

AUDIT AND PERFORMANCE COMMITTEE OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of Meeting of the Audit and Performance Committee of the Perth and Kinross Integration Joint Board (IJB) held in the Council Chambers, Ground Floor, Council Building, 2 High Street, Perth on Tuesday 19 February 2019 at 1.00pm.

Present: Councillors C Purves (Chair) and E Drysdale (both Perth and Kinross Council); Councillor C Stewart (substituting for Professor N Beech) and Ms L Birse-Stewart, Tayside NHS Board (from Item 4.1 onwards).

In Attendance: R Peat, Tayside NHS Board, NHS Tayside; R Packham, Chief Officer; J Smith, Chief Financial Officer; D Mitchell (from Item 4.1 onwards), E Devine, F Easton, P Henderson and P Jerrard (all Perth and Kinross Health and Social Care Partnership); A Taylor, Democratic Services, Perth and Kinross Council; J Trieb and B Hudson, both representing the Chief Internal Auditor, Perth and Kinross IJB; and M Wilkie, KPMG.

Apologies: Professor N Beech, Tayside NHS Board; J Foulis, Associate Nurse Director, NHS Tayside; B Campbell, Carer Public Partner; and D Fraser, Perth and Kinross Health and Social Care Partnership.

1. WELCOME AND APOLOGIES

Councillor Purves welcomed all those present to the meeting and apologies were submitted and noted as above.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Perth and Kinross Integration Joint Board Code of Conduct.

3. MINUTES OF PREVIOUS MEETING

3.1 MINUTE OF MEETING OF THE AUDIT AND PERFORMANCE COMMITTEE OF 30 NOVEMBER 2018

The minute of meeting of the Audit and Performance Committee of the Perth and Kinross Integration Joint Board of 30 November 2018 was submitted and approved as a correct record, subject to additional resolution (ix) being included under Item 5.2.

3.2 ACTION POINTS UPDATE

The Action Point Update (Report G/19/17) from the meeting of 30 November 2018 was submitted and noted.

3.3 MATTERS ARISING

There were no matters arising from the minutes of previous meetings.

4. PERFORMANCE

4.1 CORPORATE PERFORMANCE

There was submitted a report by the Chief Officer (G/19/18) providing the Committee with an update on the Health and Social Care Partnership (HSCP) Corporate Performance.

Resolved:

- (i) The corporate performance detailed in Appendix 1 to Report G/19/18 be noted.
- (ii) It be agreed that the Health and Social Care Partnership provide quarterly updates to the Audit and Performance Committee.
- (iii) It be noted that there are no particular exceptions being reported at this time.

D MITCHELL AND L BIRSE-STEWART BOTH ARRIVED DURING THE ABOVE ITEM.

4.2 PERFORMANCE UPDATE: OLDER PEOPLE AND UNSCHEDULED CARE

There was submitted a report by the Head of Health and Head of Adult Care and Social Care (G/19/19) providing the Committee with an update on the Older People and Unscheduled Care (OPUSC) performance for the purpose of scrutiny and assurance.

Resolved:

- (i) The OPUSC Board performance outcomes as detailed in Appendix 1 to Report G/19/19 be noted.
- (ii) It be agreed that the OPUSC Board provide quarterly updates to the Audit and Performance Committee on progress and performance of the Board's activities.

COUNCILLOR X McDADE ARRIVED DURING THE ABOVE ITEM.

5. GOVERNANCE

5.1 STRATEGIC RISK MANAGEMENT

There was submitted a report by the Chief Financial Officer (G/19/20) providing the Committee with an update on the progress made in managing the high level IJB Strategic Risk Management Profile.

Resolved:

The progress in managing the high level IJB Strategic Risk Management Profile as detailed in Appendix 1 to Report G/19/20, be noted.

F EASTON LEFT THE MEETING AT THIS POINT.

5.2 TRANSFORMING GOVERNANCE ACTION PLAN 2018/19

There was submitted a report by the Chief Financial Officer (G/19/21) providing the Committee with an update on the progress of the Transforming Governance Action Plan 2018/19.

Resolved:

- (i) The progress made on the Transforming Governance Action Plan 2018/19 as detailed in Appendix 1 to Report G/19/21, be noted.
- (ii) The Chief Financial Officer be remitted to present a further update to the next meeting of the Audit and Performance Committee in June on the further progress of the Transforming Governance Action Plan.

5.3 CHIEF SOCIAL WORK OFFICER ANNUAL REPORT 2017/18

There was submitted a report by the Chief Social Work Officer (G/19/22) (1) providing the Chief Social Work Officer's overview of social work and social care in Perth and Kinross during financial year 2017/18; (2) setting out how social care and social work services are being delivered and the key challenges in planning and delivering statutory social work functions; and (3) highlighting how social care and social work services are responding to new responsibilities associated with major changes in legislation and shifts in policy direction as well as increasing demand and associated budget pressures.

Resolved:

- (i) It be noted that Report G/19/22 was approved by Perth and Kinross Council at its meeting on 19 December 2018 and also submitted to and noted by the Integration Joint Board at its meeting on 15 February 2019.
- (ii) The Chief Social Work Officer Annual Report as set out in Appendix 1 to Report G/19/22 be noted.

6. FINANCE & AUDIT

6.1 AUDIT STRATEGY

There was submitted a copy of the Perth and Kinross Integration Joint Board Audit Strategy (G/19/23) for the year ending 31 March 2019 produced by the External Auditors, KPMG.

M Wilkie from KPMG provided the Committee with a brief summary of the main headlines of the report and answered questions from members.

Resolved:

The contents of Report G/19/23 be noted.

R PEAT LEFT THE MEETING AT THIS POINT.

6.2 INTERNAL AUDIT PROGRESS REPORT

There was submitted a report by the Chief Internal Auditor (G/19/24) providing the Committee with an update on the progress made to date with the current Internal Audit Plan.

Resolved:

The substantial completion of the 2017/18 Internal Audit Plan, as well as commencement of delivery of the 2018/19 plan as outlined in Report G/19/24, be noted.

6.3 AUDIT RECOMMENDATIONS UPDATE

There was submitted a report by the Chief Financial Officer (G/19/25) providing the Committee with progress on the implementation of all internal and external audit recommendations arising since the formal inception of the Integration Joint Board.

Resolved:

The progress made to date on implementing agreed recommendations, as set out in Report G/19/25, be noted.

6.4 2018/19 FINANCIAL POSITION

There was submitted a report by the Chief Financial Officer (G/19/26) providing the Committee with an update on the year-end financial forecast for 2018/19 based on the 9 months to 31 December 2018.

Resolved:

- (i) The overall projected overspend of £1.954m for Perth and Kinross IJB for 2018/19; an improvement of £2.081m from the last report, be noted.
- (ii) It be noted that a separate paper on the 2018/19 Financial Recovery Plan agreed by NHST and PKC including £1.238m of recovery plan actions assumed to be delivered within this revised year end forecast was homologated by the IJB at its meeting on 15 February 2019.
- (iii) The progress with 2018/19 savings delivery as outlined in Report G/19/26, be noted.
- (iv) The update regarding IJB reserves as outlined in Report G/19/26, be noted.

6.5 AUDIT SCOTLAND REPORT – ‘HEALTH AND SOCIAL CARE UPDATE ON PROGRESS’

There was submitted a report by the Chief Officer (G/19/27) sharing Audit Scotland’s recently published report ‘Health and Social Care Integration with the Audit and Performance Committee.

Resolved:

- (i) The recommendations contained in Report G/19/27, be noted.
- (ii) Consider which areas highlighted should be reviewed with partner agencies;
- (iii) It be noted that the IJB management team will review this document via its Executive Management Team by means of a self-assessment exercise on progress set against the Audit Scotland report recommendations.
- (iv) It be agreed that the results of the self-assessment exercise carried out by the Executive Management Team on progress set against the Audit Scotland recommendations, be submitted to a future meeting of this Committee for review.

7. FOR INFORMATION / NOTING

7.1 AUDIT & PERFORMANCE COMMITTEE – REVISED TERMS OF REFERENCE

There was submitted and noted the revised Terms of Reference for the Audit and Performance Committee of the Integration Joint Board (IJB) (G/19/28).

7.2 AUDIT SCOTLAND – PERTH & KINROSS IJB ANNUAL AUDIT REPORT 2017/19

There was submitted and noted a letter (G/19/29) received by the Chief Officer from Audit Scotland regarding the Annual Audit Report 2017/18.

7.3 MINISTERIAL STRATEGIC GROUP FOR HEALTH AND COMMUNITY CARE – REVIEW OF PROGRESS WITH INTEGRATION OF HEALTH AND SOCIAL CARE – FINAL REPORT

There was submitted a report by the Chief Officer (G/19/30) sharing the Ministerial Strategic Group for Health and Community Care 'Review of Progress with Integration of Health and Social Care – Final Report' with the Audit and Performance Committee.

Resolved:

- (i) The proposals contained in Report G/19/30, be noted.
- (ii) Consider which areas highlighted should be reviewed with parent bodies and partner agencies.
- (iii) It be noted that the IJB Executive Management Team will develop key actions set against the proposals contained within Report G/19/30.

8. PROPOSED DATES OF NEXT MEETINGS / DEVELOPMENT SESSIONS

Thursday 20 June 2019 at 9.30am
Monday 16 September 2019 at 9.30am
Monday 2 December 2019 at 9.30am (Development Session)
Monday 17 February 2020 at 9.30am

Resolved:

Due to a clash with a meeting of the NHS Tayside Board on Thursday 20 June 2019, an alternative date be arranged.

9. PRIVATE DISCUSSION

A private discussion took place as necessary between the members of the Committee.