

PERTH AND KINROSS COUNCIL
STRATEGIC POLICY AND RESOURCES COMMITTEE
CORPORATE HEALTH, SAFETY AND WELLBEING
CONSULTATIVE COMMITTEE

Minute of meeting of the Corporate Health, Safety and Wellbeing Consultative Committee held in the Council Chamber, Ground Floor, Council Building, 2 High Street, Perth on Monday 9 March 2020 at 10.00am.

Present: **Representing Perth and Kinross Council**
Councillor C Ahern
Councillor S McCole
Councillor B Pover (substituting for Councillor E Drysdale)
G Boland (on behalf of Executive Director (Education and Children's Services))
P Johnstone (on behalf of Corporate Human Resources Manager)
R Lyle, on behalf of Executive Director, Housing and Environment
S Crawford, Head of Property Services, Housing and Environment

**Trade Union Safety Representatives and Elected
Representatives of Employee Safety Committees**
S Hope (Unison)

In attendance: K Molley, Assistant Committee Officer, Corporate and Democratic Services

Apologies: Councillor E Drysdale
Carolyn Weston, EIS
Christina Flynn, Democratic Services Manager, Corporate and Democratic Services

S Hope in the Chair

1. WELCOME AND APOLOGIES

S Hope welcomed all present to the meeting and apologies were noted as above.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest in terms of the Councillors' Code of Conduct.

3. MINUTE OF PREVIOUS MEETING

The minute of the meeting of the Corporate Health, Safety and Wellbeing Consultative Committee of 9 December 2019 was submitted and approved.

4. APPOINTMENT OF JOINT SECRETARY

S Hope suggested deferring the appointment of Joint Secretary until the next meeting when more Trade Union representatives are present.

5. SHORT LIFE WORKING GROUP (3 REMITS)

S Hope advised that a meeting of the Short Life Working Group (3 remits) had taken place in January, where it was agreed that the Employees Joint Consultative Committee and the Corporate Health, Safety and Wellbeing Consultative Committee would merge into one committee, which will focus on Health and Safety, teachers and workforce. This is aimed to utilise members time, rationalise and avoid duplication. Officers are currently working on a constitution for the new committee. There will be an update brought back to the next Committee in June.

6. HEALTH AND SAFETY PERFORMANCE QUARTERLY REPORT

There was submitted a report by the Regulatory Services Manager (Housing and Environment) (G/20/33) preparing to inform and assist the Corporate Health, Safety and Wellbeing Consultative Committee in monitoring health and safety performance across Perth and Kinross Council; and (2) asking for progress to be noted.

Resolved:

The contents of the report, be noted.

7. FIRE SAFETY QUARTERLY REPORT

There was submitted a report by the Regulatory Services Manager (G/20/24) informing and assisting the Corporate Health, Safety and Wellbeing Consultative Committee in monitoring fire safety performance across Perth and Kinross Council; and (2) providing the Committee with the Fire Safety Key Performance indicators for Quarter 3 of 2019/20 for noting.

S Crawford and G Boland provided verbal updates on completed action plans listed throughout Report G/20/24.

Councillor S McCole referred to the recording of Fire Audits that are taken across schools and emphasised the importance of working with staff to ensure that this procedure is consistent throughout Education and Children's Services.

Resolved:

The contents of the report, be noted.

8. ANY OTHER COMPETENT BUSINESS

There were no other items of business to be considered.

9. DATE OF NEXT MEETING

8 June 2020

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