

# PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of Meeting of the Perth and Kinross Integration Joint Board (IJB) held virtually via Microsoft Teams on Wednesday 30 June 2021 at 1.00pm.

**Present: Voting Members:**

Councillor E Drysdale, Perth and Kinross Council (Chair)  
Councillor J Duff, Perth and Kinross  
Councillor X McDade, Perth and Kinross Council  
Councillor C Purves, Perth and Kinross Council  
Mr B Benson, Tayside NHS Board (Vice-Chair) (from during Item 6)  
Mr D McPherson, Tayside NHS Board (substituting for R Erskine)  
Ms P Kilpatrick, Tayside NHS Board  
Ms B Hamilton, Tayside NHS Board

**Non-Voting Members**

Mr G Paterson, Chief Officer / Director – Integrated Health & Social Care  
Ms J Smith, Chief Financial Officer  
Dr L Robertson  
Ms S Dickie, NHS Tayside

**Stakeholder Members**

Ms B Campbell, Carer Public Partner  
Ms S Auld, Service User Public Partner  
Ms S Watts, Third Sector Representative  
Ms L Blair, Scottish Care  
Mr S Hope, Staff Representative, Perth and Kinross Council  
Ms L Glover, Staff Representative, NHS Tayside

**In Attendance:**

Ms M Summers, Substitute Carer Public Partner.  
S Hendry, A Taylor, A Brown, M Pasternak (all Perth and Kinross Council); K Ogilvy, Z Robertson, E Devine, H Dougall (from Item 7.4 onwards) and V Aitken, (all Perth and Kinross Health and Social Care Partnership); and D Huband (NHS Tayside).

**Apologies** Mr R Erskine, Tayside NHS Board  
Mr I McCartney, Substitute Service User Public Partner  
Ms J Pepper, Chief Social Work Officer, Perth and Kinross Council

## **1. WELCOME AND APOLOGIES**

Councillor Drysdale welcomed all those present to the meeting and apologies were noted as above.

## **2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made in terms of the Perth and Kinross Integration Joint Board Code of Conduct.

### **3. MINUTES**

#### **3.1 MINUTE OF SPECIAL MEETING OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD OF 31 MARCH 2021**

The minute of the special meeting of the Perth and Kinross Integration Joint Board of 31 March 2021 was submitted and approved as a correct record.

#### **3.2 MINUTE OF MEETING OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD OF 23 APRIL 2021**

The minute of the meeting of the Perth and Kinross Integration Joint Board of 23 April 2021 was submitted and approved as a correct record.

### **4. ACTIONS POINT UPDATE**

The action points update as of 30 June 2021 (G/21/90) was submitted and noted.

### **5. MATTERS ARISING**

There were no matters arising from the previous minutes.

### **6. FINANCE & GOVERNANCE**

#### **6.1 2020/21 FINANCIAL POSITION**

There was submitted a report by the Head of Finance and Corporate Services (G/21/91) advising of (1) the 2020/21 year end out-turn for core services, based on financial performance for the 12 months to 31 March 2021; (2) the impact of the Covid-19 Pandemic on the year end financial position; and (3) the closing position on the IJB reserves.

J Smith, E Devine and Z Robertson also provided the Board with a [slide-based presentation](#) on the Financial Out-turn 2020/21.

#### **Resolved:**

- (i) The £3.887m year-end underspend in relation to core services, be noted.
- (ii) The year end surplus in relation to Covid-19, to be carried forward in an ear-marked Covid-19 reserve, be noted.
- (iii) the update regarding the IJB reserves position be noted.

*B BENSON JOINED THE MEETING DURING THE ABOVE ITEM.*

#### **6.2 AUDIT AND PERFORMANCE COMMITTEE UPDATE**

##### **Verbal Update by Chair of Audit and Performance Committee**

Councillor Purves, Chair of the Audit and Performance Committee, provided the board with an update from the recent meeting of the Audit and Performance Committee that had taken place on 21 June 2021.

The Board noted the position.

### **6.3 AUDIT AND PERFORMANCE COMMITTEE ANNUAL REPORT 2020/21**

There was submitted a report by the Chair of the Audit and Performance Committee (G/21/92) summarising the work of the Audit and Performance Committee during the year 2020/21.

**Resolved:**

- (i) The contents of the Annual Report for the year 2020/21, be noted.
- (ii) The input provided to the Audit and Performance Committee from its members and those supporting the Committee, be acknowledged.
- (iii) The performance and effectiveness of the Audit and Performance Committee for the year 2020/21 be noted.

### **6.4 STANDING ORDERS AND DECISION MAKING**

There was submitted a report by the Clerk to the Board (G/21/93) presenting the proposed changes to both the Integration Joint Board's standing orders and decision making arrangements following discussion and feedback from board members.

Councillor McDade commented that he agreed with the proposal to increase the number of public partners on the board and that his view was that the Board should lobby the Scottish Government to give full voting rights to public partners. He also stated that his view was that the Clinical, Care and Professional Governance Committee should remain in place along with the same number of meetings of the Budget Review Group and an increase in the number of meetings of the IJB.

B Benson commented that it was important that the governance arrangements of the Board were now reflective of practices that had developed during the current pandemic.

M Summers commented that it was positive that the public partners were now members of the Strategic Planning Group.

Councillor Purves commented that he agreed with the proposal to increase the number of public partners on the IJB and that he did not have a strong view on the proposals regarding reporting arrangements for Clinical Care and Professional Governance. In relation to the Budget Review Group, Councillor Purves suggested that it would be beneficial to have additional meetings but limited to those members who were part of the Budget Review Group.

Councillor Drysdale commented that having reflected on the comments during the discussion on this item, his view was that whilst there was consensus on the proposal to increase the number of public partners on the IJB, there was further discussions to be had on the other proposals within the report.

**Resolved:**

- (i) Section 3.1 of the report be agreed to increase the number of both service user and carer representatives on the Board from one to two.
- (ii) No formal agreement on any of the other proposals contained within the report.
- (iii) The Chair and Vice-Chair to have an initial offline discussion and reflect on the comments made by members during discussion of this report.
- (iv) If possible, a special meeting of the Board to take place in late August / early September (diaries permitting) to further examine these areas. If unable to hold a special meeting, then further discussions to take place at next scheduled board meeting on 29 September 2021.

*THERE FOLLOWED A RECESS AND THE MEETING RECONVENED AT 3.21PM*

*IT WAS AGREED TO VARY THE ORDER OF BUSINESS AND CONSIDER ITEM 7.4 AT THIS POINT*

## **7. DEVELOPING STRATEGIC OBJECTIVES**

### **7.4 PRIMARY CARE IMPROVEMENT PLAN**

There was submitted a report by the Associate Medical Director (G/21/96) providing an update (1) on the progress made in implementing the Tayside Primary Care Improvement Plan in its third year (2020/21); (2) how it relates to the Perth and Kinross Health and Social Care Partnership and (3) on proposed actions to progress implementation in year four (2022/23).

**Resolved:**

- (i) The progress in the implementation of Perth and Kinross Health and Social Care Partnership's Primary Care Improvement Plan (2020/21), recognising the significant effect of the Covid pandemic on implementation and the financial commitments made, be noted.
- (ii) The actions the Health and Social Care Partnership proposed, as detailed in Report G/21/96, to advance in respect of the Primary Care Improvement Plan in 2021/22 and the funding allocation, recognising that there will be some impact from the Covid-19 pandemic, be noted.

### **7.1 STRATEGIC PLANNING GROUP UPDATE**

The Chief Officer advised the Board that the first meeting of the revised Strategic Planning Group had taken place on 15 June 2021. Discussions had taken place on the remobilisation plan, Mental Health Services and the effects of long-Covid.

Reports would be provided to future meetings of the IJB on the work of the Group. The next meeting would take place on 31 August 2021 and would be focusing on the draft Community Mental Health Strategy, commissioned services as well as other areas.

## **7.2 2021/22 REMOBILISATION PLAN**

There was submitted a report by the Chief Officer / Director Integrated Health and Social Care (G/21/94) seeking endorsement of the Perth and Kinross Health and Social Care Partnership's 2021/22 Remobilisation Plan.

### **Resolved:**

- (i) The 2021/22 Remobilisation Plan be endorsed, noting that its implementation will ensure ongoing delivery of agreed strategic objectives.
- (ii) It be agreed that quarterly updates be provided on progress as part of the agreed performance reporting framework.

## **7.3 2021/22 PERTH AND KINROSS HEALTH AND SOCIAL CARE PARTNERSHIP INTERIM 1 -YEAR WORKFORCE PLAN**

There was submitted a report by the Chief Officer / Director Integrated Health and Social Care (G/21/95) seeking approval of the Perth and Kinross Health and Social Care Partnership's 1-Year 2021/22 interim workforce plan.

### **Resolved:**

- (i) The Perth and Kinross Health and Social Care Partnership's 1-Year 2021/22 Interim Workforce Plan as detailed in Appendix 1 to Report G/21/95, be approved.
- (ii) The appointment of a 2-Year Fixed Term Workforce Planning Lead for the Perth and Kinross Health and Social Care Partnership to support the development of a 3-Year Workforce Plan, be approved.

## **8. FOR INFORMATION**

The following report was submitted for noted for information:

### **8.1 REPORTING FORWARD PLANNER 2021-22 (G/21/97)**

## **9. FUTURE IJB MEETING DATES 2021/22**

29 September 2021  
1 December 2021  
23 February 2022

## **FUTURE IJB DEVELOPMENT SESSIONS 2021/22**

25 August 2021  
27 October 2021  
26 January 2022