



Council Building  
2 High Street  
Perth  
PH1 5PH

Friday, 23 November 2018

A meeting of the **Audit and Performance Committee of the Perth and Kinross Integration Joint Board** will be held in **the Council Chamber, 2 High Street, Perth, PH1 5PH** on **Friday, 30 November 2018** at **09:30**.

If you have any queries please contact Adam Taylor on (01738) 475163 or email [Committee@pkc.gov.uk](mailto:Committee@pkc.gov.uk).

**Robert Packham**  
**Chief Officer**

**Members**

Councillor Callum Purves, Perth and Kinross Council (Chair)  
Councillor Eric Drysdale, Perth and Kinross Council  
Bernie Campbell, Carer Public Partner  
Jim Foulis, Associate Nurse Director, NHS Tayside  
Robert Peat, Tayside NHS Board



**Audit and Performance Committee of the Perth and Kinross Integration Joint Board**

**Friday, 30 November 2018**

**AGENDA**

- 1 WELCOME AND APOLOGIES**
- 2 DECLARATIONS OF INTEREST**  
Members are reminded of their obligation to declare any financial or non-financial interest which they may have in any item on this agenda in accordance with the [Perth and Kinross Integration Joint Board Code of Conduct](#).
- 3 MINUTE OF PREVIOUS MEETING**
  - 3.1 MINUTE OF MEETING OF THE AUDIT AND PERFORMANCE COMMITTEE OF 20 SEPTEMBER 2018** **5 - 10**  
(copy herewith)
  - 3.2 ACTION POINTS UPDATE** **11 - 12**  
Report by Chief Financial Officer (copy herewith G/18/202)
  - 3.3 MATTERS ARISING**
- 4 GOVERNANCE**
  - 4.1 AUDIT & PERFORMANCE COMMITTEE - REVISED TERMS OF REFERENCE** **13 - 18**  
Report by Chief Financial Officer (copy herewith G/18/205)
- 5 ASSURANCE: INTERNAL CONTROL AND RISK MANAGEMENT**
  - 5.1 RISK MANAGEMENT PROGRESS UPDATE** **19 - 34**  
Report by Chief Financial Officer (copy herewith G/18/203)
  - 5.2 HM INSPECTORATE OF PRISONS FOR SCOTLAND - HMP PERTH INSPECTION** **35 - 80**  
Report by Head of Health (copy herewith G/18/204)
- 6 FOR INFORMATION / NOTING**
- 7 PRIVATE DISCUSSION**

**8 DATES OF NEXT MEETING / DEVELOPMENT SESSIONS**  
Tuesday 19 February 2019