



Securing the future... • *Improving services*
• *Enhancing quality of life* • *Making the best use of public resources*

Council Building
2 High Street
Perth
PH1 5PH

Monday, 26 March 2018

A Meeting of the **Provost's Sub-Committee** will be held in **the Council Chamber, 2 High Street, Perth, PH1 5PH** on **Wednesday, 28 March 2018** at **15:30**.

If you have any queries please contact Committee Services on (01738) 475000 or email Committee@pkc.gov.uk.

BERNADETTE MALONE
Chief Executive

Those attending the meeting are requested to ensure that all electronic equipment is in silent mode.

Please note that the meeting will be recorded and will be publicly available on the Council's website following the meeting.

Members:

Councillor Stewart Donaldson
Councillor Murray Lyle
Councillor Roz McCall
Provost Dennis Melloy
Councillor Andrew Parrott

Provost's Sub-Committee

Wednesday, 28 March 2018

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT.

- 1 WELCOME AND APOLOGIES**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTE OF MEETING OF THE PROVOST'S SUB-COMMITTEE 5 - 6
OF 20 APRIL 2016 FOR APPROVAL**
- 4 PROPOSED TWINNING VISIT TO ASCHAFFENBURG, 7 - 10
GERMANY - JUNE 2018**
Report by Head of Democratic Services (copy herewith 18/117)

<p>If you or someone you know would like a copy of this document in another language or format, (on occasion, only a summary of the document will be provided in translation), this can be arranged by contacting the Customer Service Centre on 01738 475000.</p>

<p>You can also send us a text message on 07824 498145.</p>

<p>All Council Services can offer a telephone translation facility.</p>

PROVOST'S SUB-COMMITTEE OF THE STRATEGIC POLICY AND RESOURCES COMMITTEE

Minute of meeting of the Provost's Sub-Committee of the Strategic Policy and Resources Committee held in the Boardroom, Ground Floor, Dewar's Centre, Glover Street, Perth on Wednesday 20 April 2016 at 1.00pm.

Present: Provost E Grant and Councillors B Band, D Cuthbert, M Roberts and A Stewart (substituting for W Wilson).

In Attendance: G Taylor, R Hughes, C Irons and L Potter (all Corporate and Democratic Services).

Apology: Councillor W Wilson.

Provost E Grant, Presiding.

1. WELCOME AND APOLOGIES

The Provost welcomed everyone to the meeting and apologies and substitutions were noted.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

3. MINUTES OF THE PREVIOUS MEETING

The minute of meeting of the Provost's Sub-Committee of 24 June 2015 was submitted and approved as a correct record.

4. TWINNING CELEBRATIONS AND TREATY OF PERTH 19 TO 22 AUGUST 2016 VISIT

There was submitted a report by the Head of Democratic Services (16/188) proposing to invite the Mayors of Perth's twin cities to visit Perth during the celebrations to mark the 750th anniversary of the Treaty of Perth over the weekend of 19-22 August 2016, to mark the 60th anniversary of twinning with Aschaffenburg, Germany; 25 years twinning with Cognac, France and Pskov, Russia and 15 years twinning with Perth, Ontario, Canada.

Resolved:

- (i) The 750th anniversary of the signing of the Treaty of Perth in St John's Kirk, Perth be marked with a supper hosted by the Provost in St John's Kirk on Sunday 21 August 2016 for up to 130 guests.
- (ii) The Mayors of Perth's twin cities be invited to visit Perth over the weekend of 19 to 22 August 2016 to join the Treaty of Perth celebrations to mark the

significant twinning anniversaries between Perth and Aschaffenburg, Cognac, Pskov and Perth, Ontario.

- (iii) The offer from the Royal Edinburgh Military Tattoo to bring the Royal Edinburgh Military Mini Tattoo to Perth on Sunday 21 August 2016 be accepted.
- (iv) Authority be delegated to the Head of Democratic Services, in consultation with the Provost, to finalise the arrangements for the events detailed in Report 16/188.

5. PROPOSED TWINNING VISIT TO COGNAC, FRANCE – SEPTEMBER 2016

There was submitted a report by the Head of Democratic Services (16/189) advising of an invitation extended to the Provost to visit Cognac, France from 2 to 4 September 2016, to celebrate the 1,000th anniversary of Cognac and the 25th anniversary of the twinning arrangements between Perth and Cognac.

Resolved:

- (i) The invitation to the Provost to visit Cognac, France from 2 to 4 September 2016 be accepted.
- (ii) The Council be represented by the Provost, Depute Provost and Chief Executive, supported by the Council Officer.

6. PROVOST'S SUPPER – 27 JANUARY 2017

There was submitted a report by the Head of Democratic Services (16/190) outlining a proposal to host the fifth Provost's Supper on 27 January 2017.

Resolved:

- (i) The success of the first four Provost's Suppers held in 2013, 2014, 2015 and 2016 be noted.
- (ii) A fifth Provost's Supper be held to recognise and thank those individuals who had significantly contributed to their local communities, and that the event again takes the form of a Burns Supper for approximately 135 guests, to be held on 27 January 2017, as detailed in Report 16/190.
- (iii) The offer from the Trustees of St John's Kirk, Perth to again hold the event in St John's Kirk, Perth be accepted, with the Council contributing towards the direct costs of staging the event in the Kirk.
- (iv) Authority be delegated to the Head of Democratic Services, in consultation with the Provost, to finalise the arrangements for the event.

~~~~~

## PERTH AND KINROSS COUNCIL

## Provost's Sub-Committee of Strategic Policy &amp; Resources Committee

28 March 2018

## PROPOSED TWINNING VISIT TO ASCHAFFENBURG, GERMANY – JUNE 2018

## Report by Head of Democratic Services

**PURPOSE OF REPORT**

This report advises of an invitation extended to the Provost and a Council delegation to visit Aschaffenburg from Thursday 28 June to Monday 2 July 2018, to participate in the opening ceremony of the 31<sup>st</sup> Aschaffenburg Culture Festival.

**1. BACKGROUND / MAIN ISSUES**

- 1.1 Perth's twinning link with Aschaffenburg, Germany dates back to 1956 and is extremely active.
- 1.2 Klaus Herzog, the Oberbürgermeister of Aschaffenburg, has extended an invitation to the Provost and an official delegation to visit Aschaffenburg from Thursday 28 June to Monday 2 July 2018 to attend the opening ceremony of the 31<sup>st</sup> Aschaffenburg Culture Festival.
- 1.3 The invitation includes a request for a small group of musicians to take part in the opening ceremony and in the cultural events. The Oberbürgermeister has indicated that Aschaffenburg will contribute towards the expenses of the group and will meet the cost of their accommodation.

**2. PROPOSALS**

- 2.1 It is proposed to accept the invitation to visit Aschaffenburg, Germany from Thursday 28 June to Monday 2 July 2018, with the Council being represented by the Provost and the Chief Executive; supported by the Council Officer.
- 2.2 It is proposed that a trio of young musicians performing a mix of song, including Gaelic, and traditional instrumental music, accompany the Provost and Chief Executive.

**3. CONCLUSION AND RECOMMENDATIONS**

- 3.1 The Perth – Aschaffenburg twinning link continues to be very active, with reciprocal visits taking place each year. Accepting the invitation to visit Aschaffenburg demonstrates the depth of the twinning relationship that has developed over the last 62 years and our commitment to sustaining the twinning relationship through the younger generation of both Perth and Aschaffenburg.

3.2 It is recommended that the Provost's Sub-Committee:

- (i) agrees that the invitation to visit Aschaffenburg, Germany from Thursday 28 June to Monday 2 July 2018 be accepted;
- (ii) agrees that the Council is represented by the Provost and the Chief Executive; supported by the Council Officer.

**Author**

| <b>Name</b>     | <b>Designation</b>                       | <b>Contact Details</b> |
|-----------------|------------------------------------------|------------------------|
| Rosemary Hughes | Team Leader, Civic and Members' Services | 01738 475000           |

**Approved**

| <b>Name</b>    | <b>Designation</b>          | <b>Date</b>   |
|----------------|-----------------------------|---------------|
| Gillian Taylor | Head of Democratic Services | 23 March 2018 |

If you or someone you know would like a copy of this document in another language or format, (on occasion, only a summary of the document will be provided in translation), this can be arranged by contacting the Customer Service Centre on 01738 475000.

You can also send us a text message on 07824 498145.

All Council Services can offer a telephone translation facility.



## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|-----------------------------------------------------|-------------------|
| Community Plan / Single Outcome Agreement           | <b>Yes</b>        |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial                                           | <b>Yes</b>        |
| Workforce                                           | <b>No</b>         |
| Asset Management (land, property, IST)              | <b>No</b>         |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>No</b>         |
| Strategic Environmental Assessment                  | <b>No</b>         |
| Sustainability (community, economic, environmental) | <b>No</b>         |
| Legal and Governance                                | <b>No</b>         |
| Risk                                                | <b>No</b>         |
| <b>Consultation</b>                                 |                   |
| Internal                                            | <b>Yes</b>        |
| External                                            | <b>No</b>         |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>No</b>         |

### 1. Strategic Implications

#### Community Plan / Single Outcome Agreement

- 1.1 The draft Perth and Kinross Community Plan 2013-2023 sets out five strategic objectives. The proposals in this report support the achievement of these objectives.

#### Corporate Plan

- 1.2 Perth and Kinross Council Corporate Plan 2013-2018 sets out five strategic objectives. The proposals in this report support the achievement of these objectives.

### 2. Resource Implications – Financial

- 2.1 The Oberbürgermeister has indicated that Aschaffenburg will meet the costs of accommodation during the twinning visit for the official Council delegation.
- 2.2 The Chief Executive will travel to Aschaffenburg as part of the official Council delegation, and will meet the cost of her air travel.

2.3 The Civic costs associated with the visit are anticipated to be:

|                                         |                     |
|-----------------------------------------|---------------------|
| Flights for Provost and Council Officer | £ 582               |
| Airport transfers                       | £ 50                |
| Civic Gifts                             | <u>£ 100</u>        |
| <b>Total Civic costs</b>                | <b><u>£ 732</u></b> |

2.4 This sum will be met from the 2018/2019 twinning budget.

2.5 The Head of Finance has been consulted on the financial implications for the proposals and has indicated his agreement.

### **3. Consultation**

#### Internal

3.1 The Provost and the Chief Executive have been consulted during the preparation of this report.

### **4. BACKGROUND PAPERS**

4.1 Letter of invitation from the Oberbürgermeister of Aschaffenburg, Germany.