

Securing the future... • Improving services • Enhancing quality of life • Making the best use of public resources

> The Atrium 137 Glover Street PERTH PH2 0LQ

> > 22 March 2016

A Meeting of the **Audit Committee** will be held in the **Hay Room, First Floor, Dewar's Centre, Glover Street, Perth** on **Wednesday 30 March 2016** at **2.00pm.**

If you have any queries please contact Charlotte Irons / Joy Somerville on (01738) 475128.

BERNADETTE MALONE Chief Executive

Those attending the meeting are requested to ensure that all mobile phones and other communication devices are switched off.

<u>Members</u>

Councillor B Vaughan (Convener) Councillor A Stewart Councillor H Anderson Councillor D Cuthbert Councillor J Giacopazzi Councillor W Wilson Councillor A Younger

PERTH AND KINROSS COUNCIL

AUDIT COMMITTEE

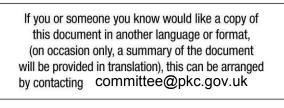
30 MARCH 2016

<u>AGENDA</u>

MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT

- 1. Welcome and Apologies/Substitutes
- 2. <u>Declarations of Interest</u>
- 3. <u>Minute of Meeting of the Audit Committee of 3 February 2016</u> (copy herewith) *(Pages 1-6)*
- 4. <u>Internal Audit Follow-Up</u> Report by Chief Internal Auditor (copy herewith 16/143) (*Pages 7-20*)
- 5. <u>Internal Audit Update</u> Report by Chief Internal Auditor (copy herewith 16/144) (*Pages 21-32*)
 - (i) <u>Corporate and Democratic Services</u>
 - (a) <u>15-27 Transformation</u> (copy herewith 16/145) (*Pages 33-36*)
 - (b) <u>15-33 Job Evaluation & Design</u> (copy herewith 16/146) (*Pages 37-44*)
 - (c) <u>15-35 Optimum</u> (copy herewith 16/147) (*Pages 45-54*)
 - (d) <u>15-36 SEEMiS</u> (copy herewith 16/148) (*Pages 55-66*)
 - (ii) Education and Children's Services
 - (a) <u>15-10 Modernising the School Office</u> (copy herewith 16/149) (*Pages 67-72*)
 - (b) <u>15-15 Named Person Service</u> (copy herewith 16/150) (*Pages* 73-78)
 - (c) <u>15-23 Place Based Scrutiny</u> (copy herewith 16/151) (*Pages 79-84*)

- (iii) Environment Service
 - (a) <u>15-13 School Transport Contracts</u> (copy herewith 16/152) (*Pages 85-96*)
 - (b) <u>15-18 Planning Applications</u> (copy herewith 16/153) (*Pages 97-106*)
 - (c) <u>15-50 Roads Maintenance Partnership Follow-Up</u> (copy herewith 16/154) (*Pages 107-112*)
- (iv) Housing and Community Care
 - (a) <u>15-22 Self-Directed Support</u> (copy herewith 16/155) (*Pages 113-132*)
- 6. <u>Internal Audit Plan 2016/17</u> Report by Chief Internal Auditor (copy herewith 16/156) (*Pages 133-170*)
- Audit Scotland Financial Reporting and Scrutiny Why the Accounts Matter
 Report by Head of Finance (copy herewith 16/157) (*Pages 171-182*)
- 8. <u>Audit Scotland 2015-16 Annual Audit Plan for Perth and Kinross Council</u> (copy herewith 16/158) (*Pages 183-208*)
- 9. <u>National Fraud Initiative</u> Report by Chief Internal Auditor (copy herewith 16/159) (*Pages 209-214*)





Council Text Phone Number 01738 442573