

PERTH AND KINROSS COUNCIL
STRATEGIC POLICY AND RESOURCES COMMITTEE
CORPORATE HEALTH, SAFETY AND WELLBEING
CONSULTATIVE COMMITTEE

Minute of meeting of the Corporate Health, Safety and Wellbeing Consultative Committee held in the Council Chamber, Ground Floor, Council Building, 2 High Street, Perth on Monday 9 December 2019 at 10.00am.

- Present:**
- Representing Perth and Kinross Council**
Councillor C Ahern
Councillor A Coates
Councillor S McCole
G Boland (on behalf of Executive Director (Education and Children's Services))
P Johnstone (on behalf of Corporate Human Resources Manager)
C Flynn (on behalf of the Chief Executive)
R Lyle, on behalf of Executive Director Housing and Environment
S Crawford, Head of Property Services, Housing and Environment
- Trade Union Safety Representatives and Elected Representatives of Employee Safety Committees**
M Blacklaws (SSTA)
C Weston (EIS)
S Hope (Unison)
- In attendance:** K Molley, Assistant Committee Officer, Corporate and Democratic Services
L McGeorge, Property Compliance Team Leader, Environment and Housing Service
Mark Neil, Quality Improvement Officer, Education and Children's Services
L Hamilton, Project Officer – Early Years and Primary, Education and Children's Services
- Apologies:** Councillor E Drysdale

S Hope in the Chair

1. WELCOME AND APOLOGIES

S Hope welcomed all present to the meeting and an apology was noted as above.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest in terms of the Councillors' Code of Conduct.

3. MINUTE OF PREVIOUS MEETING

The minute of the meeting of the Corporate Health, Safety and Wellbeing Consultative Committee of 9 September 2019 was submitted and approved.

4. HEALTH AND SAFETY PERFORMANCE QUARTERLY REPORT

There was submitted a report by the Regulatory Services Manager (Housing and Environment) (G/19/178) preparing to inform and assist the Corporate Health, Safety and Wellbeing Consultative Committee in monitoring health and safety performance across Perth and Kinross Council; and (2) asking for progress to be noted.

Resolved:

The contents of the report, be noted.

5. FIRE SAFETY QUARTERLY REPORT

There was submitted a report by the Regulatory Services Manager (G/19/179) informing and assisting the Corporate Health, Safety and Wellbeing Consultative Committee in monitoring fire safety performance across Perth and Kinross Council; and (2) providing the Committee with the Fire Safety Key Performance indicators for Quarter 2 of 2019/20 for noting.

L McGeorge and G Boland provided verbal updates on completed action plans listed throughout Report G/19/179.

Resolved:

The contents of the report, be noted.

6. ANY OTHER COMPETENT BUSINESS

- (i) A verbal update was provided by M Neil (Education and Children's Services) regarding the progress of the Violence and Aggression Short Life Working Group which supports staff in dealing with and preventing violence and aggression incidents throughout Education and Children's Services. M Neil advised that the Short Life Working Group met three times in 2019 and an action plan has been produced to tackle these types of incidents. The online reporting system DASH is now well established with written guidance being provided to Headteachers throughout school. Feedback has been well received. The Health and Safety Service are looking at data processed across different services to see current trends and patterns of violence and aggression incidents across Education and Children's Services.
- (ii) C Flynn (Corporate and Democratic Services) informed the committee that a date will be arranged for a meeting of the Short Life Working Group regarding the three remits: Corporate Health, Safety and Wellbeing Consultative Committee, the Employees Joint Consultative Committee and the Joint Negotiating Committee for Teaching Staff, in

the beginning of 2020. A suitable meeting date will be brought forward to the necessary members in due course.

- (iii) The Chair referred to the retiral of Martin Blacklaws and thanked him for all the work he had achieved as a member and Joint Secretary to the Committee. Members wished him well for the future and Martin thanked the Chair and Committee for their kind words.