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Council Building  
2 High Street  
Perth  
PH1 5PH

28/09/2021

A virtual meeting of **Crieff Common Good Fund Committee** will be held on **Monday, 04 October 2021 at 11:00.**

If you have any queries please contact Committee Services on (01738) 475000 or email [Committee@pkc.gov.uk](mailto:Committee@pkc.gov.uk).

**BARBARA RENTON**  
Interim Chief Executive

***Those attending the meeting are requested to ensure that all notifications are silent on their device and other devices are in silent mode.***

***Please note that the meeting will be broadcast online and recorded. The recording will be publicly available on the Council's website following the meeting.***

**Members:**

Councillor Stewart Donaldson (Convener)  
Councillor Rhona Brock  
Councillor John Duff  
Councillor Murray Lyle  
Councillor Roz McCall



**Crieff Common Good Fund Committee**

**Monday, 04 October 2021**

**AGENDA**

***MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.***

- 1 WELCOME AND APOLOGIES**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTE OF MEETING OF CRIEFF COMMON GOOD FUND COMMITTEE OF 16 JUNE 2021 FOR APPROVAL** **5 - 6**  
(copy herewith)
- 4 MATTERS ARISING**
- 5 2021/22 FINANCIAL STATEMENT** **7 - 14**  
Report by Head of Finance (copy herewith 21/178)

***IT IS RECOMMENDED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM(S) IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973***

- P1 CRIEFF AND STRATHEARN RUGBY FOOTBALL CLUB,  
BRAIDHAUGH PARK, CRIEFF, LEASE EXTENTION**

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## **CRIEFF COMMON GOOD FUND COMMITTEE**

Minute of meeting of the Crieff Common Good Fund Committee held virtually via Microsoft Teams on Wednesday, 16 June 2021 at 10.25am.

Present: Councillors S Donaldson, R Brock, J Duff and R McCall.

In Attendance: C Flynn, D Coyne, L Haxton, K Johnston, D Williams, A Brown, L McGuigan, B Parker and M Pasternak (all Corporate and Democratic Services).

Apology: Councillor M Lyle

Councillor S Donaldson, Convener, Presiding.

### **1. WELCOME AND APOLOGIES**

Councillor S Donaldson welcomed all present and an apology was noted as above.

### **2. DECLARATIONS OF INTEREST**

There were no declarations of interest in terms of Councillors' Code of Conduct.

### **3. MINUTE OF PREVIOUS MEETING**

The minute of meeting of the Crieff Common Good Fund Committee of 28 April 2021 was submitted and approved.

### **4. MATTERS ARISING**

There were no matters arising.

### **5. APPLICATIONS FOR FINANCIAL ASSISTANCE**

There was submitted a report by Depute Director (Communities) (21/90) asking Crieff Common Good Fund Committee to consider one application- for financial assistance, from Crieff Community Garden.

#### **Resolved:**

Crieff Community Garden be awarded a capital grant of £300 to support the improvements to the Crieff Community Garden by making it more self-sustaining.

### **6. 2020/21 & 2021/22 BUDGET FINANCIAL STATEMENTS**

There was submitted a report by the Head of Finance (21/93) (1) providing an update on the outturn for the financial year 2020/21; (2) detailing the Income and Expenditure to 18 May 2021; and (3) detailing the projected outturn for the financial year 2021/22.

#### **Resolved:**

- (i) The unaudited Income and Expenditure to 31 March 2021 for the Crieff Common Good Fund for the 2020/21 financial year, as set out in Appendix 1 to Report 21/93, be noted
- (ii) The Income and Expenditure to 18 May 2021 and the projected outturn to 31 May 2022 for the Crieff Common Good Fund, as set out in Appendix 2 to Report 21/93, be noted.

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**CRIEFF COMMON GOOD FUND COMMITTEE**

**4 OCTOBER 2021**

**2021/22 FINANCIAL STATEMENT**

**Report by Head of Finance**  
(Report No. 21/178)

**PURPOSE OF REPORT**

This report provides details of the Income and Expenditure to 25 August 2021 for Financial Year 2021/22 for the Crieff Common Good Fund.

**1. BACKGROUND / MAIN ISSUES**

- 1.1 The Committee approved the Crieff Common Good Fund budget for 2021/22 at the meeting of 28 April 2021 (Report 21/55 refers). This report provides an update on income and expenditure to date and the projected outturn for the current Financial Year.

**2. PROPOSALS**

2.1. Financial Statement 2021/22

Based on Appendix 1, the projected surplus remains unchanged from the position reported to Committee in June 2021. The anticipated surplus for 2021/22 remains at £200 and the Fund's Revenue Account Balance is estimated to be £12,701 on 31 March 2022.

**3. CONCLUSION AND RECOMMENDATIONS**

- 3.1. The Committee is requested to:
- (i) Note the Income and Expenditure for the Crieff Common Good Fund to 25 August 2021, and the projected outturn to 31 March 2022, as detailed in Appendix 1 to the report.

**Author(s)**

| <b>Name</b>  | <b>Designation</b> | <b>Contact Details</b> |
|--------------|--------------------|------------------------|
| Donald Coyne | Senior Accountant  | CHXFinance@pkc.gov.uk  |

**Approved**

| <b>Name</b>       | <b>Designation</b>      | <b>Date</b> |
|-------------------|-------------------------|-------------|
| Stewart MacKenzie | Head of Finance         | 07.09.2021  |
| Karen Donaldson   | Chief Operating Officer | 13.09.21    |

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|-----------------------------------------------------|-------------------|
| Community Plan / Single Outcome Agreement           | <b>None</b>       |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | <b>Yes</b>        |
| Workforce                                           | <b>None</b>       |
| Asset Management (land, property, IST)              | <b>None</b>       |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>Yes</b>        |
| Strategic Environmental Assessment                  | <b>Yes</b>        |
| Sustainability (community, economic, environmental) | <b>Yes</b>        |
| Legal and Governance                                | <b>None</b>       |
| Risk                                                | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal                                            | <b>Yes</b>        |
| External                                            | <b>None</b>       |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>None</b>       |

### 1. Strategic Implications

#### 1.1 Corporate Plan

1.1.1 The Council's Corporate Plan 2018 – 2023 lays out five outcome focussed strategic objectives which provide clear strategic direction, inform decisions at a corporate and service level and shape resources allocation. They are as follows:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (iv) Supporting people to lead independent, healthy and active lives; and
- (v) Creating a safe and sustainable place for future generations.

1.1.2 This report relates to all objectives.

### 2. Resource Implications

#### 2.1 Financial

2.1.1 There are no direct financial implications arising from this report other than those reported within the body of the main report.

### **3. Assessments**

#### **3.1 Equality Impact Assessment**

3.1.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.

3.1.2 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) and has been assessed as **not relevant** for the purposes of EqIA.

#### **3.2 Strategic Environmental Assessment**

3.2.1 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.

3.2.2 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

#### **3.3 Sustainability**

3.3.1 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.

3.3.2 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

### **4. Consultation**

#### **4.1 Internal**

4.1.1 The Chief Operating Officer has been consulted in the preparation of this report.

### **5. BACKGROUND PAPERS**

5.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

**6. APPENDICES**

Appendix 1 - Crieff Common Good Fund Financial Statement for period to 25 August 2021 for Financial Year 2021/22.



**CRIEFF COMMON GOOD FUND**  
**FINANCIAL STATEMENT FOR PERIOD TO 25 AUGUST 2021 FOR FINANCIAL YEAR 2021/22**

|                                                   | <u>2021/22<br/>Budget</u> | <u>Actual &amp;<br/>Committed<br/>to date</u> | <u>Total</u> | <u>Projected<br/>Outturn</u> | <u>Projection<br/>Over/(Under)<br/>Spend</u> |
|---------------------------------------------------|---------------------------|-----------------------------------------------|--------------|------------------------------|----------------------------------------------|
|                                                   | £                         | £                                             | £            | £                            | £                                            |
| <b><u>Expenditure</u></b>                         |                           |                                               |              |                              |                                              |
| <u>Supplies and Services</u>                      |                           |                                               |              |                              |                                              |
| Financial Assistance                              | 1,400                     | 300                                           | 300          | 1,400                        | 0                                            |
| <b>Total Expenditure</b>                          | <b>1,400</b>              | <b>300</b>                                    | <b>300</b>   | <b>1,400</b>                 | <b>0</b>                                     |
| <b><u>Income</u></b>                              |                           |                                               |              |                              |                                              |
| Rents, Fees & Charges                             | 1,600                     | 800                                           | 800          | 1,600                        | 0                                            |
| Interest Earned                                   | 0                         | 0                                             | 0            | 0                            | 0                                            |
| <b>Total Income</b>                               | <b>1,600</b>              | <b>800</b>                                    | <b>800</b>   | <b>1,600</b>                 | <b>0</b>                                     |
| <b>Surplus/(Deficit)</b>                          | <b>200</b>                | <b>500</b>                                    | <b>500</b>   | <b>200</b>                   | <b>0</b>                                     |
| Opening Balance 01/04/21                          | 12,501                    |                                               |              | 12,501                       |                                              |
| Surplus / (Loss)                                  | 200                       |                                               |              | 200                          |                                              |
| <b>Projected Closing Balance at 31 March 2022</b> | <b>12,701</b>             |                                               |              | <b>12,701</b>                |                                              |

| <b><u>Grants</u></b>                                |                     |                |
|-----------------------------------------------------|---------------------|----------------|
| <u>Actual</u>                                       | <u>Amount</u>       | <u>Meeting</u> |
| Crieff Community Garden - Waterbutts & Compost Bins | £ 300               | 16/06/2021     |
|                                                     | <u>£ 300</u>        |                |
| <u>Committed</u>                                    | <u>Amount</u>       | <u>Meeting</u> |
|                                                     | <u>£ -</u>          |                |
| <u>Under Consideration</u>                          | <u>Amount</u>       | <u>Meeting</u> |
|                                                     | <u>£ -</u>          |                |
| <b>Total</b>                                        | <b><u>£ 300</u></b> |                |

