



Action Points Update 30 November 2020

Perth & Kinross IJB – Audit and Performance Committee (Report G/20/127)

Ref.	Min. Ref.	Meeting	Action	Responsibility	Timescale	Revised Timescale	Update/Comments
40	3.3	14/09/20	Consideration of the appointment of a Risk Champion within the IJB Committee members	Chief Financial Officer	30/11/20	Complete	Whilst it may be considered exemplary practice, neither Perth & Kinross Council nor NHS Tayside has a Risk Champion therefore it is proposed that we do not take this forward at this time.
41	4.1	14/09/20	Briefing paper on absence rates across the partnership and actions being taken to be circulated to Committee members	Head of Adult Social Work & Social Care and Head of Health	30/11/20	Complete	Issued November 2020
42	4.2	14/09/20	The Chief Officer to consider how to report	Chief Officer	30/11/20	Complete	The 6 monthly (April – September 2020) report

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			information on Hosted Services to this Committee				includes a section on hosted services that the partnership has responsibility for. This will be expanded to include services hosted by Angus and Dundee IJBs moving forward.
43	4.3	14/09/20	The Chief Internal Auditor to meet with P Kilpatrick to discuss and review the internal audit process	Chief Internal Auditor	30/11/20	15/02/21	It is felt that to better explain the internal audit process it would be beneficial to use a completed audit report as a live example to work through. Due to retasking of staff for Covid, no audits have been completed recently therefore it is proposed to take this forward prior to the next committee.
44	4.5	14/09/20	The Chief Officer to consider opportunities to undertake further benchmarking within next year's Annual Performance Report, both across Scotland and with the relevant	Chief Officer	30/06/21	Complete	The Annual Performance Report 2019/20 included benchmarking of MSG and National Indicators against the Scottish average. Further consideration has been given to extending

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			benchmarking family group				benchmarking to family groups however, whilst some work has progressed to identify an appropriate benchmarking group in the current circumstances this will not be achieved for the 2020/21 Annual Performance Report.
45	6.1	14/09/20	The Head of Adult Social Work & Social Care to confirm the rural areas covered by additional funding made available to the 3 rd Sector for Mental Health & Wellbeing	Head of Adult Social Work & Social Care	30/11/20		Complete