                              | 60,000                                    | 60,000                                    |
| Financial Assistance - Capital Grants          | 40,401                          | 11,677                          | 50,582                          | 40,000                          | 21,761                              | 40,000                                    | 40,000                                    |
| Administration Charges                         | 10,000                          | 15,000                          | 15,000                          | 15,000                          | 15,000                              | 15,000                                    | 15,000                                    |
| Legal Fees                                     | 0                               | 0                               | 803                             | 0                               | 0                                   | 3,000                                     | 0                                         |
| Printing, Stationery, Advertising and Postages | 0                               | 0                               | 0                               | 500                             | 500                                 | 500                                       | 500                                       |
| <b>CHRISTMAS EVENTS</b>                        |                                 |                                 |                                 |                                 |                                     |                                           |                                           |
| Rent & Rates                                   | 11,707                          | 13,065                          | 11,187                          | 12,000                          | 14,000                              | 13,000                                    | 13,000                                    |
| Electricity                                    | (150)                           | 0                               | 0                               | 0                               | 0                                   | 0                                         | 0                                         |
| Erect, Dismantle & Maintain Lights             | 18,971                          | 9,751                           | 9,710                           | 23,000                          | 13,000                              | 22,000                                    | 22,000                                    |
| Switch on Ceremony                             | 40,000                          | 40,000                          | 40,000                          | 40,000                          | 0                                   | 40,000                                    | 40,000                                    |
|                                                | <b>231,800</b>                  | <b>415,236</b>                  | <b>260,875</b>                  | <b>226,700</b>                  | <b>93,892</b>                       | <b>229,700</b>                            | <b>226,700</b>                            |
| <b>INCOME</b>                                  |                                 |                                 |                                 |                                 |                                     |                                           |                                           |
| Rents                                          | 235,551                         | 231,876                         | 265,368                         | 237,000                         | 217,685                             | 237,000                                   | 237,500                                   |
| Interest on Investments                        | 9,403                           | 12,708                          | 15,187                          | 14,000                          | 7,000                               | 1,400                                     | 1,400                                     |
| Fishing Permits                                | 1,097                           | 1,504                           | 981                             | 1,300                           | 730                                 | 500                                       | 500                                       |
| Miscellaneous Income                           | 50                              | 536                             | 0                               | 0                               | 0                                   | 0                                         | 0                                         |
|                                                | <b>246,101</b>                  | <b>246,624</b>                  | <b>281,536</b>                  | <b>252,300</b>                  | <b>225,415</b>                      | <b>238,900</b>                            | <b>239,400</b>                            |
| <b>Surplus/(Deficit) for year</b>              | <b>14,301</b>                   | <b>(168,612)</b>                | <b>20,661</b>                   | <b>25,600</b>                   | <b>131,523</b>                      | <b>9,200</b>                              | <b>12,700</b>                             |
| Projected Revenue Balance at 1 April           | 1,670,726                       | 1,685,027                       | 1,516,415                       | 1,537,076                       | 1,537,076                           | 1,668,599                                 | 1,677,799                                 |
| Surplus/(Deficit) for Year                     | 14,301                          | (168,612)                       | 20,661                          | 25,600                          | 131,523                             | 9,200                                     | 12,700                                    |
| <b>Projected Revenue Balance at 31 March</b>   | <b>1,685,027</b>                | <b>1,516,415</b>                | <b>1,537,076</b>                | <b>1,562,676</b>                | <b>1,668,599</b>                    | <b>1,677,799</b>                          | <b>1,690,499</b>                          |





**PERTH COMMON GOOD FUND**  
**FINANCIAL STATEMENT FOR PERIOD TO 31 MARCH 2021 FOR FINANCIAL YEAR 2020/21**

|                                                               | <u>2020/21</u><br><u>Budget</u> | <u>Actual</u><br><u>to date</u> | <u>Committed</u> | <u>Projected</u><br><u>Outturn</u> | <u>Projection</u><br><u>Over/(Under)</u><br><u>Spend</u> |
|---------------------------------------------------------------|---------------------------------|---------------------------------|------------------|------------------------------------|----------------------------------------------------------|
|                                                               | £                               | £                               | £                | £                                  | £                                                        |
| <b>Expenditure</b>                                            |                                 |                                 |                  |                                    |                                                          |
| <u>Property Costs</u>                                         |                                 |                                 |                  |                                    |                                                          |
| Rent, Rates & Feu Duties                                      | 1,300                           | 966                             | 1,288            | 1,288                              | (12)                                                     |
| Repairs and Maintenance - General                             | 15,000                          | (898)                           | -                | 2,000                              | (13,000)                                                 |
| Depreciation & Impairment                                     | 3,400                           | -                               | 3,400            | 3,400                              | -                                                        |
|                                                               | <b>19,700</b>                   | <b>68</b>                       | <b>4,688</b>     | <b>6,688</b>                       | <b>(13,012)</b>                                          |
| <u>Supplies and Services</u>                                  |                                 |                                 |                  |                                    |                                                          |
| Financial Assistance - Fireworks                              | 16,500                          | -                               | -                | -                                  | (16,500)                                                 |
| Financial Assistance - Small Grants                           | 60,000                          | 2,650                           | 20,293           | 22,943                             | (37,057)                                                 |
| Financial Assistance - Capital Grants                         | 40,000                          | 975                             | 20,786           | 21,761                             | (18,239)                                                 |
| Administration Charges                                        | 15,000                          | 15,000                          | -                | 15,000                             | -                                                        |
| Legal Fees                                                    | -                               | -                               | -                | -                                  | -                                                        |
| Printing, Stationery, Advertising and Postages                | 500                             | -                               | -                | 500                                | -                                                        |
|                                                               | <b>132,000</b>                  | <b>18,625</b>                   | <b>41,079</b>    | <b>60,204</b>                      | <b>(71,796)</b>                                          |
| <u>Christmas Events</u>                                       |                                 |                                 |                  |                                    |                                                          |
| Rent, Rates & Feu Duties (storage for Christmas lights)       | 12,000                          | 13,368                          | -                | 14,000                             | 2,000                                                    |
| Erect, Dismantle and Maintain Christmas Lights                | 23,000                          | 10,780                          | -                | 13,000                             | (10,000)                                                 |
| Switch on Ceremony                                            | 40,000                          | -                               | -                | -                                  | (40,000)                                                 |
|                                                               | <b>75,000</b>                   | <b>24,148</b>                   | <b>-</b>         | <b>27,000</b>                      | <b>(48,000)</b>                                          |
|                                                               |                                 |                                 |                  |                                    |                                                          |
| <b>Total Expenditure</b>                                      | <b>226,700</b>                  | <b>42,841</b>                   | <b>45,767</b>    | <b>93,892</b>                      | <b>(132,808)</b>                                         |
| <b>Income</b>                                                 |                                 |                                 |                  |                                    |                                                          |
| Rents, Fees & Charges                                         | 237,000                         | 216,918                         | -                | 217,685                            | (19,315)                                                 |
| Interest on Investments                                       | 14,000                          | 6,545                           | -                | 7,000                              | (7,000)                                                  |
| Fishing Permits                                               | 1,300                           | 730                             | -                | 730                                | (570)                                                    |
| <b>Total Income</b>                                           | <b>252,300</b>                  | <b>224,192</b>                  | <b>-</b>         | <b>225,415</b>                     | <b>(26,885)</b>                                          |
|                                                               |                                 |                                 |                  |                                    |                                                          |
| <b>Surplus/(Deficit)</b>                                      | <b>25,600</b>                   | <b>181,352</b>                  | <b>(45,767)</b>  | <b>131,523</b>                     | <b>105,923</b>                                           |
| Opening Balance 01/04/20                                      | 1,537,076                       |                                 |                  | 1,537,076                          |                                                          |
| Surplus / (Deficit)                                           | 25,600                          |                                 |                  | 131,523                            |                                                          |
| <b>Projected Common Good Fund Balance at 31 March 2021</b>    | <b>1,562,676</b>                |                                 |                  | <b>1,668,599</b>                   |                                                          |
| Earmarked in Reserves:-                                       |                                 |                                 |                  |                                    |                                                          |
| Minimum Revenue Account Balance                               | (1,000,000)                     |                                 |                  | (1,000,000)                        |                                                          |
| Repair and Renewal Reserve                                    | (120,000)                       |                                 |                  | (120,000)                          |                                                          |
|                                                               |                                 |                                 |                  |                                    |                                                          |
| <b>Projected Uncommitted Closing Balance at 31 March 2021</b> | <b>442,676</b>                  |                                 |                  | <b>548,599</b>                     |                                                          |

**PERTH COMMON GOOD FUND**  
**FINANCIAL STATEMENT FOR PERIOD TO 31 MARCH 2021 FOR FINANCIAL YEAR 2020/21**

| <b><u>Grants</u></b>                                                  |                            |                              |                       |
|-----------------------------------------------------------------------|----------------------------|------------------------------|-----------------------|
| <b><u>Actual</u></b>                                                  | <b><u>Small Grants</u></b> | <b><u>Capital Grants</u></b> | <b><u>Meeting</u></b> |
| Ballet Dancing Training                                               | £ 150.00                   |                              | Email                 |
| Kinnoull Bowling Club                                                 |                            | £ 974.55                     | Email                 |
| PWAMM - Christmas Gift Bags for Senior Citizens 2020                  | £ 2,500.00                 |                              | 17/12/2020            |
|                                                                       | <u>£ 2,650.00</u>          | <u>£ 974.55</u>              |                       |
| <b><u>Committed</u></b>                                               | <b><u>Small Grants</u></b> | <b><u>Capital Grants</u></b> | <b><u>Meeting</u></b> |
| Letham Primary School                                                 | £ 468.00                   |                              | Email                 |
| St John's RC Academy                                                  | £ 520.00                   |                              | Email                 |
| PKAVS Walled Gardens                                                  |                            | £ 18,786.00                  | Email                 |
| Perth & District Badminton Association - Scottish National            | £ 3,000.00                 |                              | 21/10/2020            |
| Tulloch Primary School Parent Council - Pantomime on Campus           | £ 440.00                   |                              | 21/10/2020            |
| Tulloch Primary School - 2021 P7 Residential Trip to Dalguise         | £ 2,154.00                 |                              | 21/10/2020            |
| Friends of William Soutar Society - Publishing of Complete Works Book | £ 1,800.00                 |                              | 21/10/2020            |
| Riverside Church North Muirton - Creation of Community Kitchen        |                            | £ 2,000.00                   | 21/10/2020            |
| Perthshire Musical Festival Assoc - Perform in Perth 2021             | £ 1,500.00                 |                              | 17/12/2020            |
| Gender Equality Perth - Equal Parenting Discussion Group 2021         | £ 295.00                   |                              | 17/12/2020            |
| PWAMM - Christmas Gift Bags for Senior Citizens 2020                  | £ 2,500.00                 |                              | 17/12/2020            |
| 20th Perth Rainbow Guides - Restart of Indoor Meetings                | £ 540.00                   |                              | 17/12/2020            |
| Anchor House - Peer Support Programme                                 | £ 4,320.00                 |                              | 17/12/2020            |
| Hospital Radio in Perth - 2021 Programming                            | £ 1,700.00                 |                              | 17/12/2020            |
| Perth Resident - Renovation of Provost's Lamp Post                    | £ 100.00                   |                              | 17/12/2020            |
| Perth Visual Arts Forum                                               | £ 956.00                   |                              | by email              |
|                                                                       | <u>£ 20,293.00</u>         | <u>£ 20,786.00</u>           |                       |
| <b><u>Under Consideration</u></b>                                     | <b><u>Small Grants</u></b> | <b><u>Capital Grants</u></b> | <b><u>Meeting</u></b> |
|                                                                       | <u>£ -</u>                 | <u>£ -</u>                   |                       |
|                                                                       | <u>£ 22,943.00</u>         | <u>£ 21,760.55</u>           |                       |
| <b><u>Total</u></b>                                                   | <b><u>Small Grants</u></b> | <b><u>Capital Grants</u></b> | <b><u>Meeting</u></b> |
| <b><u>Funding Approved - No longer required</u></b>                   |                            |                              |                       |
| Perth Academy Iceland Refund                                          | £ (1,000.00)               |                              |                       |
|                                                                       | <u>£ (1,000.00)</u>        | <u>£ -</u>                   |                       |