

PERTH & KINROSS INTEGRATION JOINT BOARD

AUDIT AND PERFORMANCE COMMITTEE

WORK PLAN 2022/23

(Report No. G/22/150)

This work plan outlines the major items the Audit and Performance Committee has to consider as part of its schedule of work for the year. This should allow the Committee to fulfil its terms of reference. It will continue to be kept under review throughout the year.

Item	Standing Item	Non Standing Item	Responsibility	June 27 th 2022	September 26 th 2022	November 28 th 2022	March 13 th 2023
Governance and Assurance							
Strategic Risk Management Update	✓		Chief Officer	✓	✓	✓	✓
Partnership Improvement Plan / Audit Recommendations Update	✓		Chief Officer	✓	✓	✓	✓
Internal Audit Annual Report and Assurance Statement		✓	Chief Internal Auditor	✓ ¹			
Appointment of Internal Auditor 2022/23 to 2024/25		✓	HOFCs				✓
Internal Audit Reports 2021/22:							
• Leadership Capacity PKIJB 21-01		✓	Chief Internal Auditor		✓		
• Primary Care Improvement Plan PKIJB 21-02		✓	Chief Internal Auditor			✓	
Internal Audit Reports 2022/23 (tbc)		✓	Chief Internal Auditor				
Internal Audit Strategy and Plan 2022/23		✓	Chief Internal Auditor		✓		
Internal Audit Plan Progress Report	✓		Chief Internal Auditor		✓	✓	✓
External Audit Strategy		✓	External Auditor				✓
External Audit – Proposed Audit Fee 2022/23		✓	HOFCs				✓
External Audit Annual Report 2021/22		✓	External Auditor		✓		
Appointment of External Auditor 2022/23 to 2026/27		✓	HOFCs		✓		
Performance							
Locality Update:							
• South Locality		✓	Heads of Service				✓
• Perth City Locality		✓	Heads of Service			✓	
• North Locality		✓	Heads of Service	✓	✓		
Financial Position	✓		HOFCs	✓	✓	✓	✓
HSCP Key Strategic Performance Indicator Quarterly Report	✓		Chief Officer	✓		✓	✓
Annual Performance Report		✓	Chief Officer		✓		

¹ Considered at IJB meeting 27/6/22

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Annual Accounts							
Annual Governance Statement		✓	HOFCS	Meeting Canceled			
Unaudited Annual Accounts 2021/22		✓	HOFCS				
Audited Annual Accounts 2021/22		✓	HOFCS			✓	
Letter of Representation to External Audit		✓	HOFCS			✓	
Assurances Received from Partners		✓	HOFCS			✓	
Clinical and Care Governance							
Clinical & Care Governance Risk Escalation Report	✓		Chief Officer		✓	✓	✓
Chief Social Work Officer Annual Report		✓	CSWO			✓	
For Information							
Audit & Performance Committee Record of Attendance	✓		For information	✓	✓	✓	✓
Audit & Performance Committee Work Plan	✓		For information	✓	✓	✓	✓

² Considered at IJB meeting 27/6/22

³ Considered at IJB meeting 27/6/22