

PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of Meeting of the hybrid meeting of the Perth and Kinross Integration Joint Board (IJB) held in the Council Chambers, 2 High Street, Perth on Wednesday 26 October 2022 at 1.00pm.

Present: **Voting Members:**

Mr B Benson, Tayside NHS Board (Chair)
Mr D McPherson, Tayside NHS Board
Ms B Hamilton, Tayside NHS Board
Councillor C Stewart, Perth and Kinross Council (Vice Chair)
Councillor D Illingworth, Perth and Kinross Council
Councillor M Frampton, Perth and Kinross Council
Councillor S McCole, Perth and Kinross Council

Non-Voting Members

Ms J Pepper, Chief Officer / Director – Integrated Health & Social Care, Chief Social Work Officer, Perth and Kinross Council
Ms J Smith, Head of Finance and Corporate Services, Perth and Kinross Health and Social Care Partnership
Ms S Dickie, NHS Tayside
Dr S Peterson, NHS Tayside

Stakeholder Members

Ms S Auld, Service User Public Partner
Mr S Hope, Staff Representative, Perth and Kinross Council

In Attendance:

S Hendry, A Taylor, A Brown and M Pasternak (all Perth and Kinross Council); Z Robertson, K Ogilvy (from Item 6.3 onwards), E Devine, H Dougall, C Jolly, D Huband, V Aitken, L Milligan, V Davis and P Jerrard (all Perth and Kinross Health and Social Care Partnership).

Apologies Dr E Fletcher, NHS Tayside
 Mr G Martin, NHS Tayside Board (Proxy Member)
 Ms B Campbell, Carer Public Partner

1. **WELCOME AND APOLOGIES / UPDATE BY CLERK**

B Benson welcomed all those present to the meeting and apologies were noted as above.

The Clerk to the Board also provided a verbal update on the membership of the Board. He advised that Donald McPherson would be leaving the Perth and Kinross Integration Board with Dr Jacquie Jensen being appointed as his replacement along with Martin Black being appointed to the vacant NHS Tayside voting position on the Board. He further advised that Donald McPherson and Dr Andrew Thomson would be NHS Tayside's named proxy members with the above changes taking effect following approval at the NHS Tayside Board meeting to be held on 27 October 2022.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Perth and Kinross Integration Joint Board Code of Conduct.

3. MINUTE OF MEETING OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD OF 31 AUGUST 2022

The minute of the meeting of the Perth and Kinross Integration Joint Board of 31 August 2022 was submitted and approved as a correct record, subject to the following additional paragraph (received as a post meeting note from S Dickie) being added to Item 9.2 – Mental Health Services, which states:

‘S Dickie made reference to Section 2.2.1 of Report G/22/110, specifically the reference made to the responsibilities of the Executive Nurse Director who is an NHS Tayside Board member and ministerial appointment. She advised that it was her understanding that the Executive Nurse Director would seek assurance for the provision of clinical care and associated care governance from colleagues in the in-patient mental health environments rather than provide it, as stated.’

4. ACTIONS POINT UPDATE

The action points update (G/22/156) was submitted and noted.

5. MATTERS ARISING

There were no matters arising.

6. DELIVERING ON STRATEGIC OBJECTIVES

6.1 CHIEF OFFICER STRATEGIC UPDATE

There was a verbal report by the Chief Officer providing an update on key strategic matters since the last IJB meeting in August.

The Chief Officer advised the Board about the readiness for winter pressures and stated that a letter has been received on 12th October 2022 from the Cabinet Secretary for Health and Social Care and the Cabinet Secretary for Social Justice, Housing and Local Government, outlining support for the health and social care system in light current pressures being experienced in health and social care. The situation is described as challenging nationally and that Ministers are seeking significant reductions in levels of delayed discharges. In the correspondence, the Cabinet Secretary sought assurance of the IJB's local planning and the measures being taken across the system to ensure a rapid reduction of patients in hospital. As such, a meeting was hosted yesterday for that purpose.

Work has commenced on an addendum to the Directions policy with a workshop being held in September 2022 which involved the other 2 HSCPs and the IJB's statutory partners. This will be brought to the Board in due course.

Resolved:

The Board noted the position.

6.2 APPOINTMENT OF CHIEF FINANCE OFFICER

There was submitted a report by the Chief Officer (G/22/157) setting out the proposed arrangements to ensure the Integrated Joint Board (IJB) has a proper officer discharging the Chief Finance Officer role with responsibility for the administration of its financial affairs following the resignation of the current postholder.

Resolved:

- (i) The resignation of the current Chief Finance Officer for the Perth and Kinross Integration Joint Board and the recruitment arrangements agreed by NHS Tayside and Perth and Kinross Council, be noted.
- (ii) The Chief Officer introduce interim arrangements for the discharge of the role of proper officer for the Perth and Kinross Integration Board until the permanent role of Chief Finance Officer is filled.

6.3 MENTAL HEALTH SERVICES UPDATE

There was submitted a report by the Chief Officer (G/22/158) providing the Board with an update on the current position in relation to mental health services.

S Dickie welcomed the leadership arrangements and ongoing engagement as described by the Chief Officer. S Dickie stated that the report indicates that it is the current position in relation to all mental health services, however the paper does not seem to cover community mental health services and is focussed on inpatient services. The Chief Officer advised that the report was a work in progress and is being shaped to allow the IJB to take forward its responsibilities. The continuing refinement of the governance and reporting arrangements need to be clear where responsibilities and accountabilities lie. The Chief Officer agreed the position on this being a work in progress in relation to Community mental health services should have been clarified in the purpose of the paper. However, it was noted that an update on the Perth and Kinross Community Mental Health Strategy will come forward to the next meeting of the IJB.

Resolved:

- (i) The contents of Report G/22/158, be noted.
- (ii) The Chief Officer continue to engage with NHS Tayside Executive Directors and other Chief Officers (Dundee and Angus IJBs) to consolidate the leadership arrangements and refine governance and structures to deliver on Living Life Well and bring forward a report for IJB approval by end of March 2023.
- (iii) The Chief Officer bring forward a report on the implications of the final report by the IOAG and the responses by Scottish Ministers by end of December 2022.

- (iv) The Chief Officer bring forward detailed proposals to progress the decision about single site provision in Tayside for in-patient Mental Health by end of March 2023.

THERE FOLLOWED A SHORT RECESS AND THE MEETING RECONVENED AT 1.57PM.

6.4 PRIMARY CARE STRATEGIC DELIVERY PLAN

There was submitted a report by the Associate Medical Director (G/22/159) providing the Board with the draft Primary Care Strategic Delivery Plan for the period 2023-26 in advance of a period of consultation.

Hamish Dougall, Associate Medical Director provided the Board with a [slide-based presentation](#) on General Practice in Perth and Kinross / Tayside area.

D MacPherson queried the role of Angus IJB as the Lead Partner and if we were clear what this means in practical purposes and where the dividing line is concerning Perth & Kinross and Angus IJB's responsibilities. The Chief Officer advised that this is something which is being worked upon and it is likely that a Tayside wide workshop relating to this area in the new year would assist with clarification.

Resolved:

- (i) The development of the draft Primary Care Strategic Delivery Plan, as detailed in Report G/22/159, be noted.
- (ii) A period of consultation and engagement with key stakeholders inclusive of Angus IJB as the Lead Partner for Primary Care Services to be concluded by 31 March 2023, be approved.
- (iii) The establishment of a 3-Year Financial Framework which will be developed by 31 March 2023, be noted.

6.5 CONSULTATION ON ATHOLL MEDICAL PRACTICE APPLICATION TO NHS TAYSIDE BOARD TO AMEND THEIR GMS CONTRACT AND TO CLOSE THE BRANCH SURGERY IN BLAIR ATHOLL

There was submitted a report by the Head of Health (G/22/160) (1) informing the Board of the request by Atholl Medical Practice to NHS Tayside Board to vary their General Medical Services (GMS) contract to allow the permanent closure of the Blair Atholl branch; and (2) setting out the findings of the consultation and engagement exercise.

It was agreed that the comments and concerns raised by the members of P&K IJB would be recorded and accompany a paper to the NHS Tayside Board. Comments from the IJB included:

- Struan Community Council petition raised 107 comments, none were included in the consultation.
- Recognition of the risk to the General Medical Services provided at the main surgery in Pitlochry due to the vacancies of 2 full-time GPs.

- A query regarding this being a permanent or temporary closure and whether it was possible to reach a compromise whereby there was a temporary variance to the contract.
- Appreciation of the 'domino effect' to Aberfeldy and Dunkeld.
- An acknowledgement that home visiting is not affected and patients will continue to have access to the full range of General Medical Services.
- The issue of lone working within the branch acknowledged and the suggestion of a volunteer rota being established.
- The impact of the closure as Blair Atholl now has 38 planned new houses with some of these to be affordable housing to support the economically disadvantaged population and the associated travel implications.
- A request to consider providing medical staff with appropriate housing as an incentive to relocate and take up employment within the Practice.
- Feedback from the Reference Group that the consultation was predetermined and that the wording of the letter was not appropriate for the population it was intended for.
- Concerns that pharmacies have advised that the delivery of prescriptions won't go further north beyond Blair Atholl.
- Recognition of the need to support Practice sustainability but also the needs of the Community.

Resolved:

- (i) The application made by the Atholl Medical Centre to close their branch surgery premises in Blair Atholl in accordance with [Part 8 -Variation and Termination of Contracts of the National Health Service \(General Medical Services Contracts\) \(Scotland\) Regulations 2018](#), be noted.
- (ii) The outcomes of the consultation carried out by the Atholl Medical Centre supported by the Health and Social Care Partnership (HSCP), be noted.
- (iii) The recommendations within the report that a full Equalities Impact Assessment be carried out in advance of the decision by NHS Tayside along with exploration of the potential for the provision of community transport to alleviate transport difficulties, be noted.
- (iv) Provide comment for NHS Tayside to take into account in its decision.

THERE FOLLOWED A SHORT RECESS AND THE MEETING RECONVENED AT 3.50PM.

6.6 DISCHARGE WITHOUT DELAY

There was submitted a report by the Head of Health (G/22/161) (1) providing an update to the Board on the complexity, ongoing challenges and current position in relation to delayed discharges in Perth and Kinross set-out in the context of demographic pressures, declining workforce, and the impact of the pandemic on older people; and (2) describing the current redesign of integrated discharge pathways and the work being taken forward within the Discharge Without Delay improvement programme.

Evelyn Devine, Head of Health provided the Board with a [slide-based presentation](#) on Discharge Without Delay.

Resolved:

- (i) The complexity, ongoing challenge on the current position of delayed discharges in Perth and Kinross, be noted.
- (ii) The direction of travel within the Discharge Without Delay improvement programme to achieve longer term and sustained progress in reducing delays in hospital for people who are fit for discharge to home or a suitable homely care setting, be endorsed.

6.7 PERTH & KINROSS HEALTH AND SOCIAL CARE PARTNERSHIP STRATEGIC PLANNING GROUP DRAFT MINUTE – 16 AUGUST 2022 AND UPDATE

A copy of the draft minute of the Perth and Kinross Health and Social Care Partnership Strategic Planning Group of 16 August 2022 was submitted and noted for information.

7. FINANCE / AUDIT & PERFORMANCE

7.1 AUDIT AND PERFORMANCE COMMITTEE – 26 SEPTEMBER 2022

Beth Hamilton, Chair of the Audit and Performance Committee along with Jane Smith, the Head of Finance and Corporate Services, provided the Board with an update from the recent meeting of the Audit and Performance Committee that had taken place on 26 September 2022.

[Audit and Performance Committee of the Perth and Kinross Integration Joint Board – 7 March 2022](#)

The Board noted the position.

8. FOR INFORMATION

8.1 AUDITED ACCOUNTS 2021/22 (G/22/148)

Resolved:

The contents of Report G/22/148 be noted.

8.2 P&K & HSCP ANNUAL PERFORMANCE REPORT 2021/22 (G/22/141)

Resolved:

The contents of Report G/22/141 be noted.

8.3 INTEGRATION JOINT BOARD REPORTING FORWARD PLANNER 2022/23 (G/22/162)

Resolved:

The contents of Report G/22/162 be noted.

9. FUTURE IJB MEETING DATES 2022/23

14 December 2022
15 February 2023
29 March 2023

Future IJB Development Sessions 2022/23

16 November 2022 (Budget)
25 January 2023
15 March 2023

Resolved:

The above meeting dates be noted.