

# PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of Meeting of the Perth and Kinross Integration Joint Board (IJB) held virtually via Microsoft Teams on Wednesday 23 September 2020 at 2.40pm.

## **Present:**

### **Voting Members:**

Councillor E Drysdale, Perth and Kinross Council (Chair)  
Councillor X McDade, Perth and Kinross Council  
Councillor C Purves, Perth and Kinross Council  
Councillor J Duff, Perth and Kinross  
Mr B Benson, Tayside NHS Board (Vice-Chair)  
Mr P Drury, Tayside NHS Board  
Ms P Kilpatrick, Tayside NHS Board

### **Non-Voting Members**

Mr G Paterson, Chief Officer / Director – Integrated Health & Social Care  
Ms J Pepper, Chief Social Work Officer, Perth and Kinross Council  
Ms J Smith, Chief Financial Officer

### **Stakeholder Members**

Mr A Drummond, Staff Representative, NHS Tayside  
Mr S Hope, Staff Representative, Perth and Kinross Council  
Ms S Auld, Service User Public Partner (on behalf of Ms L Lennie)  
Dr L Robertson

## **In Attendance:**

S Hendry, K Molley, A Brown, R Fry, M Notman (all Perth and Kinross Council)  
C Wilson, E Devine, H Dougall, L Jackson-Hall and S Gourlay (all Perth and Kinross Health and Social Care Partnership)  
B Atkinson (Adult Protection Committee)

## **Apologies**

Mr R Erskine, Tayside NHS Board  
Ms L Blair, Scottish Care  
Ms B Campbell, Carer Public Partner  
Ms M Summers, Substitute Carer Public Partner  
Ms S Dickie, NHS Tayside

Ms S Watts, Third Sector Representative  
K Reid, Chief Executive, Perth and Kinross Council  
G Archibald, Chief Executive, NHS Tayside

Prior to the commencement of business, the Chair apologised for the late start due to technical issues for some members joining the meeting.

## **1. WELCOME AND APOLOGIES**

Councillor Drysdale welcomed all those present to the meeting and apologies were noted as above.

## **2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made in terms of the Perth and Kinross Integration Joint Board Code of Conduct.

## **3. MINUTES OF MEETING OF THE PERTH AND KINROSS INTEGRATION JOINT BOARD of 31 JULY 2020**

The minute of the meeting of Perth and Kinross Integration Joint Board of 31 July 2020 was submitted and approved as a correct record.

## **4. ACTIONS POINT UPDATE**

The action points update as of 23 September 2020 (G/20/108) was submitted and noted.

## **5. MEMBERSHIP UPDATE**

- (i) It be agreed that Ms L Blair be re-appointed as an additional non-voting member of the Board until September 2023.
- (ii) It be noted that staff from the Perth and Kinross Health and Social Care Partnership were currently engaging with local service user groups on a forthcoming election process of a Service User Public Partner to the Board. It be agreed that the current terms of appointment for both Ms L Lennie and Ms S Auld be extended until the outcome of the election process.

## **6. CHIEF OFFICER'S UPDATE**

There was submitted a report by the Chief Officer/Director - Integrated Health & Social Care (G/20/103) providing an update on the Health and Social Care Partnership's continuing response to the Covid-19 pandemic and on the proposed process for reviewing the Integration Scheme.

The Chief Officer advised the Board of a correction in relation to Mental Health and Wellbeing in section 3.2 in Report (G/20/103) as follows:

In addition to progressing the recruitment of additional Community Mental Health nurses, we have successfully commissioned additional support from **seven** third sector organisations to enhance community mental health service provision across Perth and Kinross.

In response to a question from Councillor Purves regarding the Locality Integrated Care Service and if the pandemic has had an impact on savings, G Paterson advised that the challenges caused by the COVID-19 pandemic have enabled the Partnership to implement enhanced community support provision on a

wider scale. G Paterson added that the Partnership had planned to progress with the Enhanced Care Service through a phased approach, but in response to the pandemic, this has been advanced as a priority by the Partnership. J Smith added that savings are still deliverable for this Service, however, the expected savings in respect of Care Home Placements and the Review of Rehabilitation Beds is less likely to be delivered while the HSCP is responding to the pandemic.

B Benson thanked G Paterson and his team for all the work they have achieved throughout the COVID-19 pandemic. In response to a question from B Benson regarding the IJB's commissioning role compared to the Partnership's role with the example of the Health and Wellbeing Hub, G Paterson advised that the IJB's role and responsibility is focused on strategic commissioning and the Partnership have developed a range of strategies relating to care groups and the IJB will receive reports in relation to how these support the delivery of the Strategic Commissioning Plan and the strategic direction that the IJB have set for the Partnership. The Health and Wellbeing Hub is an operational example giving effect to the strategic commissioning ambition to strengthen local communities, address health inequalities, promote early intervention, preventative services and to work with the third sector.

In response to a question from Councillor Purves regarding if an exercise had been undertaken by officers to look at the current Integration Scheme, G Paterson advised the Executive Management Team of the Health and Social Care Partnership carried out a self-assessment in relation to the current Integration Scheme. In light of this, Officers were recommending that a successor scheme to be developed, as there were a number of areas that had become outdated needed clarification or that had not been implemented since the original scheme was agreed five years ago. Councillor Purves asked another question regarding the review of the Integration scheme and how engagement will be carried out with IJB Members, suggesting that a member/officer working group be created to examine this. G Paterson advised that the plan is to engage IJB members through workshops and development sessions, so they feel a part of the process, instead of being asked to validate the final draft at the end of the process. Elected members of the Council would be able to discuss the review at the next Council meeting in October 2020.

**Resolved:**

- (i) The Health and Social Care Partnership response and remobilisation activity in the context of the ongoing Covid-19 pandemic be noted.
- (ii) The proposed process and timescales for developing a successor Integration Scheme be noted.

## **7. FINANCE AND GOVERNANCE**

### **7.1 2020/21 FINANCIAL POSITION**

There was submitted a report by the Chief Financial Officer (G/20/109) advising of (1) the 2020/21 projected year end out-turn on the underlying operational position based on financial performance for the four months to 31 July 2020; (2) the impact of the Covid-19 Pandemic on the year-end financial forecast; and (3) the risks to delivery of the IJB's Financial Plan 2020/21.

In response to a question from P Drury regarding hospital and community health underspend and if the level of vacancies should be a cause for concern, J Smith advised that the level of vacancies could be a cause for concern under normal circumstances, however the Partnership have been addressing gaps in the workforce and even with these vacancies, the delivery of essential services are still being met. E Devine added that in response to the pandemic the Partnership have been able to upskill staff and redeploy employees into inpatient services and will be able to easily move staff again if required throughout the Winter period.

In a similar question from Councillor Drysdale regarding an underspend in Older People Services due to staff vacancies, G Paterson advised that due to the COVID-19 pandemic, there has been a reduction in non-essential services which have allowed for staff to redeployed, instead of occurring additional expenditure. He added that the Partnership will always ensure safe staffing levels, whether this is through moving staff, downscaling services or by using agency staff. E Devine also advised that there has been an increase in movement of people applying for jobs that are being advertised in this sector. J Smith added that staffing issues and areas where actions are being carried out to address these issues, will be brought forward in the Workforce Plan 2021.

**Resolved:**

- (i) The £0.746m projected year-end overspend in relation to the underlying operational position be noted.
- (ii) The £4.006m projected year end overspend in relation to Covid 19 costs, after taking account of confirmed additional Scottish Government funding, be noted.
- (iii) The update regarding the IJB reserves position be noted.

THERE WAS A 6 MINUTE BREAK AND THE MEETING RECONVENED AT 16.05.

IT WAS AGREED TO VARY THE ORDER OF BUSINESS AT THIS POINT.

## **8. PERFORMANCE/STRATEGIC OBJECTIVES**

### **8.3 PRIMARY CARE IMPROVEMENT PLAN**

There was submitted a report by the Associate Medical Director and Primary Care Service Manager (G/20/105) providing an update on the progress made in implementing the Tayside Primary Care Improvement Plan (PCIP) in its second year (2019/20), as it relates to the Perth and Kinross Health and Social Care Partnership and on the proposed actions to progress implementation in year three.

In response to question from Councillor Purves regarding further detail on the vaccination programme, L Jackson-Hall advised that the vaccination programme was part of the part of the GMS contract that moves the responsibility for vaccinations away from GP practices and into the HSCT. There was planned to do a test of change this year, with the full delivery next year, however, this year a hybrid model has been created and learning achieved from working with partnership clinics in venues such as community hospitals. The vaccination transformation programme has been put on hold for a year by the Scottish Government due to the COVID-19

pandemic. By next year, flu vaccinations will be delivered by the Partnership instead of General Practice.

In response to a question from Councillor Drysdale regarding venues for providing the vaccinations and when the roll out of the vaccination is due to start for the Winter period, L Jackson-Hall advised that venues will be ready to start delivering flu vaccinations on 2 October 2020 and all GP Practices will be delivering vaccinations from their own practices or will be provided through community hospitals near-by in Perth and Kinross. The roll out will be separated into two tranches with those over 65 receiving the vaccination first. Preparation has been underway for the last 3 months to ensure GP's and other venues have the correct PPE, storage and social distancing measures in place to provide the flu vaccination.

**Resolved:**

- (i) The positive progress in the implementation of Perth and Kinross HSCP's PCIP (2019/20), recognising the significant developments and the financial commitments made, be noted.
- (ii) The actions the Health and Social Care Partnership proposes to advance in respect of the PCIP in 2020/21 and the funding allocation, recognising that there will be some impact from the Covid19 pandemic, be noted.

#### **8.4 WINTER PLANNING**

There was submitted a report by Head of Health (G/20/106) providing an update on the Health and Social Care Partnership's preparations for Winter 2020/21, which sought to ensure that there is sufficient capacity and resource in place to respond to specific winter pressures, while also being prepared for a potential second wave of COVID-19.

**Resolved:**

The Health and Social Care Partnership's Winter Plans, which have been developed in collaboration with NHS Tayside and local GPs, be noted.

### **9. FOR INFORMATION**

#### **9.1 ADULT SUPPORT AND PROTECTION BI-ENNIAL REPORT 2018-20**

There was submitted a report by the Chief Social Work Officer (G/20/110) providing an update of the work of the Perth and Kinross Adult Protection Committee (APC) and activity over the 2018-2020 information to protect adults who may be at risk of harm.

In response to a question from Councillor Duff regarding criminal proceedings and the difference between criminal investigations and the number of cases that went to proceedings, B Atkinson advised that only a small number of cases referred through end up in criminal procedures. He added that difficulties with evidence gathering and the reliability of the witness can also have an impact on these figures. The Adult Protection Committee are working closely with Police Scotland and in some cases can find that supporting the individual is more beneficial than resorting to prosecution.

In response to a question from B Benson regarding pressures faced by Police involvement at front line, B Atkinson advised that a high percentage of work undertaken by the Police, now involves working with vulnerable people across all age groups as opposed to crime prevention and investigation. He added that the APC are working to reduce the pressure on the Police by ensuring a wide range of professionals and the wider community are aware of Adult Protection issues and that individuals know how to report incidents which do not need to be reported to the Police.

B Benson requested for this item to be on the agenda for a future IJB Development Session for further discussion.

**Resolved:**

The contents of the Adult Support and Protection Biennial Report in Report G/20/110, and Appendix 1 to Report G/20/110, be approved.

## **7.2 GOVERNANCE SHORT LIFE WORKING GROUP**

**Resolved:**

It be agreed that this item be deferred to the next meeting of the Integration Joint Board in December 2020 to allow a further meeting of the working group to take place, along with further discussion between all members at their next development session, before this item is further considered by the Board.

## **8.5 MENTAL HEALTH & WELLBEING**

There was submitted a report by the Interim Director of Mental Health (G/20/107) detailing the significant work being progressed in Mental Health Services in response to Trust and Respect: Final Report of the Independent Inquiry into Mental Health Services, published 5 February 2020.

In response to a question from Councillor Purves regarding how the appropriate material will be brought to the IJB on Mental Health and Wellbeing so this can be fully scrutinised by members, L Roberts advised that updates on the recommendations in the Trust and Respect report will be brought to future IJB meetings.

S Auld informed the Board that her colleagues regularly attend the Carer Voices meetings regarding the development of Mental Health Services and have seen a positive change in contributions from Public Partners. She added that Carer Voices will be seeking opportunities to be involved in Adult Social Care and will report back to the Scottish Government in January 2021. Councillor Drysdale added the importance of Public Partners and how their contributions are valued across the Integration Joint Board.

In response to a question from Councillor Purves regarding an update on the Community Mental Health Strategy and for confirmation on third sector parties being involved in this process, G Paterson advised that timescales were set, and plans had been made for stakeholder engagement in the designing of the Local Community Mental Health Strategy. However, a small number of stakeholders have raised

concerns about the value they see in participating in the development of the local strategy, at this stage, when so much of their work is currently focused on the Tayside-wide strategy. These stakeholders feel this project should be completed first and to deliver an implementation plan for the Local Community Mental Health Strategy. G Paterson added work is still ongoing to progress the Local Community Mental Health Strategy as this has been required by the IJB.

**Resolved:**

The contents of Report G/20/107 regarding Mental Health Services be noted.

## **8.1 AUDIT AND PERFORMANCE COMMITTEE**

Councillor Purves, Chair of the Audit and Performance Committee provided a summary of the [business of the committee meeting of 14 September 2020](#).

The Chair apologised to members of the Board as the Audited Annual Accounts had not been published with today's agenda. He asked for the accounts to be circulated to members of the Board for their information.

Post Meeting Note: This action was completed by email.

## **8.2 PERTH AND KINROSS HEALTH AND SOCIAL CARE PARTNERSHIP ANNUAL PERFORMANCE REPORT 2019/20**

There was submitted a report (G/20/104) which highlighted the Perth and Kinross Health and Social Care Partnership Annual Performance Report for 2019/20.

**Resolved:**

The Annual Performance Report 2019/20, as approved by the Audit and Performance Committee on 14 September 2020, be noted.

## **9.2 IJB WORK PLAN 2020-21**

There was submitted a report (G/20/111) which highlighted the Perth and Kinross Integration Joint Board Work Plan 2020-21.

**Resolved:**

The Perth and Kinross Integration Joint Board Work Plan 2020-21 in Report G/20/111, as of 23 September 2020, be noted.

## **10. FUTURE IJB MEETINGS**

9 December 2020

Future IJB Briefing / Development Sessions

28 October 2020