



Securing the future... • *Improving services*
• *Enhancing quality of life* • *Making the best use of public resources*

Council Building
2 High Street
PERTH
PH1 5PH

10 September 2014

A Meeting of the **Audit Committee** will be held in the **Committee Room, Fourth Floor, Council Building, 2 High Street, Perth** on **Wednesday 17 September 2014** at **10.00am**.

If you have any queries please contact Charlotte Irons / Joy Somerville on (01738) 475128.

BERNADETTE MALONE
Chief Executive

Those attending the meeting are requested to ensure that all mobile phones and other communication devices are switched off.

Members

Councillor B Vaughan (Convener)
Councillor A Stewart
Councillor H Anderson
Councillor D Cuthbert
Councillor J Giacomazzi
Councillor W Wilson
Councillor A Younger

PERTH AND KINROSS COUNCIL

AUDIT COMMITTEE – 17 SEPTEMBER 2014

AGENDA

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT

1. Welcome and Apologies/Substitutes
2. Declarations of Interest
3. Minute of Meeting of the Audit Committee of 18 June 2014 (copy herewith) **(Pages 1-8)**
4. Internal Audit Follow-Up – Report by Chief Internal Auditor (copy herewith 14/391) **(Pages 9-24)**
5. Internal Audit Update – Report by Chief Internal Auditor (copy herewith 14/392) **(Pages 25-34)**
 - (i) The Environment Service
 - (a) 14-02 – Flood Mitigation (copy herewith 14/393) **(Pages 35-46)**
 - (b) 14-22(a) – Property Information System (copy herewith 14/394) **(Pages 47-50)**
 - (ii) Education and Children's Services
 - (a) 14-03 – Schools Attendance Management (copy herewith 14/395) **(Pages 51-62)**
 - (iii) Housing and Community Care
 - (a) 14-04 – Adult Support and Protection (copy herewith 14/396) **(Pages 63-76)**
 - (b) 14-05 – Housing Standard Delivery Plan (copy herewith 14/397) **(Pages 77-84)**
 - (iv) Corporate
 - (a) Internal Audit Interfaces (copy herewith 14/398) **(Pages 85-106)**
6. The National Fraud Initiative 2012/13 and 2014/15 – Report by Chief Internal Auditor (copy herewith 14/399) **(Pages 107-156)**

7. External Audit Reports

- (i) Perth and Kinross Council 2013/14 – Review of Main Financial Systems (copy herewith 14/400) (**Pages 157-160**)
- (ii) Perth and Kinross Council – Major Capital Investments in Councils: A Follow-up Report (copy herewith 14/401) (**Pages 161-170**)
- (iii) Report to those Charged with Governance on the Audit of Perth and Kinross Council 2013/14 (copy to follow)

IT IS RECOMMENDED THAT THE PUBLIC AND PRESS SHOULD BE EXCLUDED DURING CONSIDERATION OF THE FOLLOWING ITEMS IN ORDER TO AVOID THE DISCLOSURE OF INFORMATION WHICH IS EXEMPT IN TERMS OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973

P1. Internal Audit Update

- (i) The Environment Service
 - (a) 14-23 – Public Conveniences (copy issued under separate cover)
- (ii) Education and Children's Services
 - (a) 14-30 – Safeguarding Cash on School Excursions (copy issued under separate cover)

If you or someone you know would like a copy of this document in another language or format, (on occasion only, a summary of the document will be provided in translation), this can be arranged by contacting committee@pkc.gov.uk



Council Text Phone Number 01738 442573