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Council Building  
2 High Street  
Perth  
PH1 5PH

20/04/2022

A virtual meeting of **Perth and Kinross Council** will be held on **Wednesday, 27 April 2022** at **09:30**.

If you have any queries please contact Committee Services on (01738) 475000 or email [Committee@pkc.gov.uk](mailto:Committee@pkc.gov.uk).

**THOMAS GLEN**  
Chief Executive

***Those attending the meeting are requested to ensure that all notifications are silent on their device and other devices are in silent mode.***

***Please note that the meeting will be broadcast online and recorded. The recording will be publicly available on the Council's website following the meeting.***

**Members:**

Provost D Melloy  
All Councillors



**Perth and Kinross Council**

**Wednesday, 27 April 2022**

**AGENDA**

***MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.***

**1 WELCOME AND APOLOGIES**

**2 DECLARATIONS OF INTEREST**

**3 MINUTES**

**3(i) MINUTE OF MEETING OF PERTH AND KINROSS COUNCIL OF 9 MARCH 2022** 5 - 12  
(copy herewith)

**3(ii) MINUTE OF SPECIAL MEETING OF PERTH AND KINROSS COUNCIL OF 23 FEBRUARY 2022 FOR APPROVAL** 13 - 48  
(copy herewith)

**4 MOTION**

**4(i) TEAM MUIRHEAD OLYMPIC GOLD MEDAL SUCCESS** 49 - 50  
(copy herewith)

**5 UPDATE ON TAY CITIES REGIONAL DEAL AND FIRST ANNUAL REPORT** 51 - 60  
Report by Head of Planning and Development (copy herewith 22/104)

**6 ECONOMIC WELLBEING PLAN - PROGRESS REPORT** 61 - 100  
Report by Head of Planning and Development (copy herewith 22/105)

**7 SCOTTISH LOCAL GOVERNMENT ELECTIONS - 5 MAY 2022 - INDUCTION ARRANGEMENTS FOR NEW AND RETURNING ELECTED MEMBERS** 101 - 126  
Report by Chief Executive and Head of Legal and Governance Services (copy herewith 22/106)

**8 PROPOSED TIMETABLE OF COMMITTEE MEETINGS - MAY TO DECEMBER 2022** 127 - 128

(copy herewith)

## **9 VALEDICTORY - LOCAL GOVERNMENT ELECTIONS**

***IT IS RECOMMENDED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEM(S) IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973***

### **P1 DISPOSAL OF FORMER COUNCIL OFFICES AT 1-5 HIGH STREET, PERTH (COPY TO FOLLOW)**

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## PERTH AND KINROSS COUNCIL

Minute of meeting of Perth and Kinross Council held virtually on Wednesday 9 March 2022 at 9.30am.

Present: Provost D Melloy, Councillors C Ahern, A Bailey, K Baird, M Barnacle, L Barrett, P Barrett, B Brawn, R Brock, A Coates, H Coates, S Donaldson, E Drysdale, J Duff, A Forbes, T Gray, D Illingworth, I James, A Jarvis, G Laing, M Lyle, I Massie, S McCole, X McDade, T McEwan, A Parrott, B Pover, C Purves, J Rebbeck, C Reid, W Robertson, C Shiers, L Simpson, F Smith, C Stewart, R Watters, M Williamson and W Wilson;

In Attendance: T Glen, Chief Executive, B Renton Executive Director (Communities); C Mailer, Depute Director (Communities); S Devlin, Executive Director (Education and Children's Services); J Pepper, Depute Director (Education and Children's Services)/Chief Social Worker; E Ritchie, F Robertson, D Littlejohn, G Fogg, S Hendry, S Mackenzie, S Walker, A Brown, M Pasternak, L McGuigan and B Parker (all Corporate and Democratic Services);

Apologies for Absence: Councillors R McCall and F Sarwar.

### 1. WELCOME AND APOLOGIES

The Provost welcomed all those present to the meeting and apologies were noted as above.

### 2. DECLARATIONS OF INTEREST

In terms of the Councillors' Code of Conduct, Councillors J Rebbeck, B Brawn and T McEwan all declared a non-financial interest in Item 5.

#### A1. REQUEST FOR DEPUTATION

In terms of Standing Orders, Council agreed to the deputation requests in relation to Item 5.

### 3. NOTICE OF MOTION IN TERMS OF STANDING ORDER 8.4(C)

In terms of Standing Order 8.4(c) the Provost confirmed that he had agreed to consider this motion as an urgent item of business at this meeting in order to avoid the need to call a further special meeting.

**Motion (Councillors X McDade and G Laing)**

**That this Council agrees the following:**

***Given the decision by the Russian Federation to launch an unprovoked attack on its neighbour Ukraine, our government and governments around the world have rightly denounced these actions and called for severe economic and political sanctions against Russia and for military and humanitarian aid to the government and people of Ukraine. In addition, there has been moves to suspend Russia from sporting and cultural competitions around the world.***

***Perth City has been twinned with the Russian city of Pskov since 1991. Twinning offers an opportunity to build positive civic relations between two local governments in different countries with an aspiration of creating cultural links between their respective communities.***

***It is important to demonstrate to the Ukrainian citizens living in Perth & Kinross that we do not support the invasion of their homeland or Russia's attack on a free and democratic European nation. For sanctions to be effective they must isolate the aggressor economically and culturally to have the maximum impact and cause the Russian Government to change course. It would therefore be inappropriate to maintain civic ties with Russia whilst they are occupying a sovereign country and threatening European security.***

***The Council appreciates that many Russian citizens including many living in Perth & Kinross do not support the invasion and some brave Russians have risked their personal safety to protest the Russian Government's actions. We stand in solidarity with them. However, to support them in applying pressure to the Russian government we must apply all the economic and cultural sanctions available to encourage a change of direction.***

***Perth & Kinross Council has limited opportunities to support the Ukrainian people, but we are determined to do all within our power to assist them and as such the Council agrees the following:***

- Council to suspend the twinning of Perth City with Pskov Russia until such time as Russia ends its unwarranted attack and withdraws from the Ukraine. The Provost is instructed to write to the Pskov administration and express the Councils position.***
- No formal invites to be issued to the Russian Ambassador or Consul General until such time as Russia ends its unwarranted attack and withdraws from the Ukraine. Instructs the Leader of the Council to write to the Ambassador and Consul General to inform them of the Councils decision and express our condemnation of the Russian Federations illegal actions.***
- To "adopt" a Ukrainian city to direct our local support efforts towards with a long-term aspiration to twin with them after the conflict is over.***
- Express that Perth & Kinross will welcome Ukrainian refugees and will work with the Scottish & UK Governments to make arrangements to support their arrival.***

- ***Following an end of hostilities to seek to deepen relations and cultural links with all our twin towns and cities, promoting the values of free speech, democracy, peace and cooperation.***
- ***To fly the Ukrainian flag from the Council Chambers as a visible demonstration of our solidarity.***

Amendment (Councillors P Barrett and L Barrett)

#### ***Addendum to Motion***

##### ***Council Notes***

- 1) ***the Council is not authorised to provide direct relief to charities abroad,***
- 2) ***the basis of S83(3) of the Local Government (Sc) Act 1973 which states “A local authority may, . . . incur expenditure on contributions to any of the following funds, that is to say—(a) the funds of any charitable body in furtherance of its work in the United Kingdom;...”***

***Council further agrees that a donation of £10,000 is made to the Disasters Emergencies Committee (DEC) to fund its member charities’ UK-based activities in recognition of the considerable strain the crisis in Ukraine has placed on the resources of these charities.***

The mover and seconder of the Motion agreed to incorporate the Amendment into the Motion.

The mover and seconder of the Revised Motion also agreed to incorporate the following suggestion from Councillor J Duff into the Revised Motion:

***The end of paragraph 4 of the motion to be amended as follows: “..... a free and democratic European nation. The Council also recognises the courage and determination of the Ukrainian people in fighting this deplorable and unjustified attack on their country and wishes to express its strong support for Ukraine, its sovereignty, and its territorial integrity.***

##### ***Resolved:***

In accordance with the Revised Motion.

#### **4. MINUTE OF MEETING OF PERTH AND KINROSS COUNCIL OF 15 DECEMBER 2021**

The minute of the meeting of Perth and Kinross Council of 15 December 2021 be approved as a correct record, subject to including S Devlin, Executive Director (Education and Children’s Services) in the list of those present.

***THE DEPUTE PROVOST LED ON THE FOLLOWING ITEMS***

## **5. NOTICE OF MOTION IN TERMS OF STANDING ORDER 10.1**

### **Motion (Councillors E Drysdale and R Watters)**

**This Council fully recognises the autonomy of the Trustees of Live Active Leisure (LAL) to operationally manage the provision of sports and leisure services to the communities of Perth & Kinross, crucially that this is in accordance with its Service Level Agreement with this local authority and in accordance with LAL's own business imperatives. Further, this Council is well aware of the challenges associated with so doing, which have been exacerbated both by the effects of the Covid pandemic and the limitations of financial support which the Council, Scottish Government and UK Government have been able to provide. The Council places significant emphasis on the importance of the services currently offered by LAL, especially right now as we begin to emerge from 2 years of a pandemic that has taken its toll on the physical and mental health of many of us.**

**However from information provided by officers as part of the recent budget process, it has come to my attention that the proposed termination of gym facilities at Rodney Centre, Perth, within my ward, in a few weeks' time – with the consequential removal of the highly regarded sprung floor in the coaching hall at Bell's Sports Centre (also within my ward) to accommodate transfer of these facilities – appears to directly contravene the terms of the Service Level Agreement between LAL and the Council, at Clause 2.3 which states:-**

**The Service Provider shall be under an obligation to supply the PSO Services from the Service Provider Properties, the Properties and the Outdoor Centres and the Service Provider shall not be entitled to terminate the supply of PSO Services from any such venues without the prior written consent of the Authority (such consent not to be unreasonably withheld or delayed).**

**Council is therefore asked to agree to instruct officers to remind LAL Trustees of this legal requirement. Council is further asked to instruct officers to obtain assurance from LAL that PSO services will continue to be provided at the Rodney Centre in accordance with the Service Level Agreement, unless and until agreed otherwise by this Council at a future meeting.**

Mr Brown and Mr Munro, followed by Mr Cromwell and Mr Maclehose, on behalf of Live Active Leisure, addressed Council via audio conference and answered a number of questions from elected members.

#### **Resolved:**

In accordance with the Motion.

Note: Councillor T McEwan recorded his dissent at the decision.

*THERE FOLLOWED A RECESS AND THE MEETING RECONVENED AT 12.15PM*



## **6. SCOTTISH GOVERNMENT CONSULTATION: DRAFT NATIONAL PLANNING FRAMEWORK 4**

There was submitted a report by the Head of Planning & Development and Chief Planning Officer (22/46) (1) outlining the key elements of the Draft National Planning Framework 4 (NPF4) which sets out the Scottish Government's long-term plan for Scotland, identifying where development and infrastructure is needed and the policies required to deliver it; and (2) seeking approval for the proposed response to the consultation and for it to be submitted to Scottish Ministers thereafter.

### **Motion (Councillors M Lyle and J Duff)**

- (i) *The detailed responses to the consultation questions, as set out in Appendix 1 to Report 22/46, be approved.***
- (ii) *Any formatting and presentational changes to the document be delegated to the Head of Planning & Development prior to its submission to Scottish Ministers.***

Amendment (Councillors C Stewart and M Barnacle)

### ***To include in appropriate sections:***

- 1. *PKC suggests that the NPF is backed up by a delivery strategy which incorporates a clear commitment from key public sector and statutory stakeholders (including but not limited to Transport Scotland, Scottish Water, NHS territorial boards and electricity network operators) to fully engage at all stages of the planning process, including the development plan stage.***
- 2. *PKC recognises that there is a need to improve public and developer confidence in the planning process. The Council recommends that the NPF should task LDPs to set out in greater detail what both the public and developers can expect to be delivered on any identified LDP site. Furthermore any exceptions from the design principles for a site (for example on flood risk, environmental or flooding matters, or density/capacity) need to be fully justified to the satisfaction of the planning authority during the application process, and where a development does not comply with the LDP then it must be treated as significantly contrary to the local development plan. Further clarity on this issue should be provided within the Draft Guidance on Local Development Planning, specifying the obligation on developers and landowners to work with the planning authority to provide sufficient site analysis to enable informed decisions to be made on the design guidance to be provided within the LDP.***

***Taking these two points together, PKC believes that these additions to the NPF would provide greater certainty for developers, planners, communities and elected members through the whole planning process from the preparation of an LDP right through to the delivery stage of individual developments.***

The mover and seconder of the Motion agreed to incorporate the Amendment into the Motion.

**Resolved:**

In accordance with the Revised Motion.

*THE PROVOST LED ON THE FOLLOWING ITEM.*

**7. TREASURY & INVESTMENT STRATEGY AND PRUDENTIAL INDICATORS 2022/23 – 2027/28**

There was submitted a report by the Head of Finance (22/47) detailing the Council's proposed Treasury Strategy for 2022/23 to 2027/28, the Investment & Property Strategy for 2022/23 and Prudential Indicators for 2022/23 to 2027/28.

**Resolved:**

- (i) The 6-year Treasury Strategy for 2022/23 to 2027/28, as detailed in Report 22/47, which is submitted in accordance with the Council's approved Treasury Management Practices (TMP), be approved
- (ii) The Permitted Investments and Investment Strategy for 2022/23, as outlined at Section 5 of Report 22/47 and detailed at Appendix III, be approved.
- (iii) The Property Investment Strategy for 2022/23, as outlined at Section 6 of Report 22/47 and detailed at Appendix IV, be approved
- (iv) The proposed Prudential Indicators for 2022/23 to 2027/28, including the proposed increase to the Authorised Limit for borrowing to £1.2 billion, as outlined at Section 9 of Report 22/47 and detailed at Appendix V, be approved.

*THE DEPUTE PROVOST LED ON THE FOLLOWING ITEMS.*

**8. CORPORATE PARENTING UPDATE AND PLAN**

There was submitted a report by the Executive Director (Education and Children's Services) (22/48) (1) giving an update of the progress made in relation to the Corporate Parenting Plan 2017-2020; and (2) setting out the Perth and Kinross Corporate Parenting Plan 2021-2024.

**Resolved:**

- (i) The progress made in the delivery of corporate parenting actions be noted.
- (ii) The Perth and Kinross Corporate Parenting Plan for 2021-2024 be agreed.
- (iii) It be agreed that training on the role of a corporate parent be part of the elected members induction.

## **9. PETITIONS PROCEDURE**

There was submitted a report by the Head of Legal and Governance Services (21/248) presenting the petitions procedure for approval as an appendix to the Council's Standing Orders.

### **Motion (Councillors M Lyle and J Duff)**

- (i) *The petitions procedure, as set out in Appendix 1 to Report 21/248, be approved.***
- (ii) *The petitions procedure be formally incorporated into the Council's approved Standing Orders.***

Amendment (Councillors A Bailey and X McDade)

### ***Replace 3.2 with:***

#### ***Council resolves to:***

- i) *Approve the petitions procedure presented in Appendix 1 whilst incorporating the following amendments;***
  - a. *Section 3 "Issues that are not considered appropriate for the Petitions Procedure": delete "Matters which have been the subject of a decision taken by the Council, a committee or joint committee within the past 6 months." Standing Orders to be formally updated to reflect this position.***
  - b. *Section 2 "Issues that can be considered": final sentence to be amended to say that the final decision on whether a petition is to be considered will be taken by the relevant Committee Convener, in consultation with the Head of Legal and Governance Services (other than those matters that fall under the last point of Section 3).***
- ii) *formally incorporate the petitions procedure into the Council's approved Standing Orders***

The mover and seconder of the Motion agreed to incorporate the Amendment into the Motion.

### **Resolved:**

In accordance with the Revised Motion.

## **10. UPDATES TO SCHEME OF ADMINISTRATION**

Council agreed to the updates to the Scheme of Administration as set out on the agenda.



## **SPECIAL MEETING OF COUNCIL**

Minute of special meeting of Perth and Kinross Council held virtually on Wednesday 23 February 2022 at 9.30am.

Present: Provost D Melloy, Councillors C Ahern, A Bailey, K Baird, M Barnacle, L Barrett, P Barrett, B Brawn, R Brock, A Coates, H Coates, S Donaldson, E Drysdale, J Duff, A Forbes, T Gray, D Illingworth, I James, A Jarvis, G Laing, M Lyle, I Massie, R McCall, S McCole, X McDade, T McEwan, A Parrott, B Pover, C Purves, J Rebbeck, C Reid, W Robertson, F Sarwar, C Shiers, L Simpson, F Smith, C Stewart, R Watters, M Williamson and W Wilson.

In Attendance: B Renton, Interim Chief Executive and Executive Director (Communities); S Devlin, Executive Director (Education and Children's Services); J Pepper, Depute Director (Education and Children's Services); C Mailer, Depute Director (Communities); G Paterson, Chief Officer/Director – Integrated Health and Social Care; D Littlejohn, S Crawford, M Butterworth, F Crofts, F Robertson, C Guild, S Coyle, S Welsh (all Communities); K Donaldson, L Simpson, A Taylor, L Brady, K Fraser, C France, A O'Brien, C Robertson, N Sutherland, D Williams, S MacKenzie, S Walker, A Brown, M Pasternak, L McGuigan and B Parker (all Corporate and Democratic Services).

Provost D Melloy, Presiding.

### **IN MEMORIUM**

Prior to commencement of business, Provost Melloy informed members that on 1 February he, along with Depute Provost Baird, Councillor Wilson, and numerous former Councillors, attended the funeral of former Provost Mike O'Malley, who sadly passed away in January of this year. Provost Melloy paid tribute to Mike's dedicated work within the Council and his constituency, in addition to Mike's kind nature and personality. Councillors Wilson, Bailey, Laing and Lyle all paid further tribute to Mike, highlighting his good humour, warm nature and diligence in work.

### **OLYMPIC SUCCESS**

Provost Melloy paid tribute to the recent success of the Great Britain Olympic Curling Team, led by Eve Muirhead, in winning the Gold Medal at the Winter Olympics in Beijing just a few days prior to this meeting. Provost Melloy paid tribute to the hard work, determination and team work in achieving the Gold Medal, and asked members to join him in congratulating the team in all their success. Councillors Duff, McDade, Robertson, Laing and Williamson all added their particular tribute and congratulations to the team. Provost Melloy added that the Council would be looking at an appropriate award in light of the team's success in due course.

### **1. WELCOME AND APOLOGIES**

Provost Melloy welcomed all those present to the meeting

## **2. DECLARATIONS OF INTEREST**

In terms of the Councillors' Code of Conduct, the following Councillors declared a non-financial interest in Item 3:

Councillors C Ahern, B Brawn, S Donaldson, A Forbes, A Jarvis, X McDade, C Purves, J Rebbeck, E Drysdale, T McEwan, J Duff, A Parrott, B Pover, S McCole and M Williamson.

## **3. REVENUE BUDGET 2022/23 AND RESERVES STRATEGY**

There was submitted a joint report by the Chief Executive and the Head of Finance (22/35) (1) presenting the General Fund 2022/23 Final Revenue Budget and inviting Council to set the final Council Tax for 2022/23 and (2) including an updated Reserves Strategy.

### **Motion (Councillors M Lyle and F Smith)**

The Council agrees:

1. To approve the 2022/23 Provisional Revenue Budget of £414.757 million as set out in Appendix B of Report No. 22/35.
2. To approve the expenditure pressures for 2022/23 as set out in Appendix C of Report No. 22/35 with the exception of those listed in Appendix (i).
3. To approve the implementation of the savings options for 2022/23 as set out in Appendix C of Report No. 22/35 with the exception of those listed in Appendix (ii).
4. To approve the additional savings proposals for 2022/23 as set out in Appendix (iii) of this Revenue Budget Motion.
5. To approve the additional expenditure proposals for 2022/23 as set out in Appendix (iv) of this Revenue Budget Motion.
6. To approve an additional contribution from Reserves of £1.027 million in 2022/23 in this Revenue Budget Motion.
7. To approve the non-recurring budget pressures of £5.242 million set out in Appendix E of Report No. 22/35 to be funded from Reserves.
8. To approve the contribution to Perth & Kinross Integration Joint Board of £70.947 million which is included in the 2022/23 Provisional Revenue Budget.
9. To delay implementation of the review of the Adult Social Work and Social Care Contributions Policy to 1 April 2023.
10. To approve that uncommitted Reserves are maintained at a minimum of 2% of the 2022/23 Net Revenue Budget which equates to £8.295 million.
11. To approve a provision for the non-collection of Council Tax of 2.0% in 2022/23.
12. To approve the 2022/23 Final Revenue Budget of £417.360 million resulting in a Band D Council Tax of £1,351 in 2022/23 as summarised in Appendix (v) of this Revenue Budget Motion. This represents a 2.5% increase from the Council Tax Band D figure for 2021/22.

REVENUE BUDGET MOTION

Reference  
Report No.  
22/35  
Page No. 2022/23  
£'000

EXPENDITURE PRESSURES REJECTED

Developing Educated, Responsible and Informed Citizens

Property Energy (partial reduction)	49	200
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Promoting a Prosperous, Inclusive & Sustainable Economy

Economic Wellbeing Plan - Intensive Digital Skills Programme	51	100
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Economic Wellbeing Plan - Business Accelerator Programmes	52	100
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Creating a Safe & Sustainable Place for Future Generations

Headstone Stabilisation	54	55
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Climate Change - Landscape Scale Partnership Projects	55	100
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TOTAL EXPENDITURE PRESSURES REJECTED

555

REVENUE BUDGET MOTION

Reference  
Report No.  
22/35  
Page No. 2022/23  
£'000

SAVINGS REJECTED

Developing Educated, Responsible and Informed Citizens

Removal of School Crossing Patrollers	60	179
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Removal of Primary Swimming Lessons	61	60
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School Supply contingency budget for Teachers (partial removal)	61	52
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5% Increase in charges within ECS	64	45
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Supporting People to Lead Independent, Healthy and Active Lives

Community Greenspace	66	35
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**23 FEBRUARY 2022**  
**REVENUE BUDGET 2022/23**

**REVENUE BUDGET MOTION**

Reference  
 Report No.  
 22/35  
 Page No.      **2022/23**  
                          **£'000**

**SAVINGS REJECTED**

Grounds Maintenance - Removal of provision for the service at peak summer	67	95
Public Conveniences - Seasonal opening of public toilet in Dunkeld and closure of Blairgowrie, supported by comfort scheme in Dunkeld to cover out of season provision.	68	35
Rejection of increase to greenspace bereavement charges	68	15
Winter Maintenance	69	40
Winter Maintenance - Reduce Network Coverage by 20%	70	322
Increase route gritting times to 3 hours across all Category 1 routes.	72	75
<b><u>Organised to Deliver</u></b>		
Modern Apprentices	73	150
<b>TOTAL SAVINGS REJECTED</b>		<b>1,103</b>

**APPENDIX (iii)**

**PERTH & KINROSS COUNCIL**  
**23 FEBRUARY 2022**  
**REVENUE BUDGET 2022/23**  
**REVENUE BUDGET MOTION**  
**ADDITIONAL SAVINGS PROPOSALS**

**2022/23**  
**£'000**

**Organised to Deliver**

Further savings from travel & subsistence	50
<b>TOTAL ADDITIONAL SAVINGS PROPOSALS</b>	<b>50</b>



**PERTH & KINROSS COUNCIL**  
**23 FEBRUARY 2022**  
**REVENUE BUDGET 2022/23**

**REVENUE BUDGET MOTION**

**CORPORATE PLAN 2018 - 2023**

**2022/23**  
**£'000**

**Additional Expenditure Proposals**

**EDUCATION & FAMILIES**

**(Developing Educated, Responsible and Informed Citizens)**

**Support for Educational Recovery** - £98,000 investment in 2022/23 for the provision of targeted Community Link Worker support for those children and young people who have been most disadvantaged from learning during periods of lockdown/remote learning (non-recurring) (approved March 2021).

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**Expansion of Course Choice** - £136,000 investment in 2022/23 to increase access to national qualifications and foundation apprenticeships through the additional funding of 0.2 FTE teacher for each of the 11 secondary schools (non-recurring). (approved March 2021)

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**Live Life Well** - £90,000 investment to work with schools and communities to develop and implement a new model of family support linked to securing the implementation of The Promise through additional funding for care-experienced parents and 2.0 FTE family support workers (non-recurring) (approved March 2021).

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**YMCA Project - The Y Centre, Perth** – one off contribution to the YMCA Tayside towards the costs of converting the St Andrew's and St Stephen's building in Atholl Street, Perth into an advanced, innovative youth centre (non-recurring). **50**

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**ECONOMIC DEVELOPMENT**

**(Promoting a Prosperous, Sustainable and Inclusive Economy)**

**ECONOMIC WELLBEING - PEOPLE**

**Perth and Kinross Skills Passport** - £125,000 investment in 2022/23 to provide grants of up to £2,000 to assist the remaining balance of 125 people back into work through the provision of financial assistance for help such as training courses or equipment (non-recurring) (approved March 2021)

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**ECONOMIC WELLBEING - BUSINESS**

**Support for Businesses** - to further enhance the Fund to provide microgrants to small businesses for start-up or expansion costs, such as the purchase of equipment or website development. (non-recurring) **150**

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**PERTH & KINROSS COUNCIL**  
**23 FEBRUARY 2022**  
**REVENUE BUDGET 2022/23**

**REVENUE BUDGET MOTION**

**CORPORATE PLAN 2018 - 2023**

**2022/23**  
**£'000**

**Additional Expenditure Proposals**

**Business Accelerator Programme** - to complement Business Gateway delivery by running 4 x accelerator programmes to support high growth start-up businesses in digital focussed sectors. Targeted sectors: clean growth, engineering, food and drink and creative industries. (non-recurring) **100**

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**ECONOMIC WELLBEING - PLACE**

**Adapt Your Property** - 50% grants to a maximum of £75,000 to convert underused/vacant town and city centre commercial space for new commercial/residential uses (non-recurring) **300**

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**Open For Business Fund** - 50% grants to encourage small town business to ensure that the frontages of their premises are updated, welcoming and say 'We're open for business' to encourage local and visitor spend, resources to support grants for a town and city centre empty property initiative, pop-up shops and a general freshening up of our High Streets (non-recurring) **200**

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**Licensing Fees** - funds to provide up to a 50% abatement in the cost of relevant new licences, for example, public entertainment or market operator licences, for charities and community groups, such as Highland Games Associations, who were unable to make full use of a previous licence due to Covid restrictions during 2020 and 2021 (funds to be earmarked for this purpose across period 2022/2023 – 2024/2025) (non-recurring) **50**

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**Growbiz** - funds for expansion of Growbiz support to small and micro businesses across Perth and Kinross (non-recurring) **100**

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**Perthshire and Angus Provincial Mod and other Gaelic Events** – additional funding to support Gaelic language events in Perth and Kinross, including £1000 per annum for the Perthshire and Angus Provincial Mod operating costs (recurring) **5**

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**COMMUNITIES**

**(Supporting People to Lead Independent, Healthy and Active Lives)**

**Investment in Food Security** - to help sustain support for valuable initiatives aimed at providing food security in our communities (non-recurring) **100**

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**PERTH & KINROSS COUNCIL**  
**23 FEBRUARY 2022**  
**REVENUE BUDGET 2022/23**

**REVENUE BUDGET MOTION**

**CORPORATE PLAN 2018 - 2023**

**2022/23**  
**£'000**

**Additional Expenditure Proposals**

<b>Promotion of Digital Inclusion</b> - funding to provide digital skills, support and equipment for those suffering from social isolation, financial exclusion or other vulnerabilities (non-recurring).	<b>50</b>
<b>Bloom and Friends of Cemeteries Groups</b> - additional funding for local Bloom Groups and Friends of Cemeteries Groups. (non-recurring)	<b>30</b>
<b>Volunteer Upskilling Fund</b> - building on the skills and capacity our communities demonstrated so well during the pandemic, to deliver the Perth and Kinross Offer as part of our continued Covid recovery. For example, funding the equipment, training or other practical things which communities need to turn a great idea into a reality. (non-recurring).	<b>80</b>
<b>Community Investment Fund</b> – further funding (to be added to the £300,000 previously approved) for the Community Investment Fund in 2022/23 which will include an additional eligibility criteria permitting applications from community groups and organisations whose operating costs will face significant financial challenges as a result of rising energy costs (non-recurring).	<b>100</b>

**ENVIRONMENT AND INFRASTRUCTURE**

**(Creating a Safe and Sustainable Place for Future Generations)**

<b>Investment in Roads Infrastructure</b> - increased spending capacity of £4 million for 2022/23 to further improve the condition of the local roads network and bridge infrastructure – roads £2m during 2022/2023 (to include funds for unadopted roads and footways) and bridges £2m (£1m in each of years 2022/2023 and 2023/24) (£160k in 2023/24). (recurring)	<b>120</b>
<b>Road Safety Measures</b> - towards further Vehicle Activated Speed Signs, 20mph speed limits including around schools and other traffic calming measures and for rural footpaths (non-recurring)	<b>300</b>
<b>Road Gulleys</b> - towards additional cleaning in 2022/23 (non-recurring)	<b>100</b>
<b>Additional funding to Women's Aid</b> - in recognition of the increased incidence of domestic abuse as a result of the pandemic (non-recurring)	<b>30</b>

**PERTH & KINROSS COUNCIL**  
**23 FEBRUARY 2022**  
**REVENUE BUDGET 2022/23**

**REVENUE BUDGET MOTION**

**CORPORATE PLAN 2018 - 2023**

**2022/23**  
**£'000**

**Additional Expenditure Proposals**

<b>RASAC Perth and Kinross</b> – additional funds to support women and young people who have experienced sexual violence at any time in their lives (non-recurring)	<b>30</b>
<b>Ranger Service</b> - Continued funding of £240,000 for the pilot ranger service to support our communities with visitor management issues and educating the public on issues like littering, inconsiderate camping and parking. (non - recurring) (approved March 2021)	
<b>Perth and Kinross Offer – Local Decision Making</b> – funding to be used at the discretion of the Kinross Local Committee to support priorities within the Kinross-shire Ward (non-recurring)	<b>40</b>
<b>Covid Memorial Fund</b> - to establish a fitting memorial which commemorates and remembers those lost during the Covid-19 pandemic (non-recurring)	<b>25</b>
<b>Rural Visitor Management Fund</b> – funding to support further additional visitor management facilities in rural Perth and Kinross (non-recurring).	<b>40</b>
<b>Funds for Route Action Plan for A94</b> (non-recurring)	<b>5</b>
<b>Rattray Common Lights</b> - funding to provide lighting to the public footpath from Rattray Primary School to Glendevon Court to enhance the need for safe and secure communities. (non-recurring)	<b>30</b>
<b>North Muirton Community Centre</b> - to carry out replacement external cladding (including asbestos removals) and replacement main Entrance Door (non-recurring)	<b>40</b>
<b>Flood Resilience Alyth</b> – to assist with flood mitigation measures in and around Alyth (non-recurring).	<b>30</b>
	<b>2,105</b>

REVENUE BUDGET MOTION

2022/23 COUNCIL TAX CALCULATION

	2022/23	
	£'000	£'000
2022/23 Provisional Revenue Budget		414,757
Adjustments:		
Reject Expenditure Pressures (Appendix i)	(555)	
Reject Savings (Appendix ii)	1,103	
Additional Savings Proposals (Appendix iii)	(50)	
Additional Expenditure Proposals (Appendix iv)	2,105	
		<hr/>
		2,603
2022/23 Updated Provisional Revenue Budget		417,360
<u>Funding</u>		
Total Revenue Funding	(297,991)	
Council Tax Second Home / Long Term Empty Properties	(1,300)	
Capital Grants	(1,600)	
Net Contribution from Reserves included in the Provisional Budget	(17,801)	
Contribution from unearmarked Reserves included in this Motion	(1,027)	
		<hr/>
		(319,719)
AMOUNT TO BE LEVIED FROM COUNCIL TAX		97,641
TAX BASE BAND D EQUIVALENT PROPERTIES (2.0% Non Collection)		72,273
FINAL 2022/23 BAND D COUNCIL TAX		<hr/>
		£ 1,351
INCREASE (2021/22 FINAL BAND D COUNCIL TAX £1,318)		<hr/>
		£ 33
PERCENTAGE INCREASE		<hr/>
		2.50%

Excluding Water and Waste Water charges determined by Scottish Water.

1<sup>st</sup> Amendment (Councillors G Laing and E Drysdale)

The Council agrees:

1. To approve the 2022/23 Provisional Revenue Budget of £414.757 million as set out in Appendix B of Report No. 22/35.
2. To approve the expenditure pressures for 2022/23 as set out in Appendix C of Report No. 22/35 with the exception of those listed in Appendix (i).
3. To approve the implementation of the savings options for 2022/23 as set out in Appendix C of Report No. 22/35 with the exception of those listed in Appendix (ii).

4. To approve the additional savings proposals for 2022/23 as set out in Appendix (iii) of this Revenue Budget Amendment.
5. To approve the additional expenditure proposals for 2022/23 as set out in Appendix (iv) of this Revenue Budget Amendment.
6. To approve an additional contribution from Reserves of £7.894 million in 2022/23 in this Revenue Budget Amendment.
7. To approve the non-recurring budget pressures of £5.242 million set out in Appendix E of Report No. 22/35 to be funded from Reserves.
8. To approve the contribution to Perth & Kinross Integration Joint Board of £70.947 million which is included in the 2022/23 Provisional Revenue Budget.
9. To delay implementation of the review of the Adult Social Work and Social Care Contributions Policy to 1 April 2023.
10. To approve the Earmarked General Fund Balances as detailed in Table 14 of Report No 22/35.
11. To approve that uncommitted Reserves are maintained at a minimum of 2% of the 2022/23 Net Revenue Budget which equates to £8.295 million.
12. To approve a provision for the non-collection of Council Tax of 2.0% in 2022/23.
13. To approve the 2022/23 Final Revenue Budget of £424.444 million resulting in a Band D Council Tax of £1,354 in 2022/23 as summarised in Appendix (v) of this Revenue Budget Amendment. This represents a 2.73% increase from the Council Tax Band D figure for 2021/22.

**PERTH & KINROSS COUNCIL**  
**23 FEBRUARY 2022**  
**REVENUE BUDGET 2022/23**

**APPENDIX (i)**

**REVENUE BUDGET AMENDMENT - SNP GROUP**

Reference Report No. 22/35 Page No.	2022/23 £'000
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**EXPENDITURE PRESSURES REJECTED**

**Promoting a Prosperous, Inclusive & Sustainable Economy**

Project Management Costs	51	50
<b>TOTAL EXPENDITURE PRESSURES REJECTED</b>		<b>50</b>

**PERTH & KINROSS COUNCIL**  
**23 FEBRUARY 2022**  
**REVENUE BUDGET 2022/23**

**APPENDIX (ii)**

**REVENUE BUDGET AMENDMENT - SNP GROUP**

Reference Report No. 22/35 Page No.	2022/23 £'000
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**SAVINGS REJECTED**

**Developing Educated, Responsible and Informed Citizens**

Removal of School Crossing Patrollers	60	179
Removal of Primary Swimming Lessons	61	60

REVENUE BUDGET AMENDMENT - SNP GROUP

SAVINGS REJECTED

	Reference Report No. 22/35 Page No.	2022/23 £'000
Full removal of School Supply contingency budget for Teachers	61	152
Reduction in Teacher numbers within the Primary Sector	63	344
5% increases in charges within ECS	64	45

**Supporting People to Lead Independent, Healthy and Active Lives**

Community Greenspace	66	35
Grounds Maintenance - Removal of provision for the service at peak summer	67	95
Greenspace -Bereavement Income - Increase charges by a further 1% to 4%	68	15
Public Conveniences - Seasonal opening of public toilet in Dunkeld.	68	10
Winter Maintenance	69	40
Winter Maintenance - Reduce Network Coverage by 20%	70	322
Increase route gritting to 3 hours across all Category 1 routes	72	75

**Organised to Deliver**

Modern Apprentices	73	150
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**TOTAL SAVINGS REJECTED**

**1,522**

APPENDIX (iii)

REVENUE BUDGET 2022/23  
REVENUE BUDGET AMENDMENT - SNP GROUP  
ADDITIONAL SAVINGS PROPOSALS

2022/23  
£'000

**Organised to Deliver**

Review of support to senior management	100
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**TOTAL ADDITIONAL SAVINGS PROPOSALS**

**100**

APPENDIX (iv)

REVENUE BUDGET AMENDMENT - SNP GROUP

CORPORATE PLAN 2018 - 2023

2022/23  
£'000

**Additional Expenditure Proposals**

**Giving Every Child the Best Start in Life**

**School Clothing Grants**

10

Additional resource to assist with the provision of school clothing, including PE kit, for qualifying families. (non-recurring)

**Foster Care**

80

To allow the uplift of allowances and grants paid to foster parents at a time when the cost of living is rising sharply and recognising that these grants and allowances have not been increased for a number of years. (recurring)

**Developing Educated, Responsible and Informed Citizens**

**Primary Swimming**

80

To fund a scheme that will allow all children who missed out on swimming lessons, due to the restrictions imposed as a result of the COVID pandemic, to receive instruction and learn this valuable life skill. (non-recurring)

**Promoting a Prosperous, Inclusive & Sustainable Economy**

**Licensing**

150

To fund a scheme that will allow civic license holders, who have not received other COVID pandemic support, to renew their licenses at a discounted price, recognising that they have not been able to use licenses previously granted during the COVID pandemic. (non-recurring)

**Crieff Toilets**

23

To provide support for the re-opening of these public toilets during winter months, while another longer term solution is sought following the collapse of the Crieff BID initiative.(non-recurring)

**Pitlochry Toilets**

15

To provide additional funding to lengthen the opening hours of these public toilets so that transit tourist traffic through Pitlochry is better catered for.(non-recurring)

**Blairgowrie Toilets**

25

To provide short term support for the retention of these public toilets while other community supported initiatives for their funding are sought and put in place. (non-recurring)

APPENDIX (iv) cont.



REVENUE BUDGET AMENDMENT - SNP GROUP

CORPORATE PLAN 2018 - 2023

2022/23  
£'000

**Additional Expenditure Proposals**

**Late Night Buses**

70

To restore certain late evening bus services from Perth on Friday and Saturday evenings so that those living in rural parts of the county who do not have access to private transport are not excluded from social and leisure activities based in Perth and to more generally enhance rural connectivity and expand the wider economy. (non-recurring)

**Strategic Review of Public Transport**

60

To fund a wide ranging review of public transport provision in Perth and Kinross with the intent of making better provision and reducing dependence on the private car in keeping with the imperatives of the climate change agenda and Scottish Government policy. (non-recurring)

**Horsecross Arts Ltd.**

200

To provide relief funding to compensate for loss of income during the COVID pandemic so that the financial impacts of the pandemic are mitigated and longer term prospects for Horsecross are not impacted by the pandemic.(non-recurring)

**Culture Perth and Kinross**

50

To provide relief funding to compensate for loss of income during the COVID pandemic so that the financial impacts of the pandemic are mitigated and longer term prospects for Culture Perth and Kinross are not impacted by the pandemic. (non-recurring)

**Supporting People to Lead Independent, Healthy & Active Lives**

**Live Active Leisure**

600

To provide relief funding to compensate for loss of income during the COVID pandemic so that the financial impacts of the pandemic are mitigated and longer term prospects for Live Active Leisure are not impacted by the pandemic.(non-recurring)

**Welfare Rights Capacity**

114

To provide additional staff resource in the Welfare Rights Team so that this team is better able to assist, with additional funding for financial inclusion, the difficulties faced by those with very limited means who are impacted most severely by the developing cost of living crisis and in particular the significant rise in household energy costs. (recurring)

**PERTH & KINROSS COUNCIL**  
**23 FEBRUARY 2022**  
**REVENUE BUDGET 2022/23**

**REVENUE BUDGET AMENDMENT - SNP GROUP**

**CORPORATE PLAN 2018 - 2023**

**2022/23**  
**£'000**

**Additional Expenditure Proposals**

**Financial Inclusion**

600

The pandemic has caused significant hardships for many. Now in 2022, with price inflation, National Insurance rates and energy costs all rising, more and more families are struggling to make ends meet month to month. This funding will be made available to assist tenants of private landlords in a similar way to the Tenancy Sustainment Fund for Council tenants, to ensure everyone in Perth & Kinross has a roof over their heads and a warm home. (non-recurring)

**Tackling Health Issues**

350

Through the vehicles of Perth & Kinross Health & Social Care Partnership and Live Active Leisure, as we emerge from the pandemic, we shall further increase financial support in addition to the requisition made by the Integration Joint Board, and on top of the additional funding of up to £16m being provided by Scottish Government in 2022/23 – in the following areas:-

**1. Social Prescribing £250k** – to offer many more opportunities for supported physical activities for people with mental health issues and/or underlying physical health conditions or disabilities (non – recurring)

**2. Mental Health Self Help Groups £100k** – to support groups such as Andy's Man Club, Mantalk, The Lighthouse for Perth, and Women's Wellbeing Club and other groups in our rural communities (non – recurring)

**Investment in Local Communities**

600

Via the Local Action Partnerships, to fund projects aimed at helping our communities emerge from the impact of the last two years of pandemic into a better future (non-recurring)

**Blairgowrie & Rattray Independent Food Store (BaRI)**

20

To support this initiative of Proactive Communities – Blairgowrie and Rattray to provide great value groceries to those in need in these communities (non-recurring)

**Woodland Walk, Seven Acres, Perth**

70

To provide an upgraded rural walking / cycling path for leisure activity in the urban setting of Letham (non-recurring)

**PERTH & KINROSS COUNCIL**  
**23 FEBRUARY 2022**  
**REVENUE BUDGET 2022/23**

**REVENUE BUDGET AMENDMENT - SNP GROUP**

**CORPORATE PLAN 2018 - 2023**

**2022/23**  
**£'000**

**Additional Expenditure Proposals**

**Creating a Safe & Sustainable Place for Future Generations**

**Resilience Fund**

600

To appropriately resource both a proactive and reactive local response to promptly meet the needs of our communities as a result of e.g. adverse weather events, public health needs and other civil contingencies. This would specifically include the design, launch and maintenance of a PKC-specific App containing vital and up to date information, emergency contact details etc to complement existing sources of help and facilitate better information flow 24/7. (non-recurring)

**Investment in Non Trunk Road Transport Infrastructure, Road Safety and Encouragement towards Rapid reductions in vehicle emissions**

This **£4.3 million** funding package will finance priority improvements including additional funding to:-

Accelerate build of **puffin crossings** at priority locations and install mobile automatic vehicle reg number recorders at problem locations to detect / deter / assist prosecution of illegal driving manoeuvres, and other measures designed to influence better driver behaviour thereby creating better conditions for all road users. (non – recurring) 1,000

Carry out quality urgent **road repairs** with priority given to where existing conditions seriously jeopardise road safety (non – recurring) 1,000

Meet borrowing costs associated with a **£2 million capital investment in bridges and structures** - £80k (recurring) 80

Enable free parking for electric powered private vehicles or community car share / pool scheme vehicles in controlled parking zones, thereby incentivising the switch from diesel / petrol to electric as part of the Scottish Government's Mission Zero for Transport. (non-recurring) 100

Investment in local roads around Bankfoot (Stewart Towers Rd) (non-recurring) 165

**Murray Fountain / James Square, Crieff**

35

Additional Funding to add to funds already available to enable the current project underway to refurbish fully the Murray Fountain , and allow for substantial improvements to be made to what is a main focal point in the town, prior to Crieff Highland Games on Sunday, 21st August. (non-recurring)

**PERTH & KINROSS COUNCIL**  
**23 FEBRUARY 2022**  
**REVENUE BUDGET 2022/23**

**REVENUE BUDGET AMENDMENT - SNP GROUP**

**CORPORATE PLAN 2018 - 2023**

**2022/23**  
**£'000**

**Additional Expenditure Proposals**

**Crieff to Comrie Core Path**

95

To add to existing funds from Sustrans to enable detailed design work, and other preparatory steps, to be carried out, to ensure that initial work on this long delayed project can be completed prior to construction work commencing. (non-recurring)

**Greener Perth and Kinross**

**Climate Change**

1,050

Funding to encourage green growth, to stimulate investment, and to provide support for community transitions to renewable power private supply. For the next financial year areas to be considered are, along with a breakdown of estimated costs:

1. Trial of innovative green heat transfer technology, to heat social housing, and tackle fuel poverty, at a cost of £250 per property covering 1,000 properties in the trial period (£250k)
2. Community Renewable Energy. Feasibility Support Grants for local community led renewable energy development (300k)
3. Small Grant Fund for Renewable Energy. To support feasibility projects for renewable energy supply to Perth City, this to include the early design stages of the private grid system from Binn into Perth. (£100k)
4. Circular Economy. Support Grants of up to £40k each to assess the possibilities for deep circular economy projects. (200k)
5. SMART Manufacturing. To attract new clean technology manufacturing systems to Perth and Kinross with support grants of up to £100k each. (£200k)(non-recurring)

**Climate Change (including capacity)**

50

To provide additional staff capacity to add to and complement existing staff resources, with a dedicated officer over coming years to explore, research and progress new, innovative approaches to green growth. (recurring)

**Support for Biodiversity in our Open Spaces**

75

To provide funding to support Bloom Groups and other local initiatives, to build on the highly successful and visible initiatives that are already enjoyed across Perth & Kinross including trees, wild flowers and other plants that support pollinators in open spaces. (Non-Recurring)

**Scotlandwell Footpath**

20

To provide funding for an options appraisal and design work for a footpath from Scotlandwell to Kilmagad, in order to enable a footpath to go all the way from Scotlandwell to Kinnesswood. (non-recurring)

**PERTH & KINROSS COUNCIL**  
**23 FEBRUARY 2022**  
**REVENUE BUDGET 2022/23**

**REVENUE BUDGET AMENDMENT - SNP GROUP**

**CORPORATE PLAN 2018 - 2023**

**2022/23**  
**£'000**

**Additional Expenditure Proposals**

**Grit Bins**

50

To make provision for the availability of grit bins at new locations throughout Perth and Kinross to help communities help themselves.(non-recurring)

**Woman's Aid**

30

To support this important organisation with their vital work in their community. (non-recurring)

**Cleaner Perth and Kinross**

This investment will target areas in most need of attention, under the following categories:-

Creation of a dedicated task force to deter deeply **anti-social fly-tipping** across our beautiful countryside, towns and city and to pursue offenders through fixed penalties and the criminal justice system (non-recurring) 90

Additional funding to co-ordinate and focus Council resources, with a dedicated officer to act as a Co-ordinator to work and liaise with local communities to discourage / deter **littering and dog fouling**, to identify offenders, to target areas most in need of a 'deep clean' by Community Payback Teams, and to facilitate deployment of squads for concentrated action. (recurring) 60

**Moncrieffe Community Centre Upgrade**

30

Preparatory work to be carried out prior to a complete upgrade, refurbishment, and repurposing of Moncrieffe Community Centre. Work is required to identify and assess options, and develop a set of proposals, the objective being an eventual Community Asset Transfer. (non-recurring)

**Bridge of Earn**

50

To provide community facilities, in particular play areas, for existing and future residents at Oudenarde, Bridge of Earn, to add to any existing provisions in current plans. (non-recurring)

**Non Statutory / Discretionary Charges**

50

Rejection of the 3% increase in charges across Communities approved March 2020 (recurring)

**Uplift in Support to Voluntary Organisations**

488

Increase in funding to voluntary organisations to reflect the impact of increased costs - represents 7.5% uplift (non-recurring)

**PERTH & KINROSS COUNCIL**  
**23 FEBRUARY 2022**  
**REVENUE BUDGET 2022/23**

**REVENUE BUDGET AMENDMENT - SNP GROUP**

**CORPORATE PLAN 2018 - 2023**

**2022/23**  
**£'000**

**Additional Expenditure Proposals**

**Organised to Deliver**

**Elected Member Support**

80

To allow all elected members to have adequate staff support to carry out their democratic duties and responsibilities, and to reverse recent reductions in that level of support. (recurring)

**TOTAL ADDITIONAL EXPENDITURE PROPOSALS**

**8,315**

**PERTH & KINROSS COUNCIL**  
**23 FEBRUARY 2022**  
**REVENUE BUDGET 2022/23**

**APPENDIX (v)**

**REVENUE BUDGET AMENDMENT - SNP GROUP**

**2022/23 COUNCIL TAX CALCULATION**

**2022/23**  
**£'000                  £'000**

2022/23 Provisional Revenue Budget

414,757

**Adjustments:**

Reject Expenditure Pressures (Appendix i)

(50)

Reject Savings (Appendix ii)

1,522

Additional Savings Proposals (Appendix iii)

(100)

Additional Expenditure Proposals (Appendix iv)

8,315

**9,687**

2022/23 Updated Provisional Revenue Budget

**424,444**

**Funding**

Total Revenue Funding

(297,991)

Council Tax Second Home / Long Term Empty Properties

(1,300)

Capital Grants

(1,600)

Net Contribution from Reserves included in the Provisional Budget

(17,801)

Contribution from earmarked Reserves included in this Amendment

(7,894)

**(326,586)**

**AMOUNT TO BE LEVIED FROM COUNCIL TAX**

**97,858**

REVENUE BUDGET AMENDMENT - SNP GROUP

2022/23 COUNCIL TAX CALCULATION

	2022/23 £'000	£'000
TAX BASE BAND D EQUIVALENT PROPERTIES (2.0% Non Collection)		72,273
FINAL 2022/23 BAND D COUNCIL TAX	£	1,354
INCREASE (2021/22 FINAL BAND D COUNCIL TAX £1,318)	£	36
PERCENTAGE INCREASE		2.73%

Excluding Water and Waste Water charges determined by Scottish Water.

2<sup>nd</sup> Amendment (Councillors W Wilson and P Barrett)

The Council agrees:

1. To approve the 2022/23 Provisional Revenue Budget of £414.757 million as set out in Appendix B of Report No. 22/35.
2. To approve the expenditure pressures for 2022/23 as set out in Appendix C of Report No. 22/35.
3. To approve the implementation of the savings options for 2022/23 as set out in Appendix C of Report No. 22/35 with the exception of those listed in Appendix (i).
4. To approve the additional expenditure proposals for 2022/23 as set out in Appendix (ii) of this Revenue Budget Amendment.
5. To approve an additional contribution to Reserves of £57,000 in 2022/23 in this Revenue Budget Amendment.
6. To approve the non-recurring budget pressures of £5.242 million set out in Appendix E of Report No. 22/35 to be funded from Reserves.
7. To approve the contribution to Perth & Kinross Integration Joint Board of £70.947 million which is included in the 2022/23 Provisional Revenue Budget.
8. To delay implementation of the review of the Adult Social Work and Social Care Contributions Policy to 1 April 2023.
9. To approve the Earmarked Reserves as detailed in Table 14 of Report No 22/35.
10. To approve that uncommitted Reserves are maintained at a minimum of 2% of the 2022/23 Net Revenue Budget which equates to £8.295 million.
11. To approve a provision for the non-collection of Council Tax of 2.0% in 2022/23.
12. To approve the 2022/23 Final Revenue Budget of £417.216 million resulting in a Band D Council Tax of £1,364 in 2022/23 as summarised in Appendix (iii) of this Revenue Budget Amendment. This represents a 3.49% increase from the Council Tax Band D figure for 2021/22.

REVENUE BUDGET AMENDMENT - LIBERAL DEMOCRAT GROUP

Reference  
Report No.  
22/35  
Page No.

2022/23  
£'000

SAVINGS REJECTED

Developing Educated, Responsible and Informed Citizens

Removal of School Crossing Patrollers	60	179
Removal of Primary Swimming Lessons	61	60
Full removal of School Supply contingency budget for Teachers	61	152

Supporting People to Lead Independent, Health and Active Lives

Community Greenspace	66	35
Grounds Maintenance - Removal of provision for the service at peak summer	67	95
Winter Maintenance	69	40
Winter Maintenance - Reduce Network Coverage by 20%	70	322
Increase route gritting to 3 hours across all Category 1 routes	72	75

Organised to Deliver

Modern Apprentices	73	150
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TOTAL SAVINGS REJECTED

1,108

APPENDIX (ii)

REVENUE BUDGET AMENDMENT - LIBERAL DEMOCRAT GROUP

CORPORATE PLAN 2018 - 2023

2022/23  
£'000

Additional Expenditure Proposals

Community Asset Transfer Enablement Fund Pilot	150
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**PERTH & KINROSS COUNCIL**  
**23 FEBRUARY 2022**  
**REVENUE BUDGET 2022/23**

**REVENUE BUDGET AMENDMENT - LIBERAL DEMOCRAT GROUP**

**CORPORATE PLAN 2018 - 2023**

**2022/23**  
**£'000**

**Additional Expenditure Proposals**

Support provided to community groups to support community asset transfer of buildings in disrepair, lever in matched/external funding and reduce burden of surplus buildings on Council. (non-recurring)

**P&K Offer Community Empowerment Transition Fund** **150**

To Support Community based initiatives to start to tackle structural deficit shift, enabling proof of concept and assess scalability, including (non-recurring) -  
 1) locality/community prevention initiatives and spend to save projects £100k  
 2) Think Yes Fund £50k

**Climate Emergency Plan funding** **150**

More funding to address resource shortfall in the action plan. (non-recurring)

**Economic Wellbeing Plan funding** **150**

More funding to address resource shortfall for the action plan , Young people, people furthest from jobs market. (non-recurring)

**Structural Deficit Transformation Fund** **100**

To free up Transformation Project Management Capacity, back-filling of posts for managers dedicated to transformation project. (non-recurring)

**Town and City Centre Regeneration** **250**

Adapt Your Property and Open for Business Fund to extend funding from previous fully utilised non-recurring funding. (non-recurring)

**Tree and Woodland Management** **50**

Increase in budget for proactive inspection and management of trees. (non-recurring)

**Road Safety Projects** **200**

Additional investment in Vehicle Activated Signs, 20mph, pedestrian crossings. (non-recurring)

**Eating Well/ Living Well and Community Food Initiative** **50**

(non-recurring)

**PERTH & KINROSS COUNCIL**  
**23 FEBRUARY 2022**  
**REVENUE BUDGET 2022/23**

**REVENUE BUDGET AMENDMENT - LIBERAL DEMOCRAT GROUP**

**CORPORATE PLAN 2018 - 2023** **2022/23**  
**£'000**

**Additional Expenditure Proposals**

**Investment in Welfare Rights Service** **76**  
(recurring)

**Community Safety** **25**  
Road Safety, Visitor Management, Home Safety to protect the vulnerable. (non-recurring)

**TOTAL ADDITIONAL EXPENDITURE PROPOSALS** **1,351**

**PERTH & KINROSS COUNCIL**  
**23 FEBRUARY 2022**  
**REVENUE BUDGET 2022/23**

**APPENDIX (iii)**

**REVENUE BUDGET AMENDMENT - LIBERAL DEMOCRAT GROUP**

**2022/23 COUNCIL TAX CALCULATION**

	<b>2022/23</b>	<b>2022/23</b>
	<b>£'000</b>	<b>£'000</b>
2022/23 Provisional Revenue Budget		414,757
Adjustments:		
Reject Savings (Appendix i)	1,108	
Additional Expenditure Proposals (Appendix ii)	1,351	
		<b>2,459</b>
2022/23 Updated Provisional Revenue Budget		<b>417,216</b>

**Funding**

Total Revenue Funding	(297,991)
Council Tax Second Home / Long Term Empty Properties	(1,300)
Capital Grants	(1,600)
Net Contribution from Reserves included in the Provisional Budget	(17,801)
Contribution to unearmarked Reserves included in this Amendment	57
	<b>(318,635)</b>

**AMOUNT TO BE LEVIED FROM COUNCIL TAX** **98,581**

REVENUE BUDGET AMENDMENT - LIBERAL DEMOCRAT GROUP

2022/23 COUNCIL TAX CALCULATION

	2022/23 £'000	£'000
TAX BASE BAND D EQUIVALENT PROPERTIES (2.0% Non Collection)		72,273
FINAL 2022/23 BAND D COUNCIL TAX	£	1,364
INCREASE (2021/22 FINAL BAND D COUNCIL TAX £1,318)	£	46
PERCENTAGE INCREASE		3.49%

Excluding Water and Waste Water charges determined by Scottish Water.

3<sup>rd</sup> Amendment (Councillors A Bailey and R Brock)

The Council agrees:

1. To approve the 2022/23 Provisional Revenue Budget of £414.757 million as set out in Appendix B of Report No. 22/35.
2. To approve the non-recurring budget pressures of £5.242 million set out in Appendix E of Report No. 22/35 with the exception of those listed in Appendix (i) of this Revenue Budget Amendment.
3. To approve the expenditure pressures for 2022/23 as set out in Appendix C of Report No. 22/35 with the exception of those listed in Appendix (ii).
4. To approve the implementation of the savings options for 2022/23 as set out in Appendix C of Report No. 22/35 with the exception of those listed in Appendix (iii).
5. To approve the additional savings proposals for 2022/23 as set out in Appendix (iv) of this Revenue Budget Amendment.
6. To approve the additional expenditure proposals for 2022/23 as set out in Appendix (v) of this Revenue Budget Amendment.
7. To approve an additional contribution from earmarked Reserves of £5.125 million in 2022/23 in this Revenue Budget Amendment.
8. To approve an additional contribution from unearmarked Reserves of £4.303 million in 2022/23 in this Revenue Budget Amendment.
9. To approve the contribution to Perth & Kinross Integration Joint Board of £70.947 million which is included in the 2022/23 Provisional Revenue Budget.
10. To delay implementation of the review of the Adult Social Work and Social Care Contributions Policy to 1 April 2023.
11. To approve the Earmarked General Fund Balances as detailed in Table 14 of Report No 22/35.
12. To approve that uncommitted Reserves are maintained at a minimum of 2% of the 2022/23 Net Revenue Budget which equates to £8.295 million.
13. To approve a provision for the non-collection of Council Tax of 2.0% in 2022/23.

14. To approve the 2022/23 Final Revenue Budget of £423.376 million resulting in a Band D Council Tax of £1,318 in 2022/23 as summarised in Appendix (vi) of this Revenue Budget Amendment. This represents no increase from the Council Tax Band D figure for 2021/22.

## APPENDIX (i)

### PERTH & KINROSS COUNCIL 23 FEBRUARY 2022 REVENUE BUDGET 2022/23

#### REVENUE BUDGET AMENDMENT - INDEPENDENT & SCOTTISH LABOUR GROUP

#### CORPORATE PLAN 2018 - 2023

2022/23  
£'000

#### Non-Recurring Budgetary Pressures - Proposed Carry Forwards from 2021/22

Vehicle Activated Signs to allow further investment in specific cycling and walking safety measures	200
International and Rural Events Fund	40
Support for Businesses	50
Life Live Well	70
Operational Assets	60
Place Events	100
Market Development Grants	25
Business Grant Funding	45

#### TOTAL NON RECURRING BUDGETARY PRESSURES REJECTED

590

### PERTH & KINROSS COUNCIL 23 FEBRUARY 2022 REVENUE BUDGET 2022/23

## APPENDIX (ii)

#### REVENUE BUDGET AMENDMENT - INDEPENDENT & SCOTTISH LABOUR GROUP

Reference  
Report No.  
22/35  
Page No.

2022/23  
£'000

#### EXPENDITURE PRESSURES REJECTED

#### Developing Educated, Responsible and Informed Citizens

Partial rejection of Property Maintenance due to planned reduction in council estate	49	100
Partial rejection of Property Energy pressure	49	150

#### Promoting a Prosperous, Inclusive & Sustainable Economy

Project Management Costs	51	50
Partial rejection of <b>Commercial Rent</b> pressure	51	35
<b>Economic Wellbeing Plan - Intensive Digital Skills Programme</b> - seek match funding from Government	51	50

REVENUE BUDGET AMENDMENT - INDEPENDENT & SCOTTISH  
LABOUR GROUP

Reference  
Report No.  
22/35  
Page No.

2022/23  
£'000

EXPENDITURE PRESSURES REJECTED

Partial rejection of <b>Traffic and Network - Workforce Reduction</b>	54	80
<b>Climate Change - Tree Planting</b> - tap into existing funds to cover the tree planting element of this cost whilst retaining the staff element and an operating budget.	55	55

Organised to Deliver

Partial rejection of <b>Records &amp; Information Security Management</b>	57	32
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TOTAL EXPENDITURE PRESSURES REJECTED

**552**

REVENUE BUDGET AMENDMENT - INDEPENDENT & SCOTTISH  
LABOUR GROUP

Reference  
Report No.  
22/35  
Page No.

2022/23  
£'000

SAVINGS REJECTED

Supporting children and families with the cost of living crisis

Rejection of the <b>Removal of School Crossing Patrollers</b> to ensure children have the safest journey to school possible.	60	179
Rejection of the <b>Removal of Primary Swimming Lessons</b> recognising that for some children this will be the only opportunity to learn this important life saving skill.	61	60
Rejection of the <b>Reduction in Teacher numbers within the Primary Sector</b> recognising that smaller class sizes can allow teachers more time to support children and improve attainment.	63	344
Rejection of the <b>5% Increase in charges within ECS</b> recognising that any increase in charges will be felt most by families already struggling to make ends meet.	64	45
Reject <b>Greenspace - Bereavement Income - Increase charges by a further 1% to 4%</b> acknowledging that families are struggling with rising costs in all areas.	68	15

REVENUE BUDGET AMENDMENT - INDEPENDENT & SCOTTISH  
LABOUR GROUP

Reference  
Report No.  
22/35  
Page No.

2022/23  
£'000

SAVINGS REJECTED

Supporting sustainable communities

Reject cuts to our <b>Community Greenspace</b> and playparks, recognising the important role they play in supporting healthier lives in our communities.	66	35
Reject cut to <b>Winter Maintenance</b> that would result in footways only being treated in working hours Monday to Friday.	69	40
Reject cut to <b>Winter Maintenance - Reduce Network Coverage by 20%</b> , recognising the existing challenges already experienced covering important routes.	70	322
Reject winter maintenance cuts that would lead to <b>Increase in route gritting to 3 hours across all Category 1 routes</b> , acknowledging this would create additional challenges for those travelling to work and education.	72	75

Driving post COVID economic recovery

Maintain peak summer <b>Grounds Maintenance</b> to ensure our communities look their best to welcome summer visitors.	67	95
Reject cuts to the <b>Modern Apprentices</b> budget, as these positions offer young people an important vocational training opportunity in their local community and provide the future skills needed for the Council workforce.	73	150
Reject changing opening hours of <b>Public Conveniences - Seasonal opening of public toilet in Dunkeld and closure of Blairgowrie, supported by comfort scheme in Dunkeld to cover out of season provision</b> - in recognition of their importance to attracting visitors and tour companies to visit our area.	68	35

TOTAL SAVINGS REJECTED

1,395

**PERTH & KINROSS COUNCIL****APPENDIX (iv)****23 FEBRUARY 2022****REVENUE BUDGET 2022/23****REVENUE BUDGET AMENDMENT - INDEPENDENT & SCOTTISH LABOUR GROUP****2022/23****ADDITIONAL SAVINGS PROPOSALS****£'000****Organised to Deliver**

Increase Slippage from 4% to 5%

1,793

**TOTAL ADDITIONAL SAVINGS PROPOSALS****1,793****PERTH & KINROSS COUNCIL****APPENDIX (v)****23 FEBRUARY 2022****REVENUE BUDGET 2022/23****REVENUE BUDGET AMENDMENT - INDEPENDENT & SCOTTISH LABOUR GROUP****CORPORATE PLAN 2018 - 2023****2022/23****£'000****Additional Expenditure Proposals****Supporting children and families with the cost of living crisis**

**Cost of Living Tax Rebate** - Given the huge pressures being faced by families as a result of the current cost of living crisis where Perth & Kinross residents are being forced to make choices between heating or eating and struggling to pay core bills. It is only right that the Council does what it can to help them. This rebate equates to approximately £100 per household in Perth & Kinross and includes provision for residents who are exempt from paying Council Tax such as students but excludes second homes and non-permanent residents. This is returning taxpayers' own money to help them during this time of crisis. (non-recurring)

7,500

**Supply Budget for Small Schools** - Ensuring that small schools do not have to use other budgets to absorb supply teacher costs. (recurring)

50

**Insulation Support Grant** - Funding to support the least well off households in private accommodation with insulation to assist with the cost of energy crisis. (Landlords and social landlords would not be eligible for this funding as they already have legal requirements to bring their properties up to the required EPC.) (non-recurring)

1,000

**Mental Health & Wellbeing Initiatives** - Funding to support mental health initiatives in recognition of the significant impact of the COVID-19 pandemic and cost of living crisis has had on peoples mental health. (non-recurring)

100

**Perthshire Women's Aid** - Additional recurring funding to support this vital organisation to continue its important work at this at this very challenging time. (recurring)

30

**Rape & Sexual Abuse Centre (RASAC)** - Additional recurring funding to support the work of this important organisation. (recurring)

20

**PERTH & KINROSS COUNCIL****APPENDIX (v) cont.**

REVENUE BUDGET AMENDMENT - INDEPENDENT & SCOTTISH LABOUR GROUP

CORPORATE PLAN 2018 - 2023

2022/23  
£'000

**Additional Expenditure Proposals**

**Equalities Fund** - To enable the Council to address inequalities arising from the recent pandemic and cost of living crisis. (non-recurring) 100

**Access to Curling Initiative** - Funding to support uptake and access to curling within Perth & Kinross to build on renewed interest following Team GB's curling wins at the Beijing 2022 Winter Olympics. (non-recurring) 50

**School Clothing Grants** - additional funding to support increased numbers of families who may need support with the cost of school clothing as a result of the cost of living crisis. (non-recurring) 50

**Co-operative and Council-owned Renewable Energy Projects** - this would provide funding for officers and an operating budget to develop and support potential community and Council owned renewable energy/heating projects to support the transition to Net Zero and help provide lower cost . (non-recurring) 100

**Supporting sustainable communities**

**Key Worker Project** - to support the development of a key worker project in Highland Perthshire to ensure sustainable staffing within the health and social care sector (non-recurring) 50

**Community Transport Initiatives** - To address the inequalities in access to transport for those living in rural areas. (recurring) 50

**People's Bus Project** - Funding to support the feasibility and planning of a Council run bus service.(non-recurring) 50

**Bloom & Path Groups** - supporting local community groups who help maintain our greenspaces. (non-recurring) 30

**Horsecross** - to support one off pressures experienced as a result of the COVID-19 restrictions. (non-recurring) 135

**Live Active Leisure** - to support retention of the Coaching Hall at Bells Sports Centre. (recurring) 100

**Culture Perth and Kinross** - to support retention of all rural library services. (recurring) 146

PERTH & KINROSS COUNCIL

APPENDIX (v) cont.



**23 FEBRUARY 2022**  
**REVENUE BUDGET 2022/23**

**REVENUE BUDGET AMENDMENT - INDEPENDENT & SCOTTISH LABOUR GROUP**

**CORPORATE PLAN 2018 - 2023**

**2022/23**  
**£'000**

**Additional Expenditure Proposals**

**Community Winter Maintenance Capacity** - To enable more communities to access new grit bins and push along gritters to support their local winter maintenance effort. (non-recurring) 20

**Late Night Buses** - Funding to provide a late night bus services on Fridays and Saturdays for rural based citizens to support access to the night time economy and allow young people increased opportunities to use their free bus travel. (recurring) 100

**Active Travel Routes/Paths** – Investment of £1 million into in safe walking/cycling routes between rural towns and villages to encourage further growth in green travel. The cost of the borrowing to pay for this investment is approximately £40,000 per annum. (recurring) 40

**Border Signage** - To promote the identity of our historic counties and burghs to tourists. (non-recurring) 5

**Cycling & Active Travel Infrastructure** - Staffing and design budget for securing further funding for cycling infrastructure. Utilising underspend on road signs. (non-recurring) 200

**Driving post COVID economic recovery**

**Future Services Wealth Fund** - Operating in a similar way to sovereign wealth funds, this would provide the capital to start a Perth & Kinross wealth fund. For the first 10 years any income from asset disposal along with the revenue consequentials from any reduction in the size of the capital budget would be invested to continue to grow the capital. The capital would be carefully invested in low-risk government bonds and also within the local economy. After 10 years of building the capital, the interest would be available to be spent to support the revenue budget without touching the capital. Should the Council face an emergency, a lot of the investment capital could be released at short notice in a similar way to current reserves. (non-recurring) 10,000

Redesignation of earmarked Reserves (including Covid-19 (£9.243m) and Financial Insecurity (£607,000). (non-recurring) (9,850)

Sale of ES1 Licence Plate. (non-recurring) (150)

**Perthshire Light Railway Project** - To assess the feasibility of light-rail as a means of addressing transport inequalities between Perth City and rural towns and villages. (non-recurring) 50

**Kinross Railway Feasibility Study** - To assess the feasibility of restoring a direct rail link from Perth to Edinburgh via Kinross. (non-recurring) 50

**PERTH & KINROSS COUNCIL**

**APPENDIX (v) cont.**

**23 FEBRUARY 2022**  
**REVENUE BUDGET 2022/23**

**REVENUE BUDGET AMENDMENT - INDEPENDENT & SCOTTISH LABOUR GROUP**

**CORPORATE PLAN 2018 - 2023**

**2022/23**  
**£'000**

**Additional Expenditure Proposals**

<b>Stanley/Bertha Park Train Station Feasibility Study</b> - To assess the feasibility of restoring a train station at Stanley to service local communities including Bertha Park. (non-recurring)	50
<b>Crieff Toilets</b> - to open Crieff public toilets over the winter and support the local tourist economy. (recurring)	23
<b>Unadopted Roads</b> - To enable the Council to continue to match-fund works to bring unadopted roads up to the standards required for adoption. (non-recurring)	40
<b>Growbiz</b> - to provide a grant towards the running costs of this high impact small organisation so it can continue to support rural start-ups and businesses across Perth & Kinross.(recurring)	20

**TOTAL ADDITIONAL EXPENDITURE PROPOSALS**

**10,159**

**PERTH & KINROSS COUNCIL**  
**23 FEBRUARY 2022**  
**REVENUE BUDGET 2022/23**

**APPENDIX (vi)**

**REVENUE BUDGET AMENDMENT - INDEPENDENT & SCOTTISH LABOUR GROUP**

**2022/23 COUNCIL TAX CALCULATION**

	<b>2022/23</b>	
	<b>£'000</b>	<b>£'000</b>
2022/23 Provisional Revenue Budget		414,757
Adjustments:		
Non Recurring Budgetary Pressures (Appendix i)	(590)	
Reject Expenditure Pressures (Appendix ii)	(552)	
Reject Savings (Appendix iii)	1,395	
Additional Savings Proposals (Appendix iv)	(1,793)	
Additional Expenditure Proposals (Appendix v)	10,159	
		<b>8,619</b>
2022/23 Updated Provisional Revenue Budget		<b>423,376</b>

REVENUE BUDGET AMENDMENT - INDEPENDENT & SCOTTISH LABOUR GROUP

2022/23 COUNCIL TAX CALCULATION

	2022/23 £'000	£'000
<u>Funding</u>		
Total Revenue Funding	(297,991)	
Council Tax Second Home / Long Term Empty Properties	(1,300)	
Capital Grants	(1,600)	
Net Contribution from Reserves included in the Provisional Budget	(17,801)	
Contribution from earmarked Reserves included in this Amendment (Workforce Mgt (£3.751m), Culture (£659,000), P&K Offer (£394,000), Property Maintenance (£250,000), and others (£71,000)	(5,125)	
Contribution from from unearmarked Reserves included in this Amendment	(4,303)	
		<u>(328,120)</u>
AMOUNT TO BE LEVIED FROM COUNCIL TAX		95,256
TAX BASE BAND D EQUIVALENT PROPERTIES (2.0% Non Collection)		72,273
FINAL 2022/23 BAND D COUNCIL TAX		<u>£ 1,318</u>
INCREASE (2021/22 FINAL BAND D COUNCIL TAX £1,318)		<u>£ -</u>
PERCENTAGE INCREASE		<u>0.00%</u>

Excluding Water and Waste Water charges determined by Scottish Water.

*THERE FOLLOWED A RECESS AND THE MEETING RECONVENED AT 1.30PM.*

*THERE FOLLOWED A RECESS AND THE MEETING RECONVENED AT 3.15PM.*

The Mover and Seconder of the Motion agreed to make the following adjustments to the Motion:

- Investment in Welfare Rights Services – additional funding of £76,000.
- Community Asset Transfer Enablement Fund Pilot – additional funding of £150,000
- Funded from the Covid – 19 earmarked Reserve.

In accordance with Standing Order 21.6, a roll call vote was taken. Councillors A Coates and H Coates did not take part in this vote.

3 members voted for the 3rd Amendment as follows:  
Councillors A Bailey, R Brock and X McDade.

5 members voted for the 2nd Amendment as follows:

Councillors L Barrett, P Barrett, W Robertson, L Simpson and W Wilson.

30 members abstained as follows:

Councillors C Ahern, K Baird, M Barnacle, B Brawn, S Donaldson, E Drysdale, J Duff, A Forbes, T Gray, D Illingworth, I James, A Jarvis, G Laing, M Lyle, I Massie, R McCall, S McCole, T McEwan, Provost D Melloy, A Parrott, B Pover, C Purves, J Rebbeck, C Reid, F Sarwar, C Shiers, F Smith, C Stewart, R Watters and M Williamson.

*THERE WAS A 5 MINUTE RECESS AND THE COMMITTEE RECOMMENCED.*

*IT WAS NOTED THAT COUNCILLORS A COATES AND H COATES HAD LEFT THE MEETING.*

The 2nd Amendment was carried.

5 members voted for the 2nd Amendment as follows:

Councillors L Barrett, P Barrett, W Robertson, L Simpson and W Wilson.

15 members voted for the 1st Amendment as follows:

Councillors A Bailey, R Brock, S Donaldson, E Drysdale, T Gray, G Laing, I Massie, S McCole, T McEwan, A Parrott, B Pover, J Rebbeck, F Sarwar, R Watters and M Williamson

18 members abstained as follows:

Councillors C Ahern, K Baird, M Barnacle, B Brawn, J Duff, A Forbes, D Illingworth, I James, A Jarvis, M Lyle, R McCall, X McDade, Provost D Melloy, C Purves, C Reid, C Shiers, F Smith and C Stewart.

The 1st Amendment was carried and became the substantive Amendment.

17 members voted for the Revised Motion as follows:

Councillor C Ahern, K Baird, M Barnacle, B Brawn, J Duff, A Forbes, D Illingworth, I James, A Jarvis, M Lyle, R McCall, Provost D Melloy, C Purves, C Reid, C Shiers, F Smith and C Stewart.

14 members voted for the Amendment as follows:

Councillors R Brock, S Donaldson, E Drysdale, T Gray, G Laing, I Massie, S McCole, T McEwan, A Parrott, B Pover, J Rebbeck, F Sarwar, R Watters and M Williamson.

7 members abstained as follows:

Councillors A Bailey, L Barrett, P Barrett, X McDade, W Robertson, L Simpson and W Wilson.

**Resolved:**

In accordance with the Revised Motion.

#### 4. CAPITAL BUDGET

There was submitted a joint report by the Chief Executive and the Head of Finance (22/36) (1) updating on and seeking consideration and approval of the budget for the Council's 6 year capital Delivery programme; (2) updating on and seeking approval on two projects including a recommended option for the PH20 project; and (3) setting out proposed next steps, including a refreshed approach to corporate asset management, as part of a long term approach to capital investment.

##### Motion (Councillors M Lyle and J Duff)

This Motion agrees with all the recommendations within the main report

Furthermore, in line with the approach to capital investment planning, as outlined within the approved Investment Blueprint, the Administration want to bring forward two further proposals for our public transport network infrastructure. These are:

- **Park and Ride facility at Bertha Park/Inveralmond**
- **Park and Connect facility at Willowgate.**

Officers will be instructed to undertake the due diligence and develop the Strategic Business Case, which can then be considered by elected members in due course.

##### Amendment 1 (Councillors G Laing and J Rebbeck)

This Amendment agrees with the recommendations of the report.

In addition, in line with Council's approval of the Investment Blueprint as part of its overall Strategic Capital Investment Planning Framework of 6 October 2021, the following investment proposal should be developed into a Strategic Business Case (SBC).

- urgent works on **Pullar Terrace embankment** to make safer and more aesthetically appealing.

Once completed, the Strategic Business Case (SBC) will undergo a Gateway Review which will provide an assessment of the strategic need for the investment and recommendation as to whether the SBC should be further developed into an Outline Business Case.

##### Amendment 2 (Councillors A Bailey and )

This Amendment agrees with the recommendations of the report.

In addition, in line with Council's approval of the Investment Blueprint as part of its overall Strategic Capital Investment Planning Framework of 6 October 2021, the following investment proposal should be developed into a Strategic Business Case (SBC).

- **Pitlochry Community Campus** - to incorporate school, library, leisure facilities including ice rink as part of a one public estate proposal.
- **Community Health & Wellbeing Facility** for the Carse of Gowrie
- **West Kinfauns Park & Choose**

Once completed, the Strategic Business Case (SBC) will undergo a Gateway Review which will provide an assessment of the strategic need for the investment and recommendation as to whether the SBC should be further developed into an Outline Business Case.

Furthermore, a **Review of the Cross Tay Link Road** project should be undertaken and assessed against the new Scottish, UK and International Net Zero commitments to consider if it complies with those commitments and our Net Zero ambitions for Perth & Kinross or whether lower carbon alternatives would be more suitable

*THERE FOLLOWED A SHORT RECESS AND THE COMMITTEE RECONVENED AT 4.35PM.*

The mover and seconder of the Motion agreed to incorporate the 1st Amendment into the Motion. In light of the adjustments to the Motion, the mover and seconder of the 1st Amendment withdrew their Amendment. The 2nd Amendment therefore became substantive Amendment.

In accordance with Standing Order 21.3, a roll call vote was taken.

32 members voted in accordance with the Revised Motion as follows:

Councillors C Ahern, K Baird, L Barrett, P Barrett, B Brawn, S Donaldson, E Drysdale, J Duff, A Forbes, T Gray, D Illingworth, I James, A Jarvis, G Laing, M Lyle, I Massie, R McCall, S McCole, T McEwan, Provost D Melloy, A Parrott, C Purves, J Rebbeck, C Reid, W Robertson, F Sarwar, C Shiers, L Simpson, F Smith, C Stewart, R Watters and W Wilson.

3 members voted in accordance with the Amendment as follows:

Councillors A Bailey, R Brock, X McDade,

3 members abstained as follows:

Councillors M Barnacle, B Pover and M Williamson.

**Resolved:**

- (i) A total increase of **£23.5 million** to the budgets for Perth High School, Blairgowrie Recreation Centre, primary school at Bertha Park, Schools Audio Visual Programme and Priority Flood Protection Schemes be approved.
- (ii) The move to a 6-year funded Capital Delivery Programme covering the period 2022/23 to 2027/28 be approved.
- (iii) A £6 million investment in technology enabled care to facilitate the mandated move to a digital service be approved.
- (iv) The preferred option (option 1) identified at Outline Business Case stage for PH20 at an outline cost of £85-90 million be approved.
- (v) The ring fencing of growth in the Council Tax Base from 2023/24 to fund the capital expenditure, included within Report 22/36 – see paragraph 7.5, be approved.
- (vi) It be noted that officers will develop a new Corporate Asset Management Strategy as part of our long-term approach to capital investment which will be brought back to Council for consideration and approval in 2022/23.
- (vii) Officers be instructed to undertake the due diligence and develop the Strategic Business Case, which can then be considered by elected members in due course, on the following proposals for our public transport network infrastructure:
  - Park and Ride facility at Bertha Park/Inveralmond

- Park and Connect facility at Willowgate.
- (viii) Officers be instructed to develop a Strategic Business Case, which will then undergo a Gateway Review to provide an assessment of the strategic need for the investment and recommendations as to whether this should be further developed into an Outline Business Case, on the following proposal:
  - urgent works on Pullar Terrace embankment to make safer and more aesthetically appealing.

## **5. NOTICE OF MOTION IN TERMS OF STANDING ORDER 10.1**

Motion by Councillors A Bailey and X McDade

### **Great British Railways Headquarters**

This council believes that Perth would make a fantastic headquarters location for the new Great British Railways company. Perth and the wider counties of Perthshire and Kinross-shire saw significant growth and prosperity thanks to the arrival of the railways and their growth in the 1800s therefore it is fitting that Perth is considered by the Secretary of State when they decide where to locate these new headquarters.

In light of the potential to bring significant numbers of highly-skilled jobs to the area, this council remits officers to lodge an Expression of Interest with the Great British Railways Transition Team by March 16 and in accordance with the requirements laid out on the competition website at <https://gbrtt.co.uk/hq/>

#### **Resolved:**

In accordance with the Motion.

## **6. VALEDICTORY**

Provost Melloy gave a valedictory in honour of the work of Gordon Patterson, Chief Officer, Perth and Kinross Health and Social Care Partnership, this being the last meeting of Council before Gordon leaves his role with the Perth and Kinross Health and Social Care Partnership which he had held since May 2019, in order to take up a new post. Provost Melloy paid tribute to Gordon's work with the Health and Social Care Partnership, and his role within the Council's Executive Management Team as Director of Adult Care, and similarly within NHS Tayside, in addition to Gordon's long career in Social Care over the past 35 years. Provost Melloy paid particular tribute to Gordon's leadership of the Partnership over the past two years during the COVID-19 Pandemic. On behalf of the Council, Provost Melloy thanked Gordon for all his work during his time in his present role and wished him the very best going forward.

Councillor Drysdale, as Chair of the Perth and Kinross Integration Joint Board, paid tribute to Gordon's service to the people of Perth and Kinross during his time in the role, and the exemplary fashion he has undertaken the role, with particular reference to the COVID-19 Pandemic, and wished Gordon the very best going forward. Councillors Lyle, Wilson and Laing all similarly paid tribute to Gordon, thanking him for his service and wishing him all the best going forward.





**Motion – Team Muirhead Olympic Gold Medal Success**

Proposer: Councillor Xander McDade, Independent, Highland Ward

Seconder: Councillor Colin Stewart, Independent, Strathmore Ward

The Council celebrates the incredible achievement of all Team GB athletes at the Beijing 2022 Winter Olympics. Watching these games will no doubt help inspire the next generation to get involved in many of these sports and become future Olympians.

In particular, the Council congratulates the fantastic victory of the British Women's Curling Team at the Beijing 2022 Winter Olympics in winning the gold medal.

The Council records its pride in the team's Olympic achievement and, in particular, in local team skip Eve Muirhead's international success as a curler and wishes to recognise her achievements in the following way:

Perth & Kinross Council resolves to exercise its power under section 206 of the Local Government (Scotland) Act 1973 to grant the British Women's Curling Team the Freedom of the City of Perth to celebrate their gold medal victory. This would make them the first women to be recognised by this honour in 87 years.

Councillor Xandr McDade  
Proposer

Councillor Colin Stewart  
Seconder



## PERTH AND KINROSS COUNCIL

27 APRIL 2022

### UPDATE ON TAY CITIES REGION DEAL AND FIRST ANNUAL REPORT

#### Report by Head of Planning and Development (Report No. 22/104)

#### 1. PURPOSE

This report provides an update on progress with the Tay Cities Region Deal, with a specific focus on projects benefitting the Perth and Kinross area. It highlights the key updates from the Deal's first Annual Report published in February 2022

#### 2. RECOMMENDATIONS

2.1 It is recommended that the Council:

- (i) note the substantial progress that has been made in the first year of the Deal, and the receipt of c.£11M of grant funding to date.
- (ii) requests a further report be brought to Council following the publication of the second Tay Cities Region Deal Annual Report.

#### 3. BACKGROUND

- 3.1 A private report was approved by the Executive Sub-Committee of the Strategic Policy and Resources Committee on 23 October 2020 which outlined the background to the Tay Cities Deal and sought agreement to sign the Deal (Report No. 20/203 refers). The Tay Cities Region Deal was signed on 17 December 2020 by the Tay Cities Partnership and both Governments. The Deal is a combined investment of £300m from the Scottish and UK Governments over the coming 10 years to deliver benefits over the next 15 years. The Tay Cities Deal will support business growth, develop innovative technologies, enhance productivity, develop skills, and create jobs. The investment is expected to leverage a further £400m and secure more than 6,000 jobs.
- 3.2 A Joint Committee was established to oversee the development and implementation of the Tay Cities Region Deal and other matters relating to regional economic development. Three Perth and Kinross elected members currently serve on the Joint Committee (Councillors Lyle, Laing and Stewart). In addition, Councillor Parrott is a non-voting co-opted member representing Tactran.
- 3.3 The Tay Cities Deal Programme Management Office has just published its first Annual Report covering the period from 17 December 2020 to 30 September 2021. A full copy of the report can be viewed at

[Tay Cities Region Deal Annual Performance Report-approved JC 110322.pdf](#)  
([taycities.co.uk](http://taycities.co.uk)) (and is included as Appendix 2 to the report).

- 3.4 The Deal aligns with the Regional Economic Strategy themes of:
- Inclusive Tay - Empower and promote inclusion – by ensuring that local people have the skills they need to succeed in the modern workplace and that growth is inclusive, with government investment of up to £30m.
  - Innovative Tay - Innovate and internationalise – by developing globally recognised clusters of academic and business excellence, with government investment of up to £237.9m.
  - Connected Tay - Connect – by improving physical and digital infrastructure, with government investment of up to £32m.
- 3.5 The Tay Cities Region Deal is comprised of several local, regional, and national partners. These include:
- Local Authorities – Angus Council, Dundee City Council, Fife Council and Perth & Kinross Council
  - Higher Education and Further Education sector
  - The business sector
  - Regional third sector interface bodies
  - Scottish Enterprise
  - Skills Development Scotland
  - Tactran
  - VisitScotland
  - Scottish and UK Governments
- 3.6 Four Perth and Kinross Council led projects are included within the Deal. These are:
- Perth Cultural Transformation/Perth City Hall (£10M)
  - Low Carbon Transport & Active Travel Hub (£3.5M)
  - Perth Bus & Rail Interchange (£15M)
  - Perth & Kinross & Angus Rural Digital Projects (£2M)
- 3.7 A further nine projects are based in Perth and Kinross or have elements based with Perth and Kinross: -
- Aviation Academy (£8.1M) – led by Perth College UHI & partners
  - Integrated Regional Barley Hub (£35M) – led by James Hutton Institute
  - Advanced Plant Growth Centre (£27M) – led by James Hutton Institute
  - Project Beacon (£5.2M) – led by EcoideaM Ltd
  - Perth Innovation Highway (£5M) – led by John Dewar Lamberkin Trust
  - Pitlochry Festival Theatre (£10M) – led by Pitlochry Festival Theatre
  - Innerpeffray Library (100K) – led by Innerpeffray Library
  - Crieff International Highland Centre (£1M) – led by the Crieff Highland Gathering
  - Aero Space Kinross (£1.6M) – led by ASSET (Aero Space Scientific Educational Trust)

There are also two thematic programmes within the Deal - a Regional Skills and Investment Programme and a Regional Cultural and Tourism Investment Programme, which are summarised below.

- 3.8 The Regional Skills and Employability Development Programme (£20M) has its own Outline Business Case for the programme including four Phase 1 projects and will be overseen by a Programme Manager (to be employed by Perth & Kinross Council on behalf of the partnership). It was approved in March 2022. The detailed Business Cases for the four projects in Phase 1 will come forward for approval during the remainder of 2022. The projects will deliver regionally, with the opportunity for businesses and residents from Perth and Kinross to participate in, and benefit from, all of them.
- 3.9 The Outline Business Case for the Regional Culture & Tourism Investment Programme (£27M) has been approved by the Governments and the Tay Cities Region Joint Committee. One of its projects is the Tay Adventures, a linked series of ten projects including proposals for pontoons along the river Tay, and for developments at Willowgate near Perth. The Business Case for this project will be developed during 2022/23 for delivery later in the Deal. The programme is oversubscribed, so all projects are required to provide match funding to secure Cities Region Deal investment.

#### **4. UPDATE ON PROGRESS - PERTH AND KINROSS APPROVED PROJECTS**

##### **4.1 INTERNATIONAL BARLEY HUB AND ADVANCED PLANT GROWTH CENTRE**

- 4.1.1 The International Barley Hub (IBH) has been developed in parallel with the proposal for the Advanced Plant Growth Centre and, at the request of the Approval Authorities, these have been maintained as separate business case documents, although they ultimately result in the same physical infrastructure investment.
- 4.1.2 The IBH will establish a world-leading research facility for barley science, bringing together industry, dedicated facilities, and world class scientists. It will:
- expand the scale and excellence of barley research and innovation, operating across a broad spectrum of disciplines.
  - provide state of the art research equipment on site and at industry partners premises.
  - have the capability to support work from the molecular, to the field level.
  - increase the translation and application of this research around the globe.
  - support a “Barley Cluster” of related processing, innovation, and product interests; and
  - develop a supporting skills and knowledge programme.
- 4.1.3 The Advanced Plant Growth Centre (APGC) will be at the heart of plant and crop research and innovation in the Tay Cities region. It will develop the underpinning science and translate that science into industry, which will in turn increase the commercial, economic, and environmental benefits of agriculture and the food and drink sector. The APGC will integrate:

- a plant characterisation facility, which uses imaging to quickly understand how crops respond and perform in different environments.
- post-harvest storage facilities.
- vertical growth facilities; and
- next-generation controlled environments which can simulate any current or future environment anywhere in the world to test the effect on crops.

4.1.4 To date, the Project has achieved the following:

- secured the land transfer required to progress the development
- full planning permission has been granted for the first phase of the development – poly tunnel relocation, new entrance road, Farm Hub and Barley Field Research Centre.
- the construction has been completed for the poly tunnels and new entrance road, with groundworks now underway for the other aspects.
- Secured an accelerated drawdown of £10.048M in addition to that already planned for years 1 & 2,

## **4.2 PERTH CULTURAL TRANSFORMATION**

4.2.1 The investment will bring Perth City Hall, a Grade B listed building in the original medieval heart of the city, back to life. It will repurpose a deteriorating heritage asset, currently on the Buildings at Risk Register, into a new museum attraction of international significance. Perth City Hall will showcase Perth's ancient roots through museum collections which have National Recognition Status. City Hall will become a major cultural venue, a significant addition to the world class offer of the Tay Cities region, and a source of civic and community pride, as it was when first built over a hundred years ago. City Hall will also tell the story of the Stone of Scone, also known as the Stone of Destiny, quarried in Perthshire, and used to crown every Scottish monarch at Moot Hill in Scone.

4.2.2 The Project received Full Business Case approval from the Joint Committee on 19 March 2021. To date, the project has achieved the following:

- archaeology completed in the main hall
- Considerable progress with internal and external works including public realm enhancements
- offered and accepted accelerated funding of £3.673M in years 1 and 2 and has now fully claimed its grant award of £10M.

## **4.3 RURAL ANGUS & PERTH & KINROSS HIGHSPEED BROADBAND**

4.3.1 The UK Government committed up to £2 million to developing the Rural Angus and Rural Perth and Kinross High Speed Broadband projects. These projects will enhance digital connectivity in rural areas across the region and will be enhanced by match funding from the UK Government's Local Full Fibre Network programme. Up to £1 million is committed to the Rural Angus project, which will focus on creating a solution to provide remote and rural properties

with full fibre and high-quality wireless connectivity. Up to £1 million is committed to the Rural Perth and Kinross project, which will re-use and extend existing fibre broadband between Perth city centre and edge of city development. The remaining funding will connect over one hundred rural sites, including rural schools, libraries, and museums to gigabit capable connectivity.

4.3.2 The Project received Full Business Case approval from the Joint Committee on 18 June 2021. To date, the projects has achieved the following:

- 34 premises in Perth connected to full fibre by Neos Networks by the end of July 2021, two months ahead of schedule
- 155 premises in rural Angus (52) and rural Perth & Kinross (103) connected to full fibre by BT by mid-November 2021
- The Perth & Kinross element of the project has drawn down 99.8% of the funding due, and only has <£2K left to claim in 2022/23

## 5. CURRENT PROGRESS WITH OTHER PERTH AND KINROSS PROJECTS

5.1 Several other named projects in the Deal are under development and are at various stages in project scoping and Business Case development. Some are not scheduled for financial draw down until the later years of the Deal. The table below outlines the projects and provides a brief update on progress.

<b>Project Name/ Description</b>	<b>Year/s (Year 1 2021/22)</b>	<b>Current Status/progress</b>
Low Carbon Transport & Active Travel Hubs	Phase 1 - Yrs. 2/3/4 Phase 2 8/9/10	FBC developed for the project programme and Phase 1 investment, due to go to Joint Committee June 2022 if comments from Scottish Government are resolved.
Aviation Academy	Years 3-7	The development of the Business Case has been ongoing, changes in the management of the Dundee site have caused some delays. Project seeking approval for a 2-phase approach to Business Case & development to allow Perth site to proceed.
Perth Innovation Highway	Years 3-10	Business Case in development. Project will not now draw down until year 5.
Pitlochry Festival Theatre	Years 6-10	Phase 1 complete, TCD Business Case in development – OBC approved by the Management Group on March 22, to allow FBC to then be progressed & finalised. Significant private match funded secured.
Project Beacon	Years 7/8	OBC in progress, planning permission now in place.

Perth Bus & Rail interchange	Years 7-10	PKC working with Network Rail and other partners to develop the scope of the project. Inception meeting held to commence work on masterplan to define design and development framework.
Aero Space Kinross	Years 9/10	Support provided to ASK to develop a new tourism & economic impact study and audience research analysis. Project not due for TCD drawdown/delivery until Years 9/10 (2028-30). Business Case in development; project owner keen to progress & request early draw down.
Crieff International Highland Centre	Year 10	Project not due for TCD drawdown & delivery until Yr. 10 (2029/30), £600K match funding secured, Feasibility Study to complete by end March 22; and Business Case to be developed 22/23.
Innerpeffray Library	Year 10	Project not due for TCD drawdown & delivery until Yr. 10 (2029/30), work is progressing on scoping the works required and developing the project. Business Case.

## **6. SIDE DEAL AGREEMENT – FUNDING FOR CROSS TAY LINK ROAD**

- 6.1 An additional £50M “side deal” investment was announced on 7 January 2019 by the Scottish Government. £40M will be invested in the new Cross Tay Link Road, which will link the A9 over the River Tay to the A93 and A94 north of Scone, reducing congestion in Perth and opening up sites for housing and economic development. The remaining £10 million will fund an industrial investment programme to support manufacturing in Perth and Kinross, Angus and Dundee. The grant agreement for the Cross Tay Road Link project has been finalised with Transport Scotland, and the first £5M tranche of grant is currently being drawn down.

## **7. CONCLUSIONS**

- 7.1 The Tay Cities Region Deal provides a significant investment in projects across the Tay Cities Region, including projects within the Perth and Kinross area. The implementation of the Deal and the rolling out of the investment over the ten-year timeframe will make a significant contribution to our future economic growth. The Deal is now operational, and projects are starting to draw down the funding. Good progress has been made, however many projects still require to develop and gain approval for their Business Cases.



**Author**

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**Approved**

<b>Name</b>	<b>Designation</b>	<b>Date</b>
Barbara Renton	Executive Director (Communities)	13 April 2022

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You can also send us a text message on 07824 498145.

All Council Services can offer a telephone translation facility.

## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

<b>Strategic Implications</b>	<b>Yes / None</b>
Community Plan / Single Outcome Agreement	<b>YES</b>
Corporate Plan	<b>YES</b>
<b>Resource Implications</b>	
Financial	<b>YES</b>
Workforce	<b>NO</b>
Asset Management (land, property, IST)	<b>YES</b>
<b>Assessments</b>	
Equality Impact Assessment	<b>YES</b>
Strategic Environmental Assessment	<b>YES</b>
Sustainability (community, economic, environmental)	<b>YES</b>
Legal and Governance	<b>YES</b>
Risk	<b>YES</b>
<b>Consultation</b>	
Internal	<b>YES</b>
External	<b>YES</b>
<b>Communication</b>	
Communications Plan	<b>YES</b>

### 1. Strategic Implications

#### Community Plan/Single Outcome Agreement

- 1.1 The proposals within the report will support the delivery of the Perth and Kinross Community Plan in terms of the following priorities: -
- (iii) Promoting a prosperous, inclusive and sustainable economy
  - (v) Creating a safe and sustainable place for future generations

#### Corporate Plan

- 1.2 The proposals within the report will support the delivery of the following Council's Corporate Plan priorities: -
- (iii) Promoting a prosperous, inclusive and sustainable economy.
  - (v) Creating a safe and sustainable place for future generations.

### 2. Resource Implications

#### Financial

- 2.1 The Tay Cities Deal has secured significant funding for Perth and Kinross capital projects and for other projects to be developed within the area.

#### Workforce

- 2.2 The recommendations in this report do not have any direct implications for the Council's workforce. However, a number of Council staff are members of the

various TCD governance groups and are working to take forward both the Council led projects and to support other local organisations to develop their Business Cases to gain full approval and to draw down funding.

#### Asset Management (land, property, IT)

- 2.3 The TCD funding will and has been used to fund the development of Council assets.

### **3. Assessments**

#### Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 3.2 The proposals have been considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome:
- (i) Assessed as not relevant for the purposes of EqIA

#### Strategic Environmental Assessment

- 3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.4 The proposals have been considered under the Act and no further action is required as it does not qualify as a PPS as defined by the Act and is therefore exempt.

#### Sustainability

- 3.5 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. Under the Climate Change (Scotland) Act 2009 the Council also has a duty relating to climate change and, in exercising its functions must act:
- in the way best calculated for delivery of the Act's emissions reduction targets.
  - in the way best calculated to deliver any statutory adaptation programmes; and,
  - in a way that it considers most sustainable.
- 3.6 The proposals have been assessed against the Council's Principles for Sustainable Development and it is considered that all the proposals outlined would support the achievement of sustainable development.

## Legal and Governance

- 3.7 The Head of Legal and Governance has been consulted on the report and has indicated agreement with the proposals.

## Risk

- 3.8 The key risks associated with the proposals presented in the report relate to our, and our delivery partners, abilities to implement approved projects successfully and to deliver the required outcomes for our economy.

## **4. Consultation**

### Internal

- 4.1 The Executive Director (Communities), the Chief Operating Officer, the Head of Finance, and the Head of Legal and Governance have been consulted in the preparation of this report.

### External

- 4.2 The Tay Cities Region Deal partners have all been consulted in the preparation on the Annual Progress Report referred to within this report, and it was approved by the Tay Cities Management Group and by the Joint Committee.

## **5 Communication**

- 5.1 The Tay Cities Region Deal have a Communications Group who meet regularly and have developed a Communications protocol and plan for the Tay Cities Deal, its projects and the Annual Progress Report.

## **2. BACKGROUND PAPERS**

- 2.1 [Tay Cities Deal Annual Report](#)

- 2.2 Report No. 20/203 (seeking approval to sign the Deal)

- 2.3 Report No. 17/264 (seeking approval to establish the Joint Committee)

## PERTH AND KINROSS COUNCIL

27 April 2022

### ECONOMIC WELLBEING PLAN – PROGRESS REPORT

#### Report by Head of Planning and Development

(Report No. 22/105)

## 1. PROGRESS

- 1.1 This report provides an update on the delivery of actions within the Economic Wellbeing Plan. The plan was co-produced in the spring of 2021 by a Taskforce set up to help economic recovery as a result of the impact of Covid-19. It also outlines the Scottish Government's new National Strategy for Economic Transformation, which provides a new context for economic development delivery that the Council and partners will have to consider.

## 2. RECOMMENDATIONS

- 2.1 It is recommended that Council:
- (a) notes the good progress made to date in implementing the Economic Wellbeing Plan with 34% of the existing actions, excluding the new actions added for 22/23, on target and delivering positive outcomes.
  - (b) notes that £1.14M of non-recurring expenditure to support further economic recovery has been provided by the Council in 2022/23
  - (c) requests that the Economic Wellbeing Taskforce reviews the plan to provide reassurance that it is delivering against the current and future economic needs, and that it reflects the new National strategy for Economic Transformation, and refresh, as necessary.
  - (d) requests that the Economic Wellbeing Taskforce continues to seek to secure external funding wherever possible, or re-direct existing resources to help to fund any new actions required.

## 3. BACKGROUND

- 3.1 The Council approved an Economic Wellbeing Plan at its meeting on 31 March 2021 (Report No. 21/37 refers). The Plan was co-created with the members of the Economic Wellbeing Taskforce set up at the onset of the Covid-19 pandemic. The Economic Taskforce continues to monitor progress and to review the economic impact of the pandemic.
- 3.2 The approved plan named 73 actions under three broad headings of People (17 actions), Business (27 actions) and Place (29 actions). Good progress has been made in progressing the majority of these, although some remain unfunded and subject to review. In terms of a RAG rating, it is estimated 32% of projects are currently assessed as Green (underway and progressing to schedule); 47% rated Amber (started but some issues/delays); and 21% as Red (not started due to specific issues or no funding to progress).

- 3.3 In addition to delivering actions contained in the plan, over the past year, the Council has continued to support businesses and individuals in a wide range of other ways, including:
- chairing and coordinating the Economic Wellbeing Taskforce which, in addition to the Council, comprises the Perthshire Chamber of Commerce, Business Gateway, Growbiz, Federation of Small Businesses, Department for Work and Pensions, Skills Development Scotland, Perth College UHI, PKAVS, Perthshire Tourism Partnership, Perth City Leadership Forum and the Perth Traders' Association. Three sub-groups were set up to monitor and co-ordinate delivery of actions.
  - continuing to administer and pay out multiple Scottish Government business grants totalling £85.5 million to more than 7000 businesses.
  - continuing to publish a regular Business Bulletin which is circulated to over 1000 businesses.
  - monitoring the local economy to assess the current economic situation and impact of Covid.
  - re-establishing the Local Employability Partnership to oversee local employability and skills delivery, including the monitoring of the significant support provided by Scottish Government through both the No one Left Behind and Young Persons Guarantee grants.
- 3.4 An update on all actions within the approved Economic Wellbeing Plan is detailed at Appendix 1. As agreed by Council, these represent a wide range of interventions that economic development practitioners across the partnership believe are needed to help the local economy recover. They include short-term response measures supporting business survival and keeping people in employment (now mainly complete) ; medium-term measures extending support to key sectors with catalytic investment projects to generate employment and confidence; and longer-term measures geared towards the decarbonisation and digitisation of the economy.
- 3.5 The overall cost of delivering the Economic Wellbeing Plan between now and 2024 was estimated to be in the order of £490m (with some capital expenditure beyond 2024). This is broadly allocated as follows:
- People actions (£15m)
  - Business actions (£250m)
  - Place actions (£225m)
- 3.6 The capital expenditure identified in the plan is already largely secured through the Council's current budget, the Tay Cities Deal and other sources. Additional funding was secured through this year's revenue budget for:
- Get Into Care – Recruitment & Training Programme (£200K)
  - Eco Innovation Park – revenue to support borrowing costs (£90K)
  - Additional funding for Support for Businesses/Micro Grants (£150K)
  - Additional funding for Business Accelerator Programme (£100K)
  - Additional funding for the Adapt Your Property Grants Scheme (£300K)
  - Additional funding for the Open for Business Fund (£200K)
  - Additional funding for Growbiz (£100K)

- 3.7 The Task Force partners will continue to endeavour to secure as much external funding as possible. One example was £105K secured this year from the UK Government's Community Renewal Fund to support a Training Programme delivered by Perth Autism and Perth College UHI on Neurodiversity and Cyber Security Skills. Further funding opportunities will be pursued via the new proposed Shared Prosperity Fund and through bids for any other funds that are appropriate.
- 3.8 Looking back over the first year of the Plan and delivery of actions, the three sub-groups have highlighted several Successes, Challenges and Opportunities under each theme.

## **4. REVIEW OF ECONOMIC WELLBRING PLAN ACTIONS PROGRESS**

### **4.1 People Actions Review for 2021/11**

#### **Key Successes**

- Significant number of individuals supported into work via Employment Incentives:
  - PKC Rural Incentive – 23 into work
  - Young Persons Guarantee Incentive – 90 into work
  - NOLB/Adult Wage Incentive – 15 into work
  - Four new Adult Skills Academies delivered in partnership with private sector & Perth College UHI
  - HGV/LGV driving course
  - Digital Skills
  - Hospitality
  - STEM/Green Skills
  - 83 young people supported by Youth Work and 21 moved into positive destinations
  - New Parental Employment Support Programme in place supporting 36 clients to date.

#### **Challenges**

- Late notification of Scottish Government Employability Grant Support, delaying design and delivery of actions
- Key local sectors are struggling to recruit into available vacancies – including Care, Health, Distribution, and Hospitality
- Staff workload pressures.

#### **Opportunities**

- High number of local vacancies
- Additional financial resources provided by Scottish Government/UK Government

### **4.2 Business Actions Review for 2021/22**

#### **Key Successes**

- Provision of emergency financial support to local businesses impacted by Covid restrictions, £85.5m distributed to more than 7,000 businesses through different schemes.

- Provision of business support to start-ups and businesses willing to grow:
  - Business Gateway: 185 business start-ups and 87 business growth, 62 businesses attending workshops and 114 attending digital boost workshops.
  - GrowBiz: 30 business start-ups, enhanced mentoring programme with 20 new mentors trained.
  - Accelerator: 12-week programme to encourage and support business creation and innovation in food and drink/creative industries/engineering/clean tech.
  - Advanced Growing and International Barley Hub

### **Challenges**

- On-going Covid restrictions impacting on mobilising resources and potentially slowing down recovery
- Restrictions to export markets beyond Scotland due to Covid and EU Exit
- Greater Covid impact on hospitality sector with slower recovery
- Delayed business and capital investment
- Digitalisation of the economy increasing competition
- Technological changes such as Artificial Intelligence development threatening business prospects and jobs

### **Opportunities**

- Digitalisation of the economy increasing access to markets
- Development of goods and products to meet Net Zero targets
- Increased staycation market
- Public investment in key infrastructure

## **4.3 Place Actions Review for 2021/22**

### **Key Successes**

- Business occupation of space - support for business to occupy public space on a temporary basis. The total number of approved requests is 51 (13 in towns and rural locations, 38 Perth city centre) since the launch of the scheme in 2020, with the scheme extended to March 2022 for occupation without the need for planning permission. Applications for permanent occupation of space from businesses have now been submitted given customer popularity, investment in materials, and the opportunity to contribute to greater vibrancy of the city and town centres.
- Marketing of local services – in line with the national “Scotland Loves Local” initiative, a series of marketing campaigns were undertaken to provide a platform for local businesses. This included Christmas campaigns in 2020 and 21 with a printed “Gift Guide” featuring over 100 independent businesses distributed to over 70K homes in Tayside & Fife. This has led to increased local expenditure in independent shops, greater on-line sales locally, and improved financial performance.
- Vacant and Commercial Property Adaption and Improvement – implementation of Adapt Your Property and Open for Business Grant schemes to support property owners to develop new uses for property or improve existing commercial premises. 13 applications approved through Adapt Your Property fund has resulted in 8 commercial properties being brought back into use and a further 5 properties being converted from



commercial to residential. 14 Vacant Property Feasibility grants were allocated, which has resulted in 23 residential properties, 7 commercial properties and 2 community properties being brought back into use. 51 premises supported by the Open for Business Fund in 2021/22.

- Visitor management – greater co-ordination of Council and partner agencies' efforts in developing responses to visitor pressures through ranger services, enhanced waste services, and funding support for infrastructure secured through the Scottish Government's Rural Tourism Infrastructure Fund for three projects at Aberfeldy, Grandtully, and Loch Leven. Further details on outcomes achieved are contained within the Case Study within Appendix 2.

### **Challenges**

- The “stop / start” nature of lockdown restrictions has presented challenges for businesses in respect of marketing communications, with messaging and audience reach having to be adapted and curtailed, as necessary. The implementation of marketing campaigns to local and regional markets, and those undertaken in association with VisitScotland were impacted in this way.
- The release from lockdown also saw significant visitor related pressures being experienced by our rural communities with associated strain on visitor infrastructure. This persisted through 2021 although ameliorated by concerted and co-ordinated efforts by the Council and its partners. It is envisaged, however, that growth in the motorhome market, for example, will continue, with further investment needed in waste disposal, toilet facilities and appropriate stop over and parking facilities.
- International tourism markets are unlikely to return to 2019 values before 2024.
- Worsening outlook for city centre retail in the context of national trends for closures by multiples (e.g., Debenhams) as well as lower consumer confidence and discretionary spend.

### **Opportunities**

- Domestic tourism market recovery and desire for consumer markets to experience rural tourism destinations.
- Place based investment to support economic recovery, including a continued focus on adaptation of commercial property in city and town centres, and emergence of the “20 minute” neighbourhood” agenda of localism.
- Investment in cultural tourism assets through the Tay Cities Deal: City Hall; Pitlochry Festival Theatre; Aerospace Kinross; Innerpeffray Library; and Crieff International Highland Centre.

Further progress updates on all the original Wellbeing Plan actions are provided at Appendix 1 attached.

## **5. CURRENT ECONOMIC CONTEXT**

- 5.1 The latest Fraser of Allander [Economic Commentary](#) (Dec.21) predicted economic growth of 6.4% in 2021 and 4.7% in 2022, with the Scottish economy expected to get back to pre-pandemic levels in May 2022. However,

there are a number of significant challenges which will impact on economic growth going forward, such as rising inflation due to increasing energy prices, escalating transport and food costs as well as the instability caused by the war in Ukraine. All of this will put significant pressures on local businesses and families.

- 5.2 The Economic Wellbeing Plan noted concerns that unemployment would rise sharply when the Furlough Scheme ended last October, although this has not been the case. However, there are signs Scotland may be recovering more slowly than the UK, with both output and earnings lagging behind. The labour market overall is performing better than expected, with job vacancies now reportedly at their highest levels since records began.
- 5.3 At a Perth and Kinross level, unemployment based on those claiming Job Seekers Allowance has continued to fall from a peak during the pandemic of 4595 (5%) in August 2020 to 2565 (2.8%) in January 2022. This is nearly back to the pre-pandemic level of 1860 or 2% in March 2020. The highest % rise during the pandemic was for the 18-24 age group which saw a rise from 345 (3.3%) individuals in March 2020 to 1005 (9.7%). Universal Credit claimants (which will include some in work claimants) have significantly increased during the pandemic from 4968 in February 2020 to 9501 in January 2022 (+91%). Of these, 5524 are not in employment (+70%), and 3979 are in employment (+131%). The number of our tenants receiving Universal Credit for housing support has risen by 108% since March 2020, with 32% of these tenants now in arrears.
- 5.4 The table below provides a summary of economic activity before, and during, the peak of the pandemic. Overall, the numbers of those economically active have declined quite significantly (-8.7%), with the biggest change being a 40% decrease in the numbers self-employed in Perth & Kinross. The self-employed were particularly hard hit by Covid restrictions and lockdowns. Research shows that many reported working significantly less hours and receiving less income or have become economically inactive. This is a national trend; however, the numbers in Perth and Kinross have been impacted more significantly.

<b>Economic Activity</b>	<b>Jan-Dec 2019</b>	<b>Scot. %</b>	<b>Oct.20 – Sept. 21</b>	<b>% Scot</b>
<b>Total Economically Active</b>	82,000 (85.3%)	77.5%	74,900 (77.6%)	76.1
<b>In Employment:</b>	80,200 (83.4%)	74.8%	72,100 (74.6%)	72.9
• <b>Employees</b>	63,900 (68.3%)	65.8%	62,200 (66%)	65
• <b>Self-Employed</b>	15,800 (14.8%)	8.8%	9,500 (8.7%)	7.7
<b>Unemployed</b>	1,900 (2.3%)	3.5%	2,600 (3.4%)	4.2

- 5.5 In terms of average earnings, Perth and Kinross residents have seen a relative year on year decline compared with Scotland as a whole, further evidence of the need to diversify the economy over time to create more higher skilled, higher paid job opportunities.

	<b>Earnings by Residence/gross weekly pay</b> (source: ONS Annual Survey of Hours & Earnings)		
	<b>Perth &amp; Kinross (as % of Scotland)</b>	<b>Scotland</b>	<b>GB</b>
<b>2018</b>	£569.80 (101%)	£562.70	£570.50
<b>2019</b>	£566.40 (98%)	£578.30	£587.50
<b>2020</b>	£571.00 (96%)	£595.00	£587.40
<b>2021</b>	£574.90 (92.4%)	£622.00	£613.10

## 6. NEW NATIONAL STRATEGY FOR ECONOMIC TRANSFORMATION

- 6.1 Since the Economic Wellbeing Being Plan was published, a new National Strategy for Economic Transformation has been produced by the Scottish Government. A summary of this is outlined below.
- 6.2 An Advisory Council for Economic Transformation was created by the Scottish Government in July 2021 to develop a new [National Strategy for Economic Transformation](#). Following extensive engagement with businesses, unions, and other stakeholders, the strategy was published on 1 March 2022 and sets out an ambitious vision with a focus on five key policy programmes. The full document sets out six programmes, including 18 projects and 77 actions in total.
- 6.3 The vision for Scotland in 2032 is a wellbeing economy: thriving across economic, social, and environmental dimensions, one that delivers economic prosperity for all Scotland's people and places.
- 6.4 When the vision is achieved, Scotland will be recognised at home and throughout the world as:
- an international benchmark for how an economy can de-carbonise
  - the best place to start and grow a business or social enterprise
  - a magnet for inward investment
  - a great place to live and work with high living standards
  - a nation where people and businesses can continually upgrade their skills
  - a leader in research and development
  - a country where economic power and opportunity is distributed fairly
  - an outward looking nation exerting a meaningful influence
- 6.5 The five key policy programmes are highlighted below and are underpinned by a 6<sup>th</sup> strand focussed on delivery and accountability.



6.6 The key priorities under each programme are summarised below: -

Programme 1 – Entrepreneurial People and Culture

- Entrepreneurial Learning
- Entrepreneurial Infrastructure to support Learning and Company Growth
- Talent Attraction
- Building an Entrepreneurial Mindset

Programme 2 – New Market Opportunities

- Build on strengths to win a greater share of domestic & international market opportunities
- Support the development of Scottish supply chains, laying foundation for a net zero industrial strategy
- Attract and develop significant domestic & international private investment in Scotland

Programme 3 – Productive Businesses and Regions

- Improve connectivity infrastructure and digital adoption across the economy
- Upskill business and public sector leaders, driving productivity improvements
- Realise the potential of different economic and community assets and strengths of Scotland's regions

Programme 4 – Skilled Workforce

- Adapt the Education and Skills system to make it more agile and responsive to our economic needs and ambitions
- Support and incentivise people and employers to invest in skills and training
- Expand Scotland's available talent pool at all skills levels

Programme 5 – Fairer and More Equal Society

- Tackle Poverty through fairer pay and conditions
- Eradicate structural barriers to participation in the labour market

Programme 6 – A Culture of Delivery

- Strengthen accountability and transparency
- Transform the way support is delivered to people and businesses
- Measure success

6.7 A review of our current Economic Wellbeing Plan against the new National Strategy shows that it compares well in terms of coverage of the six key programmes or policy areas. However, our current Plan would benefit from further actions to address the NSET programme 5 which seeks to address a "Fairer and More Equal Society" tackling fairer pay and barriers to participation in the labour market. This would link clearly to our new Local Outcome Improvement Plan which seeks to target poverty and equalities as one of its key challenges. The Taskforce are requested to review and add any other actions required once the LOIP has been agreed by the Community Planning Partnership.

## 7. CONCLUSIONS

7.1 The Economic Wellbeing Plan sets out the Council and its partners' proposed response to the economic downturn and recession caused by Covid19. Good progress has been made in the first year of implementation. Further resources have been secured to support its on-going implementation and to develop new projects. The Economic Taskforce continues to meet to review progress and to consider new actions required. The Plan will need to be kept under

constant revision to ensure it includes any new actions or changes required as a result of the new National Strategy for Economic Transformation, and in terms of addressing continuing challenges faced by the local labour market and businesses.

#### Author

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#### Approved

Name	Designation	Date
Barbara Renton	Executive Director (Communities)	13 April 2022

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## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

<b>Strategic Implications</b>	<b>Yes / None</b>
Community Plan / Single Outcome Agreement	<b>YES</b>
Corporate Plan	<b>YES</b>
<b>Resource Implications</b>	
Financial	<b>YES</b>
Workforce	<b>NO</b>
Asset Management (land, property, IST)	<b>YES</b>
<b>Assessments</b>	
Equality Impact Assessment	<b>YES</b>
Strategic Environmental Assessment	<b>YES</b>
Sustainability (community, economic, environmental)	<b>YES</b>
Legal and Governance	<b>YES</b>
Risk	<b>YES</b>
<b>Consultation</b>	
Internal	<b>YES</b>
External	<b>YES</b>
<b>Communication</b>	
Communications Plan	<b>YES</b>

### 1. Strategic Implications

#### Community Plan/Single Outcome Agreement

- 1.1 The proposals within the report will support the delivery of the Perth and Kinross Community Plan in terms of the following priorities: -

- (iii) Promoting a prosperous, inclusive and sustainable economy
- (v) Creating a safe and sustainable place for future generations

#### Corporate Plan

- 1.2 The proposals within the report will support the delivery of the following Council's Corporate Plan priorities: -

- (iii) Promoting a prosperous, inclusive and sustainable economy.
- (v) Creating a safe and sustainable place for future generations.

### 2. Resource Implications

#### Financial

- 2.1 There are significant financial implications to implement the Economic Wellbeing Plan. Some additional new projects and actions have been identified for which no budget is currently available. The proposals included within the Wellbeing Plan will be funded from a variety of sources, Council and partner budgets and from external funding sought and received.

### Workforce

- 2.2 The recommendations in this report do not have any direct implications for the Council's workforce. However, it is likely that some staff may be required to undertake different duties to allow implementation the Economic Wellbeing Plan.

### Asset Management (land, property, IT)

- 2.3 There are no direct Asset Management implications arising from this report. However, some potential actions in the plan could have implications for Council assets.

## **3. Assessments**

### Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.
- 3.2 The proposals have been considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome:
- (i) Assessed as not relevant for the purposes of EqIA

### Strategic Environmental Assessment

- 3.3 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.
- 3.4 The proposals have been considered under the Act and no further action is required as it does not qualify as a PPS as defined by the Act and is therefore exempt.

### Sustainability

- 3.5 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. Under the Climate Change (Scotland) Act 2009 the Council also has a duty relating to climate change and, in exercising its functions must act:
- in the way best calculated for delivery of the Act's emissions reduction targets.
  - in the way best calculated to deliver any statutory adaptation programmes; and,
  - in a way that it considers most sustainable.

- 3.6 The proposals have been assessed against the Council's Principles for Sustainable Development and it is considered that all the proposals outlined would support the achievement of sustainable development.

#### Legal and Governance

- 3.7 The Head of Legal and Governance has been consulted on the report and has indicated agreement with the proposals.

#### Risk

- 3.8 The key risks associated with the proposals presented in the report relate to our, and our delivery partners, abilities to implement approved projects successfully and to deliver the required outcomes for our businesses and local people.

### **4. Consultation**

#### Internal

- 4.1 The Executive Director (Communities), the Chief Operating Officer, the Head of Finance, and the Head of Legal and Governance have been consulted in the preparation of this report.

#### External

- 4.2 The Economic Wellbeing Taskforce has been consulted in the preparation of this report.

### **5. Communication**

- 5.1 The agreed proposals will be communicated to all appropriate parties including external organisations receiving Town Centre Fund/Place Based Investment Programme grant awards.

## **2. BACKGROUND PAPERS**

Report No. 21/37

Appendix 1 – Economic Wellbeing Plan Action Updates

Appendix 2 - Case Studies



No.	Action Description/Targets	Lead	Progress/Outcomes (as at 31/3/22)	Status	RAG
Pe1	<b>Rural Employment Incentive</b> Provides employers with a financial contribution to the additional costs of recruiting and sustaining a young person in employment.	PKC	<ul style="list-style-type: none"> <li>23 unemployed people supported into jobs via incentive (target was 23 p.a.)</li> </ul>	F (PKC)	
Pe2	<b>No One Left Behind (Adult Employability Provision)</b>  Key work support to individuals to assist in their journey to finding employment all age.  Funding available for businesses to create new jobs, up-skilling/training up to £4,000 paid at 4-week, 13-week and 52-week trigger points.  Support via vocational and accredited training.	PKC	Q1-3 274 clients supported <ul style="list-style-type: none"> <li>4 Skills Academies (HGV-LGV (10 starts, 1 into a job so far)/ Digital Skills (8 starts) /Hospitality/STEM-Green (8 starts)</li> <li>Wage Incentives profiled – 15 for 2021/22 <ul style="list-style-type: none"> <li>Actual to date (end of Q3) – 11 On target</li> </ul> </li> <li><b>Commissioned services</b> <ul style="list-style-type: none"> <li>Autism Initiatives</li> <li>Enable</li> <li>3rd sector Youth services - YMCA, Kythe, Logos, AYP, Breathe, Autism Support, Project Scotland Volunteering Action</li> </ul> </li> </ul>	F (SG)	
Pe3	<b>Young Persons Guarantee (YPG) – Youth Employability Provision</b>  Work in partnership with Scottish government, the Third Sector, and other local partners to develop and deliver employment support for unemployed young people.  Target 209 individuals supported to March 2022  Target 80 subsidised job opportunities for young people. To March 2022		<ul style="list-style-type: none"> <li>Additional staff member recruited to deliver YPG wage incentive</li> <li>Q1-3 54 Employers received Wage Incentive further 36 employers engaged awaiting sign up (90)</li> <li>3 Skills Academies: Construction, Outdoor Education and Mechanics</li> <li>12 new job clubs across the authority</li> <li>Sector skills <b>33</b> new starts this quarter and 4 young people moved into employment, not including ERI job starts</li> <li>ECS – Q1 – Q3 <b>83</b> new starts, and 21 young people moved onto positive destinations.</li> </ul>	F (SG)	

No.	Action Description	Lead	Progress/Outcomes	Status	RAG
Pe4	<b>Parental Employment Support (PESF)</b> 6 Key target groups - Lone parents, Person with Disability, 3+ children, Minority ethnic, Youngest child <1 and parent aged<25 <ul style="list-style-type: none"> <li>Support in searching, securing, and sustaining employment from a designated Key Worker</li> <li>Training and skills action planning</li> <li>In-work support to progress, in the form of a Skills and Training Grant - Elev8 Employment and Training Grant.</li> </ul>	PKC	Targets <ul style="list-style-type: none"> <li>Employed parents – 48 parents supported over 2-year project</li> <li>Unemployed Parents - 26 over 2-year project</li> </ul> To Date <ul style="list-style-type: none"> <li>Key Worker in post since April 2021, additional post recruited Feb. 22</li> <li>36 clients supported to date</li> <li>7 training grants awarded</li> <li>Additional support for childcare now available</li> </ul>	F (SG)	
Pe5	<b>PKC funded Employability Services</b> Supporting and advising job seeking clients with all aspects of employability and skills development Engaging with and supporting local businesses in recruiting and retaining staff to aid business growth	PKC	Target Registrations c. 225 Individuals supported over 3 years (75 p.a.) Current position: <ul style="list-style-type: none"> <li>Active caseload – 23 clients</li> <li>New Clients registered Q1-3: 17</li> <li>Job Outcomes known - 10</li> </ul>	F (PKC)	
Pe6	<b>ESF Pipeline</b> 5 stage pipeline of support to those most disadvantage/excluded groups Adult, Youth, and those with a Health Condition Removing barriers to support vocational/accredited training Outreach provision in City Centre North Localities, Blairgowrie, Kinross and Crieff	PKC	<ul style="list-style-type: none"> <li>Additional staff member recruited for delivery</li> <li>Average annual participants supported – 143</li> <li>Target Registrations 133 p.a.</li> <li>5 projects include :-               <ul style="list-style-type: none"> <li>PKC outreach</li> <li>PKC Westbank</li> <li>PUSH</li> <li>BREATHE</li> <li>YMCA</li> </ul> </li> </ul>	F (ESF/ PKC)	
Pe7	<b>ESF Positive Futures</b> Supporting Lone parents, Workless Household, low income Households via Benefit checks, priority checks,	PKC	<ul style="list-style-type: none"> <li>Average annual participants supported – 105</li> <li>Target Registrations c. 70 p.a.</li> <li>Only 1 current delivery agent Perth Citizens Advice Bureau, PKC Welfare Rights have withdrawn</li> </ul>	F ESF/ match	

	one-to-one debt advice. Outreach services and money workshops.		<ul style="list-style-type: none"> <li>Target Nov 16-Dec 21 - 1296 clients – Actual 715 (55%)</li> </ul>		
No.	Action Description	Lead	Progress/Outcomes	Status	RAG
Pe8	<b>TCD Regional Skills Programme</b> Work regionally on developing new skills projects attracting funding from TCD Skills Programme – with a particular focus on Digital Skills and Key sector skills.	TCD	Some delays, however, the Programme OBC including the Regional Skills Manager post to be hosted by PKC is due to be approved at the TCD Joint Committee in March 22. Four Phase 1 projects are currently developing Business Cases - Biotech Skills, SME skills support, Digital Skills, & Hospitality.	F (TCD)	
Pe9	<b>Aviation Skills Academy</b> New custom-built Aviation & Engineering building at Perth College UHI. Additional capacity/student numbers.	PC UHI	The development of the Business Case has been ongoing however still some concerns re delays at the Dundee element of the project. Project seeking approval for a 2-phase approach to Business Case & development to allow Perth site to proceed.	F(TCD)	
Pe10	<b>UK Kickstart Programme</b> Support the implementation of the UK Government Kickstart Scheme to create high quality 6-month work placements for 16-24 year olds at risk of long-term unemployment.	DWP	A no. of organisations/Kickstart providers in P&K offering placements, including PKC, and Perthshire Chamber of Commerce PKC – 56 Placements of which 9 within Perth and Kinross Council Services	F (UKG)	
Pe11	<b>P&amp;K Skills Passport</b> Subsidised or free access to short vocational training to help clients get back to work or to set up as self-employed.	PKC	<ul style="list-style-type: none"> <li>Post to deliver project recruited late 2021</li> <li>Launched Mid-January 2022</li> <li>15 Unemployed individuals supported</li> <li>£19k awarded in training grants</li> </ul>	F	
Pe12	<b>Get into Care</b> - Explore options/potential models with Health & Social Care Partnership Create a recruitment programme for the Care Sector Campaign to attract recruits into a pre-employment training programme Explore opportunities for innovative solutions via third Sector or co-operative/social enterprise models Provide training & work experience opportunities in the care sector. Target 250 individuals over a 2-year period.	PKC	Funding now secured via Health & Social Care Partnership to develop a one year project & implement in 22/23.	F	

No.	Action Description	Lead	Progress/Outcomes	Status	RAG
Pe13	<b>REACH – Recruitment, Employer &amp; Communities Hub</b> Expanded provision via a Virtual Employment Hub which encompasses a wide range of services for individuals & employers including: - <ul style="list-style-type: none"> <li>• Web portal/On-line support/virtual events Job Fairs/training and advice webinars</li> <li>• Providing tailored vacancy matching and employer engagement</li> <li>• Upskilling and training grant and wage incentives</li> <li>• Joined up employer engagement activity across a range of partners</li> </ul>	PKC	No funding identified at the moment	UF	
Pe14	<b>Intensive Digital Skills Programme</b> Subsidised &/or free access to specialist Digital Skills courses delivered by a provider/contractor.	PKC	No funding identified at moment – considered a priority for delivery in 2022/23.	UF	
Pe15	<b>Graduate Job Scheme</b> Create Graduate Work Placement opportunities in council services/partner agencies Work with local employers to create Graduate Work Placement opportunities	PKC	No funding identified at the moment – however PKC does have its own internal graduate recruitment programme.	UF	
Pe16	<b>Get into Apprenticeships</b> Review our own provision & actively promote all apprenticeship opportunities (Modern, Foundation & Graduate)	PKC/SDS	No funding identified currently – however there is at the moment good supply and take up of the various apprenticeship opportunities in P&K.	UF	
Pe17	<b>New Skills Officer to support project development</b>	PKC	Still unfunded.	UF	
	<b>New People Actions for 2022/23</b>				
Pe18	<b>SG Long Term Unemployed Intermediate Job Opportunities Programme</b> – funding to create up to 58 posts with the public sector/third sector (44/14)	PKC	Funding has been allocated by SG (£580K), post to be created to support delivery, 34 posts already identified. 26 – PKC 8 – 3 <sup>rd</sup> Sector	F (SG)	

No.	Action Description	Lead	Progress/Outcomes	Status	RAG
B1	<b>Emergency/Covid Business Grants</b>  Promote and where appropriate administer Business Grant and Loan Schemes to local businesses.	PKC	Total Amount of funding distributed: £85m Total Number of businesses supported: 7,000+ <ul style="list-style-type: none"> <li>Dec. 21/ Jan 22 Hospitality and Leisure Grants <ul style="list-style-type: none"> <li>total £2.6M supporting 503 businesses.</li> </ul> </li> <li>Brewers Fund 2022 £63,250,</li> <li>Nightclub Closure Fund £135,000</li> <li>Table Service Fund £170,000</li> <li>Taxi and Private Hire Fund £174,00</li> </ul>	F(SG)	
B2	<b>Buy local, Eat Local, Do Business Local</b>  Expand the current 'Buy Local & Eat Local' social media campaign backed by Ambassadors and Business Support Task Force Partners promoting local food and drink sourcing by consumers and businesses: Campaign website  Run a Mi Reward Scheme marketing campaign to increase the number of users and retailers joining up.  Run supplier development workshops facilitating access to PKC's contracts to build more local, sustainable, and resilient supply chains and linking to/supported by the Chamber's 'Love Local' initiative.	PKC/ Private/PCoC /SDP	Targets:- <ul style="list-style-type: none"> <li>200 local businesses registered (base 100)</li> <li>120 businesses registered (base 80)</li> <li>3000 users registered (base 2000)</li> <li>Run 2 supplier development workshops</li> </ul> Mi Rewards - 73 Registered Businesses 6K Registered Users – 3260 with a linked card Scotland Loves Local Regional Gift Card - The Perth Gift Card has joined the new National SLL Gift Card programme. It launched in November 2021, & to date 172 business are registered. Perth City and Towns Christmas Campaign - campaign completed and survey of businesses and community undertaken in Jan 22.  The Rural Enterprise Directory Scotland (REDS) and REDS card scheme were set up by Growbiz to support rural businesses during 2020. There are currently 104 clients based in Perth and Kinross listed on REDS.  Local Supplier Development Workshops/Surgeries to maximise use of local contractors by publicly funded contractors Workshops e.g., Cross Tay Link Road contract, School contracts.	F	

No.	Action Description	Lead	Progress/Outcomes	Status	RAG
B3	<b>Business/Economic Intelligence</b> Build on our first Covid-19 Business Barometer by repeating on a quarterly basis. Follow up additional surveys with larger businesses (not well represented by initial barometer) and/key sectors (with the support of the Chamber) Move to a regional survey, with local impact reporting Produce regular Quarterly Economic Bulletins Produce an Annual Economic Statement/Review	PKC	<ul style="list-style-type: none"> <li>New regional Business barometer issued (July 21/Dec 21)</li> <li>Next issue due Spring 22</li> <li>Economic Journal to be re-launched Spring 22</li> </ul>	F	
B4	<b>Business Support Virtual One Stop Shop</b> Building on the work of the Covid-19 Business Support Task Force, create a Business Recovery Group and develop a one-stop-shop approach, towards business support services (monthly business forum, joint signposting, agreed customer data management) including review of the Business Gateway contract. This will include maximising Scottish Enterprise support and engagement. Includes support to streamline Planning and Licensing procedures and to better support business applicants.	Business Task Force	<ul style="list-style-type: none"> <li>Business Sub-Group monthly meetings</li> <li>Economic Wellbeing Task Force quarterly meeting</li> </ul>	F	
B5	<b>Invest in Perth Campaign - Live Life Well inc. Positive Business Messages</b> Focus 'Invest in Perth' campaign and activities on 'Clean Growth and Wellbeing Economy' USP (1 additional staff member). Run a targeted media campaign based on 'Perth, Live life Well' to attract 100 professionals working within 'professional, scientific and technical activities' to live in P&K via SM with Ambassadors and relocation services.	PKC	Monthly business bulletin focusing on good news stories, funding, events, and business learning sessions, > 1500 subscribers. Ambassador Programme driving positive promotional messages for PK through website and events Invest in Perth Magazine bumper edition with a focus on innovation and sustainability, next issue due June 22. <a href="https://issuu.com/investinperth/docs/iip_magazine_2021_issuu">https://issuu.com/investinperth/docs/iip_magazine_2021_issuu</a>	F	

No.	Action Description	Lead	Progress/Outcomes	Status	RAG
B6	<b>Chamber Network Support</b> <ul style="list-style-type: none"> <li>Peer to peer/coaching support via the Chamber</li> <li>Support start-ups via innovation and ideas Hub</li> <li>Support businesses facing difficulties/looking for opportunities via Solutions Centre</li> </ul>	PCoC	50 business supported through mentoring and coaching	F	
B7	<b>Business Gateway Delivery</b> Support to SMEs (focusing on online delivery):- <ul style="list-style-type: none"> <li>Start-up services (one-to-one, workshops, research)</li> <li>Early Stage Growth Services (one-to-one, workshops, research)</li> <li>Medium/High Growth Services (one-to-one, workshops, research)</li> <li>Survive &amp; Thrive (S&amp;T) mainstream scheme and Covid-19 scheme providing specialist support designed for businesses who see their operations challenged by the pandemic's impact)</li> <li>HR and other specialist support</li> <li>Support group and networking opportunities through Women in Business, Go Network and masterclasses</li> <li>Digital Boost Support Programme includes digital masterclasses suites (16 topics) and one-to-one support with a digital specialist.</li> <li>Maximise Scottish Enterprise support</li> </ul>	BG/E	Outcomes achieved 2021/22 <ul style="list-style-type: none"> <li>223 business start-ups</li> <li>105 business growth clients,</li> <li>62 businesses attending workshop</li> <li>154 attending workshops</li> <li>24 businesses benefitting from Digital Boost support</li> <li>448 businesses engaged on a 1-2-1 basis</li> <li>46 referrals made to other partners/agencies</li> </ul>	F	

No.	Action Description	Lead	Progress/Outcomes	Status	RAG
B8	<b>Rural Micro Enterprise Support</b> Support to rural micro-enterprises (focusing on online delivery) via one-to-one sessions, webinars, mentoring, networking, and peer support – target 400 businesses supported p.a.	GrowBiz	395 1to1 generic sessions with 278 different businesses 30 business start-ups and 12 mentors trained, 6 existing mentors taking on new mentees, total of 19 mentees trained. Further additional PKC funding for 2022/23 approved (100K).	F	
B9	<b>Retail Business Support</b> To provide dedicated business support through procurement of specialist retail advice on retail adaptation, promotion, and customer care via web-based information and one-to-one support for retailers. Will include advice on Planning, Licensing, Legislation, Events and Digital Services.	PKC	The Retail Group appointed to undertake a survey to understand how the city centre is performing and how it might be improved to better serve the needs of its consumers now and in the future. Survey of city centre operators completed in January 2022. 140 completed surveys – results still to be analysed.	F	
B10	<b>Business Crowdfunding</b> Support Crowdfunding campaign to support investment in businesses and community enterprises creating stronger links between consumers/businesses. PKC will match £1 for every £1 raised through Crowdfunding. Up to £2,500 per business for Micro Businesses (0 to 10 employees) and up to £5K per small businesses (>10 employees). This would also involve advisory support to businesses on how to run successful campaign. TARGET – to support investment in at least 65 businesses per year.	PKC	Crowdfunder platform is now live, launch event held end of January 22. Ongoing marketing and further press activity planned. 1 project is currently funded.	F	
B11	<b>Micro Grants</b> Provide business support (incl. peer to peer, mentoring) and micro-grants up to £1,000 to micro businesses (0 to 10 employees) to support start-up or expansion costs such as the purchase of equipment or website development.	PKC	Target was to support 200 businesses in 2021/22. Scheme launched on 18 May 21. 216 applications - 126 approved (£115,901) - 85 rejected 101 paid (£91,850). Further PKC funding for 2022/23 (150K).	F	



No.	Action Description	Lead	Progress/Outcomes		
B12	<b>Angels' Share</b> Run more Angel's share workshops providing private investment to start-ups. The Angel's Share is primarily for established businesses seeking finance to grow. They will have a need for capital but possibly also expertise, contacts, and experience.	PKC	Understanding Angel Investment event planned for 23 <sup>rd</sup> March. Working in partnership with BG/Elevator, PCC, Growbiz.  Target was 1 workshop per year.	F	
B13	<b>Market Development Grant</b> Actively promote PKC's Market Development Grant to access markets in the Rest of the UK (grants of up to 5K) Actively promote support services to access international markets (e.g., via SDI & or Chamber).	PKC	Target - At least 25 businesses supported 5 approved in 21/22 Dedicated marketing campaign underway to promote better use of the fund now that restrictions have eased.	F	
B14	<b>Tourism Marketing Campaign</b>  Promote Perth and Kinross as visitor destination.	PKC	<ul style="list-style-type: none"> <li>Perthshire Tourism Plan 2021 – 2025 has been developed under the aegis of the Perthshire Tourism Partnership, &amp; initial 12-18 month action plan developed. Tourism Leadership Group reactivated to support and monitor implementation.</li> <li>Marketing agreement with VisitScotland to undertake UK consumer digital marketing from June-October 2021 &amp; based on aligned themes: outdoors; food &amp; drink; culture &amp; heritage; responsible tourism messaging. Further phase of digital marketing took place in late 2021 to early 2022.</li> </ul>	F	

			<ul style="list-style-type: none"> <li>Destination and Sector Marketing Fund – funding from Scot Govt/VS secured for “city plus” consumer campaign commenced in late 21 and implementation Mar and April 22.</li> <li>Collaborative travel trade campaign activity being undertaken on a regional basis with neighbouring authorities and focusing on trade engagement and partnerships with transport operators.</li> </ul>		
No.	Action Description	Lead	Progress/Outcomes	Status	RAG
B15	<b>Natural Capital Investment Fund</b>  Identify options and create a funding framework to attract investment in natural capital asset to generate additional, sustainable economic activities linking to key sectors such as Tourism, Food and Drink and Clean Growth.	NatureScot	Report published by NatureScot in July 2021 – no specific funding allocated but need to analyse recommendations.	UF	
B16	<b>Project Beacon &amp; Binn Eco Park</b> Circular Economy/Waste Hub to attract capital and business investment Target to attract £10m of private investment by 2025.	BE Park	<ul style="list-style-type: none"> <li>Project Beacon – Plastics recycling OBC in progress, planning permission in place</li> <li>Binn Eco-Park Masterplan in progress</li> <li>Circular Economy detailed scanning completed and follow-up with Resource Management Association</li> </ul>	PF/TCD	
B17	<b>International Barley Hub and Advanced Plant Growth Centre - James Hutton Institute TCD Projects</b> Support Food and Drink/agriculture/bio-economy innovation at the James Hutton Institute - TCD funded projects linking to Perth Food and Drink Park – and attract £5m private investment.	JHI	Tay Cities Deal Full Cases for both the Advanced Growth Centre & International Barley Hub now approved & projects have started physical delivery.	F/TCD	
B18	<b>Engineering Hub at Perth College UHI</b> Support an Engineering Innovation hub at Perth College/UHI linking to Aviation Academy/Tayside Engineering Partnership projects (TCD funded projects).	PC UHI	Project Business Case being developed Tay Cities Engineering Partnership CIC set-up as a legal vehicle to take forward activities.	TCD	

B19	<b>Housing Infrastructure Fund</b> Examine options to set-up a revolving fund financing upfront infrastructure to open up new housing and mixed-use sites (including traditional developer contributions, joint ventures, or acquisition of land) in return for investment focused on Perth city and rural sites which are key to the delivery of the LDP strategy.	PKC/ Developers	Still at discussion stage and considering this as transformation project.	UF	
<b>No.</b>	<b>Action Description</b>	<b>Lead</b>	<b>Progress/Outcomes</b>	<b>Status</b>	<b>RAG</b>
B20	<b>Accelerate Housing Investment</b> Accelerate delivery of affordable housing programme through work with developers and Registered Social Landlords to identify opportunities via a range of pipeline projects, purchase of off shelf units from developers, and shared equity options to best respond to the availability of SG finance and the potential use of pension funds.	PKC working with RSL's & Developers	We will have delivered out highest number of affordable houses probably since the 60s with over 300 completions. Partly due to purchasing "off the shelf" and part" buy backs" as well as the traditional programme.	PF?	
B21	<b>Housing Innovation</b> Support the development of net-zero carbon self-build and co-housing projects that will stimulate local supply chains, through financing feasibility studies, preparing non-statutory guidance etc. Target to prepare/approve Non- statutory guidance No. of feasibility studies.	PKC	Consultants commissioned and due to deliver in next few weeks brief for exemplar site for PKC. Also working on feasibility for pilot self-build projects.	PF	
B22	<b>Rural Smart Villages</b> Develop Smart Villages (extension of existing project) promoting use of local services to help rural businesses and community enterprises to go digital, so linking to Digital skills – £2000 grant available per business.	Growbiz	Action not pursued as still unfunded.	UF	

No.	Action Description	Lead	Progress/Outcomes	Status	RAG
B23	<p>Targeted Start Up Programme</p> <p>Provide start-up support to individuals aged 25+ in areas of high unemployment and to young people</p> <ul style="list-style-type: none"> <li>Explore options to boost support – either via re-focussing existing BG advisors or by creating a new post to work with unemployed individuals in areas of higher unemployment (north/central Perth; Blairgowrie/Ratray and South Crieff).</li> <li>Develop a young entrepreneur programme to particularly encourage young people to start their own Business inc. use of existing dedicated young person BG adviser</li> <li>Link in with Prince Scottish Youth Business Trust (PSYBT), Developing Young Workforce (DYW) activities, the Rural Youth Group as well as YoungEnterprise Scotland (engagement with Schools) and Elevator Challenge initiative</li> <li>Targeted Start-up grants</li> </ul> <p>Target 100 start-ups over 2 years</p> <p>Increased start up numbers from disadvantaged areas/areas of higher unemployment.</p>	PKC	Action not pursued as superseded by other actions (B7, B8, B28)	UF	
B24	<p><b>Sector Accelerators</b></p> <p>Support 4 Accelerator Programmes or equivalent with one for each key sector – from ideas to business investment to support at least 48 businesses with a focus on digitalisation/e-commerce: (e.g., Creative Industries,</p>	PKC/ Elevator	<p>Elevator appointed to organise 2 accelerators to be delivered by 31.03.22.</p> <p>Accelerators will combine sectors: Creative/Food and Drink/Tourism and Engineering/Clean Tech.</p> <p>Started in January 22 – 12 businesses participating.</p> <p>Further PKC funding for 2022/23 (100K).</p>	F	

	Manufacturing/Engineering, Clean Growth, Food and Drink, Tourism or mixed)				
No.	Action Description	Lead	Progress/Outcomes	Status	RAG
B25	<b>Entrepreneur Coaching</b> Support entrepreneurs (including people experiencing redundancy) via an advanced coaching support pipeline and people centred Acceleration Programme to support business idea generation and development with a focus on digitalisation, e-commerce, and homeworking. Target to support 100.	PCoC	No funding identified	UF	
B26	<b>Perth Eco Innovation Park</b> Deliver Perth Eco Innovation Park to create 25 ha of employment land and create over 1,000 jobs; attract new businesses and R&D (logistics, smart energy systems) linking to Perth Innovation Highway/Mobility Hub (TCD funded project). This will also support the creation of Perth West Eco-Village. Targets - Phase 1 completed (10ha of employment land) by 2024 & 1,000 jobs by 2030.	PKC/JDL Trust	Agreement from PKC to fund revenue borrowing costs for first phase of development. PKC Business Case to be developed further and agreements to be finalised with John Dewar Lamberkin Trust. Explore additional funding sources. TCD Business Case to be developed	PF	
B27	<b>Perth Smart Energy City Programme</b> Develop Perth Smart Energy City Programme to attract £50m private investment in clean energy and technologies at city scale as well as transforming PKC's assets. Targets - Business cases identified and developed & £50m of private investment attracted by 2030.	PKC	Agreement from PKC to fund programme coordination to take forward key projects including data platform and business model option appraisal.	PF	
	<b>New Business Actions for 22/23</b>				

B28	<b>Rural Entrepreneurship</b> - Creation of a rural entrepreneurship 12-month programme targeting 20 young people and support 50 rural entrepreneurs from specific groups such as women, people >50, people with health-related issues and ethnic minorities.	Growbiz	Programme was awarded funding in November and is now underway.	F	
B29	<b>Green Recovery Capital Fund</b> Provision of grant of up to £25,000 to stimulate businesses investment in green technologies to access new markets, create or safeguarded jobs. Funded from the Discretionary Fund.	PKC	Grant Scheme now operational & open for applications.	F	
No.	Action Description	Lead	Progress/Outcomes	Status	RAG
PL1	<b>Covid Safe P&amp;K</b> Make Perth City Centre, rural Town Centres neighbourhoods, and tourist attractions Covid Safe through: - <ul style="list-style-type: none"> <li>Monitoring and survey of travel patterns</li> <li>Relaxation of regulatory framework and temporary alteration of road space, parking, public realm, and signage, to increase safe access &amp; to enhance occupation for alfresco dining.</li> <li>Promotion of Covid 19 premises safety guidance</li> </ul>	PKC	Continuing support for business to occupy public space on a temporary basis.  The total number of approved requests was 51 (38 Perth City Centre, 13 rest of P&K).  30 applications were approved from March 2020 to October 2020, & a further 21 from April 2021.	F	

PL2	<b>Digital Connections Programme</b> <ul style="list-style-type: none"> <li>• <b>Gigabit project</b> - Deliver Gigabit Capable Full Fibre Broadband Infrastructure Project (2021/22) with DCMS and TCD grant to 136 Council premises and ensure that full fibre is extended to businesses and homes beyond these.</li> <li>• <b>Public Wi-Fi</b> - Following the launch of Perth City Wi-Fi the towns of Aberfeldy, Auchterarder, Blairgowrie, Crieff, Dunkeld, Pitlochry and Kinross are now being provided with free public Wi-Fi. Other towns/villages such as Coupar Angus, Scone, Alyth, &amp; Comrie may also be implemented.</li> </ul>	PKC/DCMS/ TCD	Secured external funding: £3.9M DCMS and £1M TCD Project completed November 2021 136 buildings connected by BT Openreach & NEOS Networks Many '000 more residential & business premises can now be connected to Full Fibre due to this investment in PKC properties. 5 additional towns/villages now being connected to public Wi-Fi Kinross – now connected/live Alyth – almost complete Comrie – currently being installed Scone/Coupar Angus in implementation	F	
		Town Centre Fund		F	
PL3	<b>Digital Connections Programme - Rural Digital support (unfunded)</b> - Enhance Rural digital connectivity by continuing the Rural Broadband Fund for another 12 months supporting <b>groups of</b>	Unfunded	Project on hold due to lack of funding.	UF	

	<b>rural businesses/residents to improve connectivity in remote rural areas.</b>				
No.	Action Description	Lead	Progress/Outcomes	Status	RAG
PL4	<b>Adapt Your Property/Open For Business</b>  Promote & support property adaptation and vacant site development.  Target – 20 properties p.a.	PKC	<ul style="list-style-type: none"> <li>13 Adapt Your Property Grants totalling £375K allocated, resulting in 8 Commercial properties coming back into use &amp; 5 converted to Residential. Further £300K for 22/23 agreed.</li> <li>14 Vacant Property Feasibility Grants totalling £53K allocated, resulting in 32 properties being brought back into use (23 residential, 7 commercial and 2 community use).</li> <li>51 premises supported by the Open for Business Fund – additional £200K for 22/23 agreed.</li> </ul>	F	
PL5	<b>Perth People Place – Scoping Stage</b> Promote and invest in people and environmentally friendly spaces <ul style="list-style-type: none"> <li>Procure design services to prepare detailed designs for the route to /from rail station/bus station to city centre in tandem with masterplan of area.</li> <li>Procure design services to prepare detailed designs for George Inn Lane</li> </ul>	PKC	Ongoing engagement with Sustrans to define scale, scope, & investment in relation to the Dunkeld Road Corridor, including resolution of the eligibility of match funding. Design procurement and engagement strategies have been agreed, & request for funding support agreed to commence engagement and design work Feb 2022.	F	
PL6	<b>Perth People Place – Investment/Delivery</b> Development of Glasgow, Edinburgh, and Dundee corridors for enhanced use by bus and bike and improvements to Tay St, South St and Mill St for bikes, pedestrians, alfresco use, and events; linked with conversion & development of buildings, pop up & temporary structures, tree planting, water features, lighting & public art installations to animate space & support evening/winter economy.	PKC	Phase 2 - Implementation of Perth People Place  Co-dependant on above and securing of funding.	PF	
No.	Action Description	Lead	Progress/Outcomes	Status	RAG
PL7	<b>Clean Green Access</b>	PKC		UF	



	Provide alternative transport choices at transport hubs and within urban areas. Provide support for development of private hire/clubs for hire of electric vehicles, electric bikes/bikes in partnership with private vehicle hire companies or social enterprises as well as option for smart lift sharing scheme.		Discussion on opportunities for collaboration/evidence with PCLF/PTA and developers but initiation/progress to be confirmed. Delays in identifying specific projects and delivering on the ground physical infrastructure. Related MaaS applications in development to support digital access		
PL8	<b>Clean Green Delivery</b> Provide alternative transport choices for local distribution of goods. Provide support for development of logistics and use of electric vans and cargo bikes for use by local businesses for delivery of goods in partnership with logistics /delivery companies or social enterprises.	PKC	Co-dependant on above	UF	
PL9	<b>Camping P&amp;K</b> Invest in transport and waste infrastructure to support growth of motorhome/campervan market  Investment in car park infrastructure (similar to the “aire” approach in Europe) and associated waste facilities, signage etc and collaboration with landowners/managers in this regard.	PKC	<ul style="list-style-type: none"> <li>Multi-agency visitor management group continuing to address pressure issues at key locations. Guidance for the provision of Overnight Parking Areas for motorhomes &amp; campervans produced.</li> <li>Funding secured and appointment made to support development of Strategic Tourism Infrastructure Development Plan. Initial draft of Plan submitted to VS at the end of January 22.</li> <li>Rural Tourism Infrastructure Fund secured for three infrastructure projects <ul style="list-style-type: none"> <li>RSPB Loch Leven</li> <li>Aberfeldy – River Tay Way car parking</li> <li>Grandtully Campsite (Scottish Canoe Association)</li> </ul> </li> </ul>	F (PKC/ SG/ VS)	
No.	Action Description	Lead	Progress/Outcomes	Status	RAG
PL10	<b>Consumer spend/Behaviour Barometer</b> Enhance and develop live impacts and trends using data analytics developed from enhanced Perth & Kinross Mi Rewards scheme (with support from the	PKC	<p>Scope of current loyalty schemes extended to rural towns, but card-based consumer data/analytics limited to Perth.</p> <p>National consumer data resource under consideration which may allow further development/interface with local schemes.</p>	F	

	Scottish Futures Trust). Commission geocaching services.				
PL11	<b>Town Centre Fund Projects</b> <ul style="list-style-type: none"> <li>• Drummond Arms Crieff</li> <li>• Strathearn Hotel, Crieff</li> <li>• Crieff Hotel</li> <li>• Kinross/Loch Leven car park &amp; access improvements</li> <li>• Perth Y</li> <li>• Gigabit/LFFN project (see PL2 above)</li> <li>• Town Centre Wi-Fi (see PL2 above)</li> <li>• Strathmore Community Hub, Coupar Angus</li> </ul>	PKC/ others	<b>Project Updates/Outcomes</b> <ul style="list-style-type: none"> <li>• Drummond Arms – strip out/stabilisation/RBS purchase</li> <li>• Strathearn Hotel – Derelict hotel demolished/site cleared</li> <li>• Crieff hotel – derelict hotel purchased for community project</li> <li>• Kinross/Loch Leven – surfaced car park, improved access</li> <li>• Perth Y – contribution to larger project to be developed CRGF</li> <li>• LFFN – additional match req'd for TCD project – 136 buildings connected to Full Fibre</li> <li>• Public Wi-Fi now being connected 5 towns/villages</li> <li>• Creation of a new community hub - due to open mid-April 22</li> </ul>	F	
PL12	<b>Cross Tay Link Road</b> New major road infrastructure, crossing of the River Tay, to support growth of city and future development of housing and employment areas.	PKC	Stage One (Detailed Design and Advance Works), awarded to BAM Nuttall Ltd in August 2021 (duration 1 year). Good progress has been made on the outline design, value engineering, additional ground investigations and carbon management. Site clearance and archaeological investigations Jan – June 2022. Bulk earthworks to commence in May 2022. Stage Two due to commence in August 2022 following the successful completion of Stage One.  Construction completion – March 2025.	F	
<b>No.</b>	<b>Action Description</b>	<b>Lead</b>	<b>Progress/Outcomes</b>	<b>Status</b>	<b>RAG</b>
PL13	<b>Park &amp; Choose sites:-</b> <ul style="list-style-type: none"> <li>• Bertha Park</li> <li>• Walnut Grove</li> </ul> Includes provision of active travel route and Park & Cycle facility, direct link to National Cycle Network and links communities.	PKC	Design and feasibility work has been instructed to inform consideration of future capital/external funding via Bus Partnership Fund and ongoing operation	UF	
PL14	<b>Perth Rail Station Improvements – Rail/Bus Interchange</b>	PKC	Scope agreed and expenditure included within TCD.	PF	

	Development of enhanced car and bike parking, bus access and waiting facilities. Also, will include improvement/adaptation and development of the station and adjacent sites for commercial, residential, retail and leisure use.		Inception meeting held to commence work on masterplan to define design and development framework.		
PL15	<b>Living Space / Wellbeing Neighbourhoods</b> Encourage and promote creation of better living space/well-being neighbourhoods through planning and innovative partnerships with landowners and developers (e.g., Perth West Eco-Village and Thimble Row).	PKC	Previously reported in the context of supplementary planning guidance relating to development briefs; with Thimble Row referenced as an example of progress.	UF	
PL16	<b>Perth City Hall</b> Major Redevelopment of Perth City Hall to create new Gallery space to include the Stone of Destiny. Expected outcomes – increased visitor numbers, city centre dwell time and expenditure.	PKC	TCD Full Business Case approved City Hall redevelopment project now on site and construction works and associated public realm works progressing well. Due to open May 2024.	F	
PL17	<b>Perth City Museum &amp; Gallery (PMAG)</b> Development of enhanced cultural offer focused on areas history and national and local cultural and art collections and touring exhibitions.	Culture PK	Update required	UF	
PL18	<b>Pitlochry Festival Theatre Expansion/improvements</b> <ul style="list-style-type: none"> <li>• New Entrance &amp; front of house layout</li> <li>• New Studio theatre</li> </ul>	PFT	Phase 1 complete, TCD Business Case in development. Significant private match funded secured.	F	
No.	Action Description	No.	Progress/Outcomes	Status	RAG
PL19	<b>Innerpeffray Library Improvements</b> <ul style="list-style-type: none"> <li>• Improved visitor facilities</li> </ul>	IL	Project not due for TCD drawdown/delivery until Yr. 10 (2029/30), work is progressing on scoping the works required and developing the project Business Case.	PF	
PL20	<b>Crieff International Highland Centre</b> Proposed new sporting/cultural facility focussed on Highland Games.	CHG	Project not due for TCD drawdown/delivery until Yr. 10 (2029/30), £600K match funding secured, Feasibility Study to complete by end March 22; and Business Case to be developed 22/23.	PF	

PL21	<b>Aerospace Kinross</b> Proposed new Tourism/Visitor/Educational facility focussed on aerospace activities.	ASK	Support provided to ASK to develop a new tourism & economic impact study and audience research analysis. Project not due for TCD drawdown/delivery until Yrs 9/10 (2028-30). Business Case in development; project owner keen to progress & request early draw down.	PF	
PL22	<b>Perth City Mills</b> Development of heritage attraction focused on working waterpower and resource centre; & office space to support development of heritage skills.	PKC/ PKHT	Lease of property to PKHT who have now occupied building on basis of agreed investment & external funding support to be confirmed.	UF	
PL23	<b>Perth City Boutique Hotel</b> Support for conversion of historic Council offices at 1-5 High St to enable development as quality boutique hotel.	PKC/ Private	Negotiations are progressing for conversion of historic Council offices at 1-5 High St to enable development as quality boutique hotel following marketing of the property and selection of a preferred developer.	F?	
PL24	<b>Place Destination Management - Built and natural heritage assets</b> Review of funding to proactively manage heritage and outdoor recreation on a sustainable and responsible basis in collaboration with local and national agencies.	PKHT/PKCT/ NTS/HES/FE	Initial discussion with agencies commenced but collaborative framework/funding to be confirmed and agreed as part of future tourism infrastructure development and management framework.	UF	
No.	Action Description	No.	Progress/Outcomes	Status	RAG
PL25	<b>Come to P&amp;K – Tourism Marketing</b> Place based destination marketing of area Promote accommodation and local visitor attractions/outdoor recreational opportunities, in collaboration with Visit Scotland, operators and HES, FC, SNH, PKCT, PKHT.	PKC/ VisitScotland	Perthshire Tourism Plan 2021 – 2025 has been developed under the aegis of the Perthshire Tourism Partnership, & initial 12-18 month action plan developed. Tourism Leadership Group reactivated to support and monitor implementation. Marketing agreement with VisitScotland to undertake UK consumer digital marketing from June-October 2021. Further phase of digital marketing took place in late 2021 to early 2022. Destination and Sector Marketing Fund – funding from Scot Govt/VS secured for “city plus” consumer campaign commenced in late 21 and implementation March and April 22. Collaborative travel trade campaign activity being undertaken on a regional basis & focusing on trade engagement/partnerships with transport operators.	F	

PL26	<b>Future Thinking/Re-imagining Place</b> Reimagining our city, town centres & neighbourhoods through International, academic, business and community engagement through webinar, and digital surveys/toolkits to promote innovative development and design to inform development & masterplan frameworks.	PKC	Previously referenced within the context of Perth City plan and work with PCLF in relation to promotion/conferences on making Perth most sustainable small city and the work with University of Dundee, Academy of Urbanism and Urban Design Council on best practice, knowledge networks and new design and development concepts for city centre/ city neighbourhoods. To be reviewed going forward.	UF	
PL27	<b>Additional post for Property Re-Use/investment</b>	PKC	Still un-funded; no progress	UF	
PL28	<b>Community Wealth Building via Community Action Plans</b> Support for Community Action Plans / Local Place Plans with the focus on building community wealth, enterprise, and resilience through co-design and co-production consistent with the Perth & Kinross Offer. Additional procurement of specialist consultancy services and funding for community leads would be required to extend current work. Between 8 & 10 plans per year until complete.	PKC	Additional provision for specialist consultancy services secured via the SG as an alternative to LEADER funding to extend current work. Consultants will provide further training & facilitate support to 9 communities to enable them to develop and implement plans with a focus on collaboration and partnership to develop a pipeline of projects. Further support secured to progress development of a collaborative framework to support community led local development in rural areas across the NE of Scotland through collaboration and integration of established local partnerships.	F F	
No.	Action Description	No.	Progress/Outcomes	Status	RAG
PL29	<b>Community &amp; Placemaking Feasibility Grants</b> Grant funding to support ideas from local community organisations to support additional investment in localities.	PKC	Current funding via Scottish Government Test of Change Programme for this until end of March with further support for rural areas 22/23 and Investing in Communities to supplement money allocated via budget process for community support.	PF	
	<b>New Place Actions for 22/23</b>				
PL30	<b>Collection Stores Project</b>	PKC	UK Government Levelling Up Fund 2 <sup>nd</sup> Round application being considered to support consideration of re-use of the Debenhams building in relation to collection stores and allied heritage resources. Development appraisal being undertaken.	UF	
PL31	<b>Place Based Investment Programme – New Project</b> • Letham Community Hub	PKC	Project now on site and progressing to schedule. Due for competition - December 2022	F	

PL32	<b>Digital Connectivity Infrastructure Accelerator (DCIA)</b> Perth & Kinross (with Tay Cities partners) is one of 8 LA areas across the UK sharing in a DCMS £4m project to use Council assets to enhance mobile connectivity. Over the next 12 months all the Councils assets from buildings to streetlights will be mapped on a new platform and made available to mobile network operators.	PKC and partners	Funding secured and partnership & agreement in place. Project just started	F	
PL33	<b>CivTech Challenge 6 - Visitor Hotspots</b> SG CivTech challenge is intended to develop new approaches to challenges where there is no market solution. The Council is working with CivTech Challenge 6 on a new approach to manage rural sites affected by anti-social behaviour during Covid 19 lockdown. PKC, LLTNP and Stirling Council are working together to deploy sensors and gather data at countryside sites on visitor numbers and movements. Data will be linked to new Ranger apps so that staff can get alerts of visitor numbers and tackle issues as they arise.	PKC and partners	Funding secured and partnership & agreement in place. Project in implementation phase.		
PL34	<b>Targeted Place Based Investment Frameworks</b> Targeting of support for development of place-based investment frameworks in areas of greatest opportunity and need and socio-economic disadvantage.	PKC	Development of local place-based investment frameworks (CAPS/LPPs) to support public and private investment in business use, health and social care and goods and services that support 20 minute/liveable neighbourhoods.	UF	
PL35	<b>Re-use of large City/Town Centre Properties</b> Targeting of support and investment in new uses in large city and town centre properties in collaboration with owners.	PKC/private	Feasibility and project funding support to deliver conversion of large former multiple retail or office uses to new mixed-use development, employment hubs or cultural and creative uses.	UF	
PL36	<b>Low Carbon Transport &amp; Active Travel Hubs</b>	TCD/ERDF/ PKC	FBC developed for the project overall programme & phase 1 investment. FBC due to go to TCD Joint Committee June 2022.	F	

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## ECONOMIC WELLBEING PLAN CASE STUDIES - PEOPLE

### Rural Employment Incentive – Support to Gillies and Mackay

Throughout the COVID-19 pandemic, employers around Perth and Kinross were hit particularly hard with some having to shut their doors until the Scottish restrictions were lifted. This luckily didn't affect one of our REI participants, Kieran Bain, who continued to provide an excellent standard of marketing and sales support all while working from home. We have worked alongside Managing Director of Gilles and Mackay, Cara Mackay, to provide job opportunities for young people in rural Perthshire supported by our Rural Employment Incentive funding. Cara approached Business Gateway back in 2020 and was shortly referred on to the Skills and Employment Initiatives team where we managed to identify relevant funding and support for the business. This resulted in a substantial funding package being created to help Cara sustain Kieran throughout his first year in employment. Kieran has now been a part of the #sheddie team for 9 months now, with a second member supported via the REI scheme who has recently joined the Sales and Marketing team.

We look forward to working with Gillies and Mackay for a second year and are proud to deliver savings to rural businesses through the Rural Employment Incentive.

### Parental Employment Support Fund (PESF) Futures For Families – the personal experience of a client.

*“Without the support of the Parental Employment Support Fund - Futures for Families Elev8 Grant and the help, support and advice received from Rebecca Hogg, then my dream to be able to apply for the PGDE Primary Teaching course with Perth College UHI would still be a dream. I am 39 years old and have four children who are 12, 11 and 6 years old as well a baby of 10 months. The last 4 years has been an incredible journey, which has been very challenging, especially the last year due to the current Covid situation and home schooling, however I have just managed to finish my BA Honours Education (Primary) Studies degree with the Open University. However, to move forward I need to have Nat 5 Maths as well to be able to continue on the path of becoming a primary school teacher and this qualification was all that was holding me back as I could not afford the course fees. My tutor had saw the Parental Employment Support Fund - Futures for Families Elev8 Grant advertised when she was having her Covid vaccination and emailed me the details! I then contacted Rebecca and the support and advice I have received since then has been amazing. I can now continue with my dream and know I still have the support from Rebecca throughout my journey. I am so very grateful and feel so lucky that I have been provided with the amazing support from Rebecca and the fund, as without it I could never have progressed any further”. **Claire Rodger***

## **CASE STUDIES - BUSINESS - Digitalisation of the economy**

The Perth and Kinross Economic Wellbeing Plan is supporting Perth and Kinross Businesses to take advantage of the opportunities offered by the digitalisation of the economy by creating or developing new products or services and accessing new markets and customers.

### ***Gigabit Connected Perth:***

Perth and Kinross's local Gigabit digital infrastructure has been significantly enhanced by public and private investment via funding from the Department for Digital, Culture, Media, and Sport (DCMS) Local Full Fibre Network programme and the Tay Cities Deal.

Spanning 19.5km, Perth's new, end-to-end full fibre network underpins significant digital infrastructure within the region. Completed by Neos Networks, the network is fully installed and ready for operation. It facilitates next generation technologies such as 5G and Internet of Things (IoT), crucial to futureproofing businesses in the area and the region against the ever-growing demands of the digital economy.

Peter Asman, Managing Director for Public Sector & Enterprise at Neos Networks, said: *"The importance of effective collaboration and constant customer contact has been key to the success of this project. Working in conjunction with Perth and Kinross Council has been outstanding and is a prime example of how public sector bodies and service providers can work in partnership to transform society and secure a gigabit-capable digital future for the community."*

A similar contract has been deployed by BT Telecoms across Perth and Kinross area focusing on our towns and rural communities. In total the project secured significant external funding: £3.9M DCMS and £1M TCD and was completed in November 2021

136 public buildings connected and many 1000's more residential & business premises can now be connected to Full Fibre due to this investment in PKC properties.

### **Business support:**

A series of actions included in the Economic Wellbeing Plan are supporting local businesses to move into the digital economy. These include: -

Through **the Micro grants scheme** which offers up to £1,000 to stimulate small scale business investment, numerous businesses have developed their offer on online through enhanced websites, CRM systems including social media interface as well as digitalisation of their back-office activities.

Through the **Market Development Grant** which offers grants up to £2,500, local businesses have reached out to customers beyond Scotland and attracted new orders. This is the case for *Make Tech Fly* which was founded by Andrew Douglas and is a Blairgowrie based business which provides technology solutions to the aviation industry. They were winners at Pitch@Revolution.Aero with their web application, AvioNexus, which was created to simplify the process of managing private flights.

Through the **Accelerator Programme** which is 12-week intensive support programme, new entrepreneurs have developed their ideas to set up a business in digital services. This is the case for *Perth Life*, which is an online platform created by Perth businesswoman, Hollie Irvine. The aim of Perth Life is to increase the awareness and engagement in the city's arts, culture & communities. During the COVID-19 pandemic, Hollie wanted to tell the stories that may be missed, and this platform was her answer to solving part of the problem. Hollie received Perthshire Chamber of Commerce Young Entrepreneur Star Awards 2021.

## **CASE STUDY – PLACE - Rural Tourism Infrastructure Fund**

Successful applications to the [VisitScotland's Rural Tourism Infrastructure Fund](#) were made in 2020/21 totalling £900,000 +

### **Grandtully Visitor Management Facilities**

- Perth & Kinross Council applied to RTIF Round 4 for £375,000 towards Grandtully Visitor Management Facilities. We were successful in securing the full funding award.
- Delivery Partner - Scottish Canoe Association
- Project will commence 1 September 2022, with full shut down of entire site, project completion March 2023.
- Outputs include:-
  - 80 new public parking spaces
  - 6 new EV charging stations & 4 e-bike charging stations
  - Secure bike shelter & bike maintenance point
  - New Changing Places Facility & 6 further accessible toilet/shower rooms
  - 11 additional gender neutral toilets & 8 showers
  - 7 new gender neutral changing rooms
  - New interpretation board in car park
  - New signage throughout car park and site

### **Improvements to Loch Leven Heritage Trail**

- Perth & Kinross Council applied to RTIF Round 4 for £303,000 towards visitor infrastructure improvements at Loch Leven Heritage Trail. We were successful in securing the full funding award.
- Delivery Partner - RSPB Loch Leven
- Loch Leven Heritage Trail is now close to completion with car park, new visitor centre, café, shop, and gender neutral/ changing places toilets all now open
- They have removed the admission fees to the reserve but from Monday 15 November 2021 car parking charges will come into effect – Members/blue badge holders can park for free
- Video <https://www.youtube.com/watch?v=ymP7Ucx-JCQ&t=22s>
- Outputs include: -
  - 97 additional car parking bays, 4 additional accessibility bays
  - 12 EV charging points & 2 e-bike charging points
  - 10 new cycle stands
  - 1 new Changing Places Toilet & 1 Accessible Toilet
  - 2 Parent & Child Toilets
  - 8 new gender-neutral toilets

### **Aberfeldy Car Park/ River Tay Way**

- Perth & Kinross Council applied to RTIF Round 4 for £236K towards visitor infrastructure at Aberfeldy Car Park for a hub on the new River Tay Way. We were successful in securing the full funding award.
- Delivery Partner - Perth & Kinross Countryside Trust
- Contract has just gone out on Public Contracts Scotland, due back April 2022
- Outputs include: -
  - 1 new Accessible toilet
  - 2 Parent/Child Toilets
  - 2 Changing Rooms
  - Grey wastewater disposal
  - Information point & seating area



## PERTH & KINROSS COUNCIL

27 APRIL 2022

### SCOTTISH LOCAL GOVERNMENT ELECTIONS – 5 MAY 2022 - INDUCTION ARRANGEMENTS FOR NEW AND RETURNING ELECTED MEMBERS

**Report by Chief Executive and Head of Legal and Governance Services**  
(Report No. 22/106)

#### 1. PURPOSE

1.1 This report:

- sets out proposals to deliver a comprehensive induction programme to provide the best possible support for new and returning elected members, in particular during their lead up to the summer recess.

#### 2. RECOMMENDATIONS

2.1 It is recommended that Council:

- notes progress to date with the development of induction arrangements for elected members in Perth and Kinross Council following the Local Government Elections on 5 May 2022.
- approves the proposed draft elected member induction programme set out in Appendix 1.

#### 3. STRUCTURE OF REPORT

3.1 This report is structured over the following sections:

- Section 4 Background
- Section 5 Proposals
- Section 6 Conclusion
- Appendix 1 Induction timetable

#### 4. BACKGROUND

4.1 The Scottish Local Government Elections will take place on 5 May 2022 and it is important to ensure that elected members are able to access support for their own role, and to the various facets of Perth and Kinross Council (PKC), to support this critical period in office.

4.2 This is both an exciting and challenging time for the Council, and it is important that the induction programme provides the right information, to the right groups and in the right way. The range and scale of information which elected members need to access is significant, so manageability, pace and convenience were key factors in the design of the programme.

- 4.3 Feedback from previous induction programmes and discussions with existing elected members have provided a good starting point. An exit survey was issued to elected members in March to allow them to reflect on their term of office and the challenges they have had to overcome particularly over the last two years during the Covid pandemic. The feedback offered will help to further shape thoughts and ideas on what the ideal induction and future development programmes should contain.
- 4.4 A number of important themes during discussions with elected members have emerged –
- avoiding information overload in the early stages
  - using a variety of media to keep things interesting and interactive
  - ensuring that information can be accessed easily
  - knowing who to contact within services.
- 4.5 There is an emphasis on the need for councillors to have the skills and tools to carry out their role, and there are a number of checklists for councillors, and for chief officers, on a number of topics –
- Keeping governance up to date
  - Clear roles and responsibilities
  - Effective Scrutiny
  - Partnerships and Arm's Length Bodies
  - The role of Statutory Officers
  - Conduct and working relationships
  - Councillor's skills
- 4.6 There is further emphasis on the need for Council officers to support both new and returning councillors effectively by providing them with clear and understandable information, and access to necessary and essential training to help them fulfil their role.
- 4.7 A draft programme of induction activities focussed on the period to the summer recess has been developed. It is proposed that the majority of the programme will be delivered using internal expertise, and a number of methods will be deployed, such as face to face sessions, hybrid sessions (Councillors can choose to access the session in person in the Chamber or remotely from another location). Some of the sessions will be led by external practitioners for example for Planning and Licensing Board training, the Improvement Service have also been invited to deliver a session on roles and responsibilities. Sessions will be offered in line with the public health guidance at the time so the format, timing and delivery of sessions may be subject to change at short notice. In accordance with current advice, in person sessions may have number restrictions in terms of attendance. In these cases, it is proposed that more than one session be run. All internal sessions will be recorded and made available to view.
- 4.8 The structured programme is designed to ensure that elected members access relevant information and training that they need to fulfil their role and

provide adequate opportunity to develop effective working relationships with other members and officers.

## **5. PROPOSALS**

### **Induction Programme**

- 5.1 The proposed induction programme for the first council period is contained at **Appendix 1** to this report. On election, new and returning councillors will be issued with a '*Welcome Pack*' containing information on the code of conduct and guidance, the induction timetable and handbook. It is intended that paper copies of documents will be kept to a minimum, with web links being provided as far as possible and information being placed on the Councillors' Help and Information Page (CHIP) on the Council's Intranet.
- 5.2 Initially, the focus will be on supporting elected members to settle into their new role by providing information on the role itself (for example salary, remuneration, personal / professional interests etc). The next stage will be to promote an understanding of the role and responsibilities of an elected member within the context of Council priorities, services provided and the decision-making processes. Then elected members will gain an overview of the various committee structures and the Council's work with Community Planning Partners as well as governance and scrutiny frameworks. In broad terms the programme aims to provide relevant information, in an appropriate and structured way.
- 5.3 During the induction period, Services will be responsible for promoting understanding of the broad range of services and priorities within their own areas. Services will be looking to adopt a creative approach to engaging with councillors, conveners and committees including visits to premises, meeting key employees and short video presentations.
- 5.4 Following the Council's summer recess a programme of workshops and briefings will be delivered on a range of strategic risks and areas of importance. There will also be opportunities for elected members to learn about the statistics, facts and figures for their ward and for officers to showcase how the Council operates and works within wards/ localities and to share the local challenges/opportunities facing the Council.

### **IT Equipment**

- 5.5 In order to ensure that councillors can participate fully in the developing digital environment, it is essential that they can access information whenever and wherever they need to. To facilitate that accessibility, all councillors will be issued with a Microsoft Surface Pro and offered a smartphone.
- 5.6 We will look to provide Councillors with their devices as soon as practicable after the election – Councillors will be able to book a slot to pick up their devices, newly elected members first. IT support staff will provide basic training to ensure that all Councillors are able to log on and use their devices.

Further follow-up sessions will be offered for key tools such as Teams, Outlook and To Do - either one to one/group/remote/in-person, the preference would be for remote sessions to allow councillors to be familiar with using their devices. There are on-line resources available which will be made available to assist councillors to learn at their own pace.

### **Paperless Meetings**

- 5.7 In common with a number of other Councils, the adoption of a committee management system (CMIS) has allowed the Council to move to issuing papers electronically for Council and Committee meetings, and other meetings hosted by the Council. Training will be provided on options for viewing your papers electronically.

### **Councillors' Caseload Management**

- 5.8 A small number of councillors have recently been trialling Microsoft To Do which is a task management application, this application will allow Councillors to manage their enquiries from their mobile phones, tablet or computer. You will be able to download an application on your mobile telephones and devices to allow you to access Microsoft To Do direct.

### **Improvement Service**

- 5.9 The Improvement Service launched <https://www.localcouncillor.scot/> website in 2016. The website contains information on what a councillor does; what's expected of a councillor; how to become a councillor; and the support for councillors available from the Improvement Service. That support is in 4 key areas –
- [Induction Notebooks](#) – links to which will be published on the Council's website and on CHIP and will be made available to candidates through the Council's website
  - [Briefing and guidance notes](#) - covering a wide range of topical issues of interest to councillors
  - [Masterclasses](#) – held across Scotland covering a mixture of topical and skills-based sessions that will support elected members to address the
  - key issues and challenges confronting local government

### **Specific Training and Development**

- 5.10 It is recognised that the membership of certain Committees, Boards and outside bodies etc. will require elected members to undergo specific training and development. Although this will require to be undertaken by a limited number of councillors, this will be a further time commitment for those councillors – potentially quite soon after they have taken up office.
- 5.11 Specific training for Conveners and Vice Conveners has been arranged and will take place once the appointments have been agreed at the statutory meeting of the Council.



## Personal Development Programme

- 5.12 As the initial induction programme concludes, the next stage in the development cycle will begin - it is anticipated that by September 2022, councillors will be settled in, and therefore ready to build on this more individualised approach to developing into their role.
- 5.13 The Improvement Service are currently developing a political skills assessment document this will enable councillors to consider how to take up and carry out different roles and responsibilities. The sole purpose of the assessment is to help councillors reflect on changes they want to make to better serve their constituents. Once the assessment has been completed, the responses can be used to facilitate face to face meeting with officers from Democratic Services and Organisational Development, this will result in the creation of a Personal Development Plan (PDP) which will set out the development opportunities which councillors wish to participate in over a particular time period.
- 5.14 This PDP process helps to inform the design and implementation of the ongoing elected member development programme, which offers a broad range of learning events, awareness raising and information update sessions for elected members.

## 6. CONCLUSION

- 6.1 By providing a range of practical opportunities suited to both individual and collective needs, the proposed induction programme aims to support new and returning councillors, in particular during the first 100 days in office.
- 6.2 Supporting elected member development continues to be a key priority for the Council. Thanks to the experience and guidance of existing councillors, it is envisaged that this induction programme will provide a robust introduction to the different aspects of life within the Council.

### Author(s)

Name	Designation	Contact Details
Lisa Simpson	Head of Legal & Governance Services	
Christina Flynn	Democratic Services Manager (Projects)	

### Approved

Name	Designation	Date
Thomas Glen	Chief Executive	25 March 2022
Karen Donaldson	Chief Operating Officer	25 March 2022

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You can also send us a text message on 07824 498145.

All Council Services can offer a telephone translation facility.

## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

<b>Strategic Implications</b>	<b>Yes / None</b>
Community Plan / Single Outcome Agreement	None
Corporate Plan	Yes
<b>Resource Implications</b>	
Financial	Yes
Workforce	Yes
Asset Management (land, property, IST)	Yes
<b>Assessments</b>	
Equality Impact Assessment	None
Strategic Environmental Assessment	None
Sustainability (community, economic, environmental)	Yes
Legal and Governance	None
Risk	Yes
<b>Consultation</b>	
Internal	Yes
External	None
<b>Communication</b>	
Communications Plan	Yes

### 1. Strategic Implications

#### 1. Strategic Implications

##### Community Plan/Single Outcome Agreement

- 1.1 The proposals support the delivery of the priorities in the Perth and Kinross Community Plan/Single Outcome Agreement.

##### Corporate Plan

- 1.2 The proposals support the achievement of the priorities in the Council's Corporate Plan.

#### **Resource Implications**

##### Financial

- 2.1 The purchase of IT equipment for elected members is incorporated within the pc replacement programme for the Council.

##### Workforce

- 2.2 There will be workforce implications in terms of officer time in delivering the induction programme.

### Asset Management

- 2.3 The Head of Corporate IT and Revenues, has been consulted and is in agreement with the purchase of the IT equipment for all councillors.

## **3. Assessments**

### Equality Impact Assessment

- 3.1 N/A

### Strategic Environmental Assessment

- 3.2 N/A

### Sustainability

- 3.3 N/A

### Legal and Governance

- 3.4 N/A

### Risk

- 3.5 The proposals will mitigate the risk that following the Scottish Local Government Elections on 5 May 2022, new and returning councillors to Perth and Kinross Council will not be equipped with the knowledge and skills to fulfil their role.

## **4. Consultation**

### Internal

- 4.1 The proposals will be the subject of consultation with Executive Leadership Team and members of the Governance Member Officer Working Group.

### External

- 4.2 N/A

## **5. Communication**

- 5.1 The proposals will be communicated to all new and returning councillors to Perth and Kinross Council immediately after the Scottish Local Government Elections on 5 May 2022 and on an ongoing basis thereafter.

## **2. BACKGROUND PAPERS**

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt

information) were relied on to any material extent in preparing the above report.

### **3. APPENDICES**

Appendix 1 – Draft Induction Programme for elected members

## Appendix 1

## Draft Induction Programme for Elected Members - 2022

Date & Time	Event	Venue	Officers	Audience
<b>Friday 6 May 2022</b>				
9am	Local Government Elections – Count for Perth and Kinross Council	Dewars Centre, Glover St, Perth	Elections Team	
Following the announcement for each ward	Issue of welcome pack/letter to successful candidates	Dewars Centre, Glover St, Perth	Democratic Services Manager (Projects)	All Elected Councillors
To Be Confirmed – possibly 3pm	Welcome and Introduction – <b>(Due to covid public health restrictions there may need to be more than one session)</b>	Council Chamber, 2 High Street, Perth	Chief Executive (TG), Members of ELT, KAD, BR, SD, JP + Monitoring Officer and Head of Finance	All Councillors (20 Members x 2)
Immediately following	Code of Conduct – Registration / Declaration of Interests – <b>(as above)</b>	Council Chamber	As above	All Councillors
Immediately following	Signing of Declaration of Acceptance of Office - <b>(as above)</b>	Council Chamber	As above	All Councillors
Immediately following	Informal session - meet the Executive Leadership Team (ELT)- <b>(as above)</b>	Civic Hall, 2 High Street, Perth	As above	All Councillors

Date & Time	Event	Venue	Officers	Audience
<b>Saturday 7 May 2022</b>				
12 – 3 pm	Allow access to 2 High Street, allocate meeting rooms on the fourth floor for political/other groups	Fourth Floor 2 High Street, Perth	CE, ELT, Monitoring Officer, Civic & Members Support Team	All Councillors
12 – 3 pm	Tour of accommodation for Councillors on the fourth floor	Fourth Floor	Members Support Team	All Councillors
<b>Monday 9 May 2022</b>				
10 - 11.30 am	Perth and Kinross Council – Overview of the Council – future Challenges – values, behaviours, and relationships - Opportunities for Q&A's	Council Chambers/Hybrid	Chief Executive, ELT, Monitoring Officer and Head of Finance	All Councillors
11.45 am	Photos for elected members and Chief Officers	Civic Lounge	Chief Executive/ELT	All Councillors

Date & Time	Event	Venue	Officers	Audience
<b>Monday 9 May 2022 Continued</b>				
<b>3.30pm</b>	<p><b>Please book a slot with Members Support team for the issue of new IT kit.</b> This will include one to one support- with a Microsoft teams' session on Data protection/data processing and information security. Further IT training sessions will be available.</p> <p>Further sessions for pick-up of IT kit for new members are available on</p> <p><b>Tuesday 10 May 2022 at</b>  9.30 am  11.30 am  4.30 pm</p> <p><b>Please book a slot with the Members Support team for retuning existing IT kit and pick-up of new IT kit</b> – session similar to above</p> <p><b>Tuesday 10 May 2022 at</b>  2.30 pm</p> <p><b>Wednesday 11 May 2022 at</b>  9.30 am  11.30 am  2 pm  3.30 pm</p>	<p>Fourth Floor, 2 High Street, Perth</p> <p>Fourth Floor, 2 High Street, Perth</p>	<p>IT Support/Data Protection Officer/ Members Services</p> <p>IT Support/Data Protection Officer/ Members Services</p>	<p><b>5 newly elected Councillors</b> per session - numbers to be confirmed</p> <p><b>5 returning Councillors</b> per session – TBC</p>

Date & Time	Event	Venue	Officers	Audience
<b>Tuesday 10 May 2022</b>				
9 – 11am	Opportunity for Members to meet Extended Executive Leadership Team and Partners	Workshop - Council Chambers – in person	Extended Executive Leadership Team/ALEO's, Police, Fire, NHS, PKAVS	20 Councillors per session
11.15 – 1.15 Same content as above	Opportunity for Members to meet Extended Executive Leadership Team and Partners	Workshop - Council Chambers – in person	Extended Executive Leadership Team/ALEO's, Police, Fire, NHS, PKAVS	20 Councillors per session
2.30 pm	Councilors' Remuneration – Salaries / Allowances & Expenses /Remuneration	Council Chambers/Hybrid	Leighanne Byrne/ Dundee Pensions	All Councillors to be recorded
<b>Wednesday 11 May 2022</b>				
9.30 – 12.30 pm	Individual/group session - opportunity to meet with Lisa Simpson, Monitoring Officer	Venue TBC	Lisa Simpson	New Councillors
<b>Thursday 12 May 2022</b>				
5 – 7pm	Farewell event for 2017 – 2022 Councillors	Civic Hall - TBC	ELT	Councillors from 2017 – 2022 term
<b>Friday 13 May 2022</b>				
	<i>Free</i>			



Date & Time	Event	Venue	Officers	Audience
<b>Monday 16 May 2022</b>				
	<i>Free</i>			
<b>Tuesday 17 May 2022</b>				
10.30 - 12 pm	Things I wish I had known- covering things like being a Councillor in PKC/how the ward system works/managing casework/working together/ the importance of relationships/Council & Committees	Civic Lounge	Former Elected Members	Newly elected members
All Day – TBC	Drop-in IT sessions – opportunity to discuss any issues with devices/mobile phones	Microsoft Teams – or appointments can be made	IT support	Councillors - Time to be booked
<b>Wednesday 18 May 2022</b>				
All Day – TBC	Drop-in IT sessions – opportunity to discuss any issues with devices/mobile phones	Microsoft Teams – or appointments can be made	IT support	Councillors – Time to be booked
<b>Thursday 19 May 2022</b>				
10 – 12pm am <b>same as session to be held on 24 May 2022</b>	Roles and Responsibilities and Council Decision Making Role of Statutory Officers - Monitoring Officer, Chief Finance Officer and Chief Social Work Officer	Council Chambers/Microsoft Teams	Thomas Glen Lisa Simpson Stewart MacKenzie Jacquie Pepper	20 Councillors per session - recorded
1.30 – 5pm <b>same session to be held on 20 May</b>	The Planning System	Microsoft Teams	David Littlejohn and training delivered by Planning Aid Scotland	All Councillors
<b>Friday 20 May 2022</b>				
9.30 - 1pm <b>same session as 19 May</b>	The Planning System	Microsoft Teams	David Littlejohn and training delivered by Planning Aid Scotland	All Councillors

Date & Time	Event	Venue	Officers	Audience
<b>Friday 20 May 2022 continued</b>				
2 pm	Representation on Outside Bodies/ ALEO's/ Joint Committees/ Joint Boards – duties as a director and Trustee	Council Chambers/ Hybrid Microsoft Teams Session will be recorded	Lisa Simpson /Fiona Robertson	All Councillors - To be recorded
<b>Monday 23 May 2022</b>				
10 am TBC	Workshop – strategic financial management	Council Chamber/ Microsoft Teams	Stewart Mackenzie /Finance	Face to Face – maybe limited to 20 recorded
2 – 4pm session <b>same as session held on 19 May 2022</b>	Roles and Responsibilities and Council Decision Making Role of Statutory Officers - Monitoring Officer, Chief Finance Officer and Chief Social Work Officer	Council Chambers/Microsoft Teams	Thomas Glen Lisa Simpson Stewart MacKenzie Jacquie Pepper	20 Councillors per session - recorded
<b>Tuesday 24 May 2022</b>				
10 am	Access to Committee papers - how to access and use technology in the Chambers at Council	Chambers/Hybrid – will be recorded	Committee Services	20 Councillors To Be recorded
2pm – same as 10 am session	Access to Committee papers - how to access and use technology in the Chambers at Council	Chambers/Hybrid – will be recorded	Committee Services	20 Councillors To Be recorded
<b>Wednesday 25 May 2022</b>				
2pm	<b>PROPOSED DATE FOR STATUTORY MEETING OF NEW COUNCIL</b>	<b>Council Chambers</b>	<b>Executive leadership Forum/ Lisa Simpson/Stewart MacKenzie/ Committee support</b>	<b>All Councillors – in person or hybrid?</b>
<b>Thursday 26 May 2022</b>				
	<i>Free</i>			
<b>Friday 27 May 2022</b>				
	<b>COSLA LEADERS MEETING</b>			Appointed members

Date & Time	Event	Venue	Officers	Audience
<b>Monday 30 May 2022</b>				
10 am	Convener and Vice Convener Training	Council Chambers /Microsoft Teams	Head of Legal and Governance/ Officers	All Conveners/Vice Conveners
<b>Tuesday 31 May 2022</b>				
AM – TBC may not be required	Perth & Kinross Integrated Joint Board – Briefing/Training	Microsoft Teams	Lead Officer – IJB and Clerk	All members of the IJB
PM - TBC	Education Appeals Process Training* (Meetings of the Education Appeal Committee to consider placing requests usually take place in last two weeks in June)	Council Chambers	Democratic Services Manager / Legal Services/Karen Robertson	Members of Lifelong Learning Committee
<b>Wednesday 1 June 2022</b>				
10 am	Intro - Planning & Development Management Committee	Council Chambers/Teams	Lead Officer and planning officers/Legal	All P &DM Committee members only
10.30 am	Planning & Development Management Committee	Council Chambers/Hybrid	Lead Officer and planning officers/Legal	All P & DM Committee members only
2pm – 5pm – to be confirmed	Perth & Kinross Integrated Joint Board (IJB)	Chambers - Face to Face/ Teams	Lead Officer and Clerk	All members of IJB – recorded
<b>Thursday 2 June 2022</b>				
AM	Scrutiny and Audit functions  All Councillors welcome to attend	Chambers - Face to Face/ Teams	Lead Officers for Audit/Scrutiny and Risk	Audit and Scrutiny Members – recorded
<b>Friday 3 June 2022</b>				
	<b>PUBLIC HOLIDAY – PLATINUM JUBILEE</b>			

Date & Time	Event	Venue	Officers	Audience
<b>Monday 6 June 2022</b>				
10 am	Audit Committee	Chambers - Face to Face/ Microsoft Teams	Lead Officer and Committee support	Audit Committee members only
2 pm	Employees Joint Consultative Committee	Microsoft Teams	Service/ Trade Union representatives	EJCC Committee members
<b>Tuesday 7 June 2022</b>				
10.30 am	Local Review Body	Council Chambers/ face to face/Teams	Lead Officer	Allocated Committee members (3)
<b>Wednesday 8 June 2022</b>				
10 am	Scrutiny Committee	Chambers - Face to Face/ Teams	Lead Officer and Committee support	Scrutiny Committee members only
2 pm	Workshop Session – Child Protection / Corporate Parenting/Public Protection	Council Chambers/Microsoft Teams	Chief Executive / Jacque Pepper / Sheena Devlin/ Hazel Robertson	All Councillors - Session to be recorded
<b>Thursday 9 June 2022</b>				
9 am – 5pm	Mandatory Licensing Board Training for members of the Board	TBC - Microsoft Teams/Chambers	External Provider- alcohol Focus Scotland	Licensing Board members only
<b>Friday 10 June 2022</b>				
10 am	Transformation Strategy and the Perth and Kinross Offer	Council Chambers/Microsoft Teams	Thomas Glen Clare Mailer	All Councillors – to be recorded

Date & Time	Event	Venue	Officers	Audience
<b>Monday 13 June 2022</b>				
9.30 am	Intro -Environment and Infrastructure Committee – Q & A session	Council Chambers/ Teams	ED – Communities and service reps	Committee members
<b>10 am</b>	<b>Environment and Infrastructure Committee</b>	<b>Council Chambers/Hybrid -</b>	<b>ED – Communities and service reps</b>	<b>Committee members</b>
PM - TBC	Workshop session - Understanding Local Government Finance	Council Chambers/Hybrid	Head of Finance/ Michael Wilkie TBC	All Councillors
<b>Tuesday 14 June 2022</b>				
<b>2.30 pm</b>	<b>Joint Negotiating Committee for Teaching Staff</b>	<b>Council Chamber Hybrid/Microsoft Teams</b>	<b>ED – ECS Teaching Union reps and ECS reps</b>	<b>JNCT Committee members only</b>
<b>Wednesday 15 June 2022</b>				
9.30 am	Intro- Strategic Policy & Resources Committee – Q & A session	Council Chamber/Teams	Chief Executive/ Executive Directors/ Monitoring Officer and Head of Finance	SP&R Committee members only
<b>10 am</b>	<b>Strategic Policy &amp; Resources Committee</b>	<b>Council Chamber/Hybrid</b>	<b>Chief Executive/ Executive Directors/ Monitoring Officer and Head of Finance</b>	<b>SP&amp;R Committee members only - recorded</b>
2pm	Intro - - Housing & Communities Committee – Q & A session	Council Chamber/Teams	Executive Director Communities/ officers	H & C Committee Members only
<b>2.30 pm</b>	<b>Housing &amp; Communities Committee</b>	<b>Council Chamber/Hybrid</b>	<b>ED - Communities Service/Police &amp; Fire Representatives</b>	<b>H &amp; C Committee members only recorded</b>

Date & Time	Event	Venue	Officers	Audience
<b>Thursday 16 June 2022</b>				
9.30 am	Intro Licensing Committee Q & A	Council Chamber/Teams	Lead Officer/Licensing staff	Licensing Committee Members only
<b>10 am</b>	<b>Licensing Committee</b>	<b>Council Chamber/Hybrid</b>	<b>Lead Officer /Licensing officers</b>	Licensing Committee Members Only <b>recorded</b>
<b>Friday 17 June 2022</b>				
10 am	Children, Young People and Families Partnership	TBC	Lead Officer	Members appointed to the Partnership only
2pm	Media Training including the use of social media	Microsoft Teams	Lead Officer	All Councillors
<b>Monday 20 June 2022</b>				
10 am	Tayside Contracts Joint Committee	TBC		Appointed members only members
11 am	Tayside Valuation Joint Board	TBC		Appointed members only members
<b>PM - TBC</b>	<b>Possible Education Appeal Committee</b>	<b>TBC</b>	<b>Committee Officer/Karen Robertson</b>	<b>Appointed Members</b>
<b>Tuesday 21 June 2022</b>				
<b>10 am</b>	<b>Property Sub-Committee</b>	<b>Council Chamber/Hybrid</b>	<b>Lead Officer and officers</b>	<b>Committee members</b>
AM	Planning & Development Management Q & A session	Face to Face -Council Chamber/Hybrid	Head of Planning & Development	All Councillors
<b>PM – TBC</b>	<b>Possible Education Appeal Committee</b>	<b>TBC</b>	<b>Committee Officer/Karen Robertson</b>	<b>Appointed Members</b>

Date & Time	Event	Venue	Officers	Audience
<b>Wednesday 22 June 2022</b>				
9.30 am	Intro -Lifelong Learning Committee – Q & A session	Council Chamber/Teams	Executive Director ECS/ officers	LL Committee Members only includes reps from religious groups, teachers, parents and youths
<b>10 am</b>	<b>Lifelong Learning Committee</b>	<b>Council Chamber/Hybrid</b>	<b>Executive Director ECS/ officers</b>	<b>LL Committee Members only - includes reps as detailed above</b>
<b>2 pm</b>	<b>Common Good Committees</b>	<b>Council Chamber/Hybrid</b>	<b>Lead Officers</b>	<b>Committee members</b>
<b>Thursday 23 June 2022</b>				
10am – 12 noon	Licensing Board Training - internal	Microsoft Teams - TBC	Internal – Colin Elliott	Licensing Board members only
10.30 – 12.30pm	Horsecross Board	Concert Hall – in person	Fiona Robertson	Appointed Board Members only
5 – 7 pm	Live Active Leisure	Dewars Centre – in person	Fiona Robertson	Appointed Board Members only
<b>Friday 24 June 2022</b>				
10 am	Intro – Community Planning Board	Microsoft Teams	David Stokoe	Appointed Board Members only
10.30 am	Community Planning Partnership Board	Microsoft Teams/Hybrid	David Stokoe	Appointed Board Members only
<b>PM - TBC</b>	<b>Possible Education Appeal Committee</b>	<b>TBC</b>	<b>Committee Officer/Karen Robertson</b>	<b>Appointed Members</b>

Date & Time	Event	Venue	Officers	Audience
<b>Monday 27 June 2022</b>				
9.30 am	IJB Audit & Performance	Chamber/Hybrid	Lead Officer and officers	Appointed members only
<b>Tuesday 28 June 2022</b>				
10.30 am	Planning & Development Management Committee	Council Chambers	Lead Officer and planning officers/Legal	P&DM Committee members only
2 pm	Special Audit Committee	Council Chambers	Lead Officer/ Finance officers and External officers and	P&DM Committee members only
<b>Wednesday 29 June 2022</b>				
10 am	Council	Council Chambers/ Hybrid	ELT	All Councillors
Following end of meeting	Council photograph	Civic Hall or Councillors Lounge	Chief Executive	All Councillors
<b>Thursday 30 June 2022</b>				
10am – 5pm	Licensing Board	Council Chambers/Hybrid	Lead Officer/Licensing	All Licensing Board Members only
<b>Friday 1 July 2022</b>				
10am	Possible Education Appeal Committee	TBC	Committee Officer/Karen Robertson	Appointed Members
10.30 – 12.30 pm	Culture Perth & Kinross Board	TBC	Fiona Robertson	Appointed Board Members only



Date & Time	Event	Venue	Officers	Audience
<b>Monday 4 July 2022</b>				
	<i>Free</i>			
<b>Tuesday 5 July 2022</b>				
<b>10.30 am</b>	<b>Local Review Body</b>	<b>Chamber/Hybrid</b>	<b>Lead Officer</b>	<b>Selected members only</b>
<b>Wednesday 6 July 2022</b>				
	<i>Free</i>			
<b>Thursday 7 July 2022</b>				
<b>10 am</b>	<b>Licensing Committee</b>	<b>Council Chambers</b>	<b>Lead Officer</b>	<b>Licensing Committee members only</b>
<b>Friday 8 July 2022</b>				
	<i>Free</i>			

Date & Time	Event	Venue	Officers	Audience
<b>Monday 11 July 2022</b>				
	<i>Free</i>			
<b>Tuesday 12 July 2022</b>				
	<i>Free</i>			
<b>Wednesday 13 July 2022</b>				
	<i>Free</i>			
<b>Thursday 14 July 2022</b>				
	<i>Free</i>			
<b>Friday 15 July 2022</b>				
	<i>Free</i>			
<b>Monday 18 July 2022</b>				
	<i>Free</i>			
<b>Tuesday 19 July 2022</b>				
	<i>Free</i>			
<b>Wednesday 20 July 2022</b>				
	<i>Free</i>			
<b>Thursday 21 July 2022</b>				
	<i>Free</i>			
<b>Friday 22 July 2022</b>				
	<i>Free</i>			

Date & Time	Event	Venue	Officers	Audience
<b>Monday 25 July 2022</b>				
	<i>Free</i>			
<b>Tuesday 26 July 2022</b>				
	<i>Free</i>			
<b>Wednesday 27 July 2022</b>				
<b>10 am</b>	<b>Planning &amp; Development Management Committee</b>	<b>Council Chamber/Hybrid</b>	<b>Lead Officers</b>	<b>P &amp; DM Committee members only</b>
<b>Thursday 28 July 2022</b>				
	<i>Free</i>			
<b>Friday 29 July 2022</b>				
	<i>Free</i>			

Date & Time	Event	Venue	Officers	Audience
<b>Monday 1 August 2022</b>				
	<i>Free</i>			
<b>Tuesday 2 August 2022</b>				
<b>10.30</b>	<b>Local Review Body</b>	<b>Council Chamber/Hybrid</b>	<b>Lead Officers</b>	<b>Selected Committee members only</b>
<b>Wednesday 3 August 2022</b>				
	<i>Free</i>			
<b>Thursday 4 August 2022</b>				
	<i>Free</i>			
<b>Friday 5 August 2022</b>				
	<i>Free</i>			

Date & Time	Event	Venue	Officers	Audience
<b>Monday 8 August 2022</b>				
9.30 am	IJB Audit & Performance	Chamber/Hybrid	Lead Officer and	members
<b>Tuesday 9 August 2022</b>				
	Free			
<b>Wednesday 10 August 2022</b>				
	Free			
<b>Thursday 11 August 2022</b>				
10am – 5pm	Licensing Board	Council Chambers/Hybrid	Lead Officer/Licensing	All Licensing Board Members only
<b>Friday 12 August 2022</b>				
	Free			



	Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri
May	2	3	4	5 Scottish Local Gov Elections	6	9	10	11	12	13	16	17	18	19	20	23	24	25 Statutory Council Meeting (provisional) (1.00pm)	26	27	30	31			
June			1 DM (10.00am)  IJB (2.00pm)	2	3	6 Audit (10.00am)  JCC (2.00pm)	7 LRB (10.30am)	8 Scrutiny (10.00am)	9	10	13 E&I (10.00am)	14 JNCT (2.30pm)	15 SP&R (10.00am)  H&C (2.30pm)	16 Licensing (10.00am)	17	20 TCJC (10.00am)  TVJB (11.00am)	21 Property Sub (10.00am)	22 LL (10.00am)  Common Goods (2.00pm)	23	24	27 IJB A+P (9.30am)	28 DM (10.00am)  Special Audit (2.00pm)	29 Council (10.00am)	30 Licensing Board (10.00am)  Kinross- shire LC (5.00pm)	
July					1	4	5 LRB (10.30am)	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27 DM (10.00am)	28	29
August	1	2 LRB (10.30am)	3	4 Licensing (10.00am)	5	8 IJB A+P (9.30am)	9	10	11 Licensing Board (9.00am)	12	15	16	17 E&I (10.00am)	18 Kinross- shire LC (5.00pm)	19	22 Property Sub (10.00am)	23	24 DM (10.00am)	25	26	29 LL Inspection (10.00am)  TCJC (10.00am)  TVJB (11.00am)	30 LRB (10.30am)	31 LL (10.00am)  IJB (2.00pm)		
September				1	2	5 H&C (10.00am)	6 Educational Trust (2.00pm)	7 SP&R (10.00am)	8 Licensing (10.00am)	9	12 JCC (10.00am)	13	14 Scrutiny (10.00am)	15	16	19 Audit (10.00am)	20 JNCT (2.30pm)	21 DM (10.00am)	22 Licensing Board (9.00am)	23	26 IJB A+P (9.30am)  Attendance Sub (10.00am)	27 LRB (10.30am)	28	29	30
October	3 Common Goods (10.00am)	4	5 Council (10.00am)	6	7	10	11	12	13 Licensing (10.00am)	14	17	18	19 DM (10.00am)	20	21	24	25 LRB (10.30am)	26 IJB (2.00pm)	27 Kinross- shire LC (5.00pm)	28	31 Property Sub (10.00am)				
November		1	2 Scrutiny (10.00am)  LL Inspection (2.00pm)	3 Licensing Board (9.00am)	4	7 E&I (10.00am)	8	9 LL (9.30am)	10	11	14 H&C (10.00am)	15	16 DM (10.00am)	17	18	21 Attendance Sub (10.00am)  TCJC (10.00am)  TVJB (11.00am)	22 LRB (10.30am)	23 SP&R (10.00am)	24	25	28 IJB A+P (9.30am)	29	30		
December				1 Licensing (10.00am)	2	5 JCC (10.00am)	6	7 Audit (10.00am)	8 Licensing Board (9.00am)	9	12 Common Goods (10.00am)	13 DM (10.00am)  JNCT (2.30pm)	14 Council (10.00am)  IJB (2.00pm)	15 Kinross- shire LC (5.00pm)	16	19	20 LRB (10.30am)	21	22	23	26	27	28	29	30

Recess Periods (all inclusive)

End of Cycle

E&I	= Environment & Infrastructure Committee
P&DM	= Planning and Development Management Committee
H&C	= Housing & Communities Committee
LL	= Lifelong Learning Committee
SP&R	= Strategic Policy and Resources Committee
LRB	= Local Review Body
JCC	= Employees Joint Consultative Committee
JNC	= Joint Negotiating Committee for Teaching Staff
LL Insp	= Lifelong Learning Executive Sub-Committee
IJB	= Perth and Kinross Integration Joint Board
IJB A+P	= Audit and Performance Committee of Perth and Kinross Integration Joint Board
Licensing	= Licensing Committee
TCJC	= Tayside Contracts Joint Committee
TVJB	= Tayside Valuation Joint Board

**Note:** Meetings of the Attendance Sub-Committee and Appeals Sub-Committee are indicative dates. Meetings in italics are for information.

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