



PERTH AND KINROSS COMMUNITY PLANNING PARTNERSHIP BOARD

Minute of meeting of the Perth and Kinross Community Planning Partnership (CPP) Board held in the Hay Room, Dewar's Centre, Glover Street, Perth at 1.00pm on Friday 19 February 2016.

Present: Councillor A Grant, Perth and Kinross Council; B Malone, Perth and Kinross Council; M Cambridge, Jobcentre Plus/DWP; P Graham and H MacKinnon, PKAVS (Voluntary Action Perthshire); C Grieve, Scottish Fire and Rescue Service; J Hunter, Skills Development Scotland; J McNairney and C McKinlay, Scottish Government; E Mitchell, Scottish Enterprise; Chief Inspector M Pettigrew, Police Scotland; and Dr D Walker and E Devine, NHS Tayside.

In Attendance: J Fyffe, J Walker, J Gilruth, C Holgate, R Huczynska, F Robertson, J Somerville and D Stokoe (all Perth and Kinross Council).

Apologies: Councillors I Miller and M Roberts, L Dunion, R Packham and A Kane.

1. WELCOME AND APOLOGIES

In the absence of Councillor Miller, Councillor Alan Grant took the chair and welcomed all those present to the meeting and apologies for absence were submitted and noted as above.

Councillor A Grant in the Chair

2. DECLARATIONS OF INTEREST

There were no declarations of interest made in terms of the Partners' Codes of Conduct.

3. MINUTE OF PREVIOUS MEETING

The minute of meeting of 4 December 2015 was submitted and approved as a correct record.

4. MATTERS ARISING

There were no matters arising.

5. IMPLEMENTING LOCAL COMMUNITY PLANNING PARTNERSHIPS – PRESENTATION BY FIONA ROBERTSON, HEAD OF PUBLIC SERVICE REFORM, CULTURE AND COMMUNITY DEVELOPMENT

The Board received a slide based presentation from F Robertson (attached at Appendix 1). During the presentation, F Robertson highlighted the significance of forthcoming change; the continued centrality of community planning; locality areas and boundaries; the aim to deliver better outcomes and achieve active participation; and the public interest and clear communication.

The Board made comments and asked questions in regard to the volume of work required; sustaining participation; being inclusive from the onset; the importance of relationships; maximising the individual's sense of control and the potential of 'equity proofing services'; role of statutory lead facilitator and need for appraisal and feedback; the collective contribution; building on current work; and understanding and sharing information at local and national levels.

The Convener thanked the Head of Public Service Reform, Culture and Community Development for the insightful presentation and noted the need to stay as flexible as possible during the implementation process.

6. COMMUNITY JUSTICE: NEW STATUTORY PARTNERSHIP WORKING ARRANGEMENTS

The Board received a slide based presentation from J Gilruth (attached at Appendix 2) and he specifically referred to the key elements of the Community Justice (Scotland) Bill 2015; the statutory community justice partners; duties of the statutory partners; proposed governance arrangements; Community Justice Scotland; proposals for administering the partnership; proposals on the Partnership's functioning; developing the strategy for consultation with communities; tasks to be accomplished in Community Justice Partnership's Shadow Year (2016-17); and involving the Community Justice Authority throughout the transition.

During the discussion which followed the presentation, J McNairney referred to a forthcoming Scottish Ministers' briefing and invited the Board to contact him directly in advance of any meeting of the Board if it was believed that he could provide information which may be of assistance or could add value.

P Graham welcomed the presentation having been brought to the Board and noted the proposed involvement of PKVAS.

The Convener thanked John Gilruth for the informative presentation.

7. MAKING HUMAN RIGHTS A REALITY: STATEMENT OF INTENT

There was submitted a report (G/16/37) by J Fyffe, Senior Depute Chief Executive (Equality, Community Planning & Public Service Reform), Perth and Kinross Council (1) describing the background and approach to the 'Making Human Rights a Reality in Perth & Kinross' Innovation Forum events, (2) the emerging outputs from the events, and (3) requesting the Community Planning Partnership Board to approve a Human Rights Statement of Intent for Perth & Kinross.

Resolved:

- (i) Approve the Human Rights Statement of Intent, outlined at Paragraph 4 of Report G/16/37.
- (ii) Agree that a report on progress be made to the October 2016 meeting of the Community Planning Partnership Board.

8. COMMUNITY EMPOWERMENT: ORGANISATIONAL DEVELOPMENT

The Board was advised that it was understood that not all partners were yet in a position to provide an update and that further information could be submitted to future meetings. Brief updates were then received from Police Scotland, Scottish Fire and Rescue Service, NHS Tayside, and PKAVS.

B Malone tabled a paper - Learn, Innovate Grow: Organisational Development Philosophy / Ethos - Framework for future thinking and growth opportunity and this was well received by the Board.

During discussion, it was suggested that the paper was an excellent document that could provide the basis for future opportunities in partnership working.

Resolved:

Note the organisational development updates provided and the potential future opportunities.

9. ANY OTHER COMPETENT BUSINESS

Fairness Commission

J Fyffe noted that a report was due to be submitted to the forthcoming Council meeting on 24 February 2016 which included a recommendation to establish a Perth and Kinross Fairness Commission. He added that the proposed Commission would have a finite life and a short, sharp focus and would regularly report progress to the Council and the Board.

Dr D Walker referred to his involvement the Dundee Fairness Commission and agreed to liaise with J Fyffe to provide a further insight into the process following the meeting of the Board (**ACTION JF/DW**).

10. VALEDICTORY

The Convener advised that this was John Gilruth's last meeting prior to his retiral at the end of March 2016. The Board thanked him for the contribution to the work of the Board and wished him well for the future.

11. DATE OF NEXT MEETING

Friday 10 June 2016 at 10.00am.



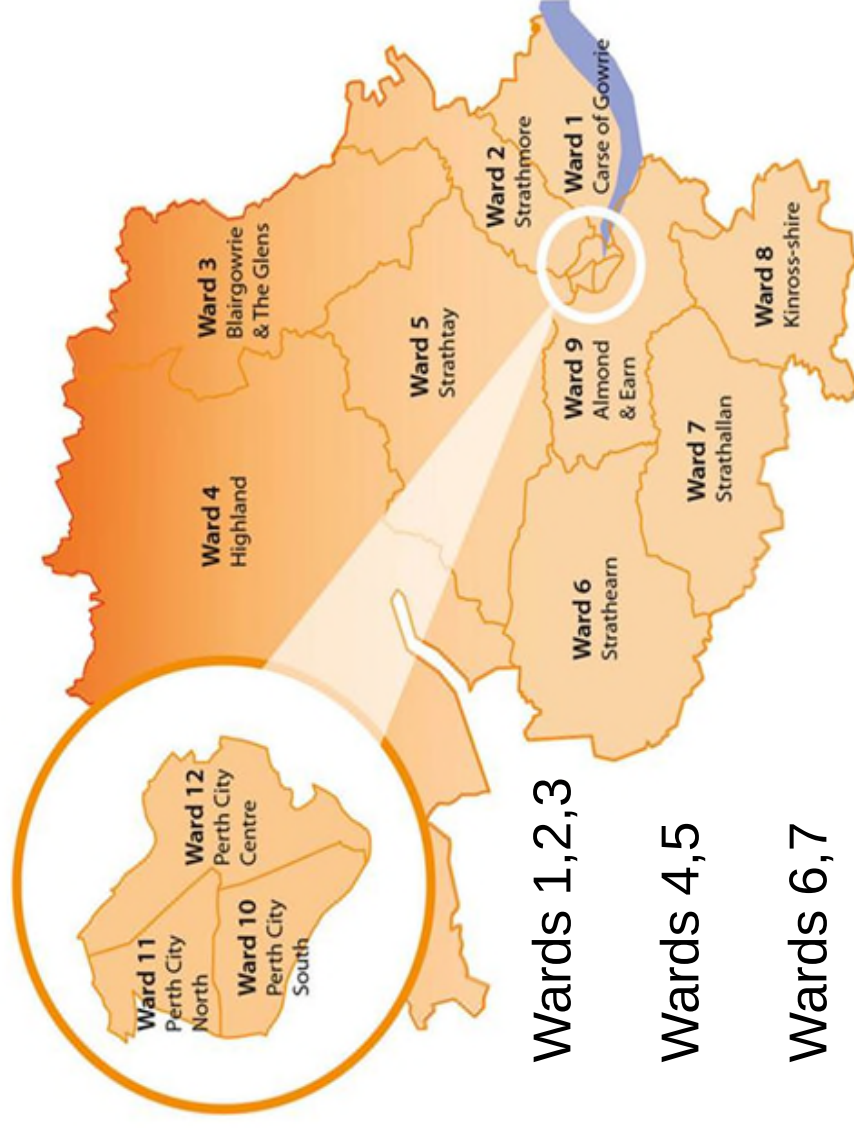
Local Community Planning Update

Fiona Robertson
**Head of Public Service Reform, Culture &
Community Development**
Perth & Kinross Council

Summary

- The Community Empowerment Act (2015) places new statutory duties on CPPs including the reduction of stubborn & persistent inequalities in localities
- The Community Plan/SOA will evolve into the Local Outcome Improvement Plan – the new statutory CPP strategic plan
- CPPs are already subject to audit and inspection & the new duties for which they are accountable will fall within the inspection regime
- The Council and the CPP approved key principles for the future of Community Planning in Nov/Dec 2015, including principles for establishing Local Community Planning Partnerships
- Dialogue with elected members on locality boundaries Dec 2015 and further sessions planned to support implementation phase

5 Localities



Carse of Gowrie, Strathmore,
Blairgowrie & the Glens

Wards 1,2,3

Highland and Strathtay

Wards 4,5

Strathearn and Strathallan

Wards 6,7

Kinross-shire, Almond & Earn

Wards 8,9

Perth City

Wards 10,11,12

April 2017: Where do we want to be?

- LCPPs which are genuinely representative and are credible forums in the eyes of communities
- LCPPs with a 'Plan for Place' supported by the 'Story of Place' which identifies priorities and needs
- LCPPs which are delivering and reporting their progress in a clear and engaging way to communities
- Active participation by all existing CP partners in delivering outcomes and services in integrated ways, making best use of joint resources across the locality
- Active participation by communities in local public service planning and delivery, through the Plan for Place
- The public has confidence in the added value which LCPPs bring and the transparency of decision-making

Key Priorities now-April 2016: Governance & Development

- Establishing the LCPPs from April 2016 onwards, with an initial focus on development & building relationships within each LCPP
- Agreeing the process for appointing Chairs and wider membership
- Agreeing the Locality Team make-up and nominating Locality Lead officers to support the LCPPs
- Creating the right authorising environment
- Using the existing Community Plan as starting point for the LCPP dialogue about locality priorities and needs (facilitated sessions to be delivered by PKAVS)
- Designing the forward business agenda for the LCPPs so that meetings have clear purpose and direction

Key Priorities now-April 2016:

Communication

- Engagement across PKC as statutory lead facilitator of the CP process: Corporate Management Group, SMTs, frontline staff
- Visits to other CPPs (elected members and CEWG)
- Scenario planning/risk workshop on how LCPPs will operate in practice (building on issues/risks raised by elected members to date)
- Expert advice role of the CPP Community Empowerment Working Group on community representation & participation
- Information management; Sharepoint site / website FAQs etc
- Longer-term Communications Plan April 2016 onwards

Community Justice Transition Engaging, Consulting and Planning for 2017



**PERTH &
KINROSS
COUNCIL**

Securing the future... • Improving services
• Enhancing quality of life • Making the best use of public resources

Key Elements of the Community Justice (Scotland) Bill 2015



- Community Justice Authorities will cease to exist in April 2017
- To be replaced by Community Justice Partnerships, tasked with delivery of local strategy and local services
- 8 statutory partners are named within the Act
- Statutory partners accountable to their agency, but....
- Local accountability arrangements need to be established
- A new body, Community Justice Scotland, will be responsible for national strategy, national training and national performance framework
- Local CJ partnerships 'do and oversee CJ' - on the ground
- CJ Scotland, however, must approve local partnerships' strategies while inspectorate bodies will oversee performance



The 'Statutory Community Justice Partners'

- Local Authorities
- Health Boards
- Integrated Joint Board
- Police Scotland
- Scottish Ministers (Scottish Prison Service)
- Skills Development Scotland
- Scottish Courts & Tribunal Service
- Scottish Fire & Rescue Service

These are the statutory partners, but Government expects that the voluntary sector, victims and convicted persons will also have a voice in the development strategies. Lead agency/Chairing arrangements are to be determined by the Partnership.

Duties of the Statutory Partners

- Engaging fully with local communities in the planning and delivery of services/outcomes
- Gauging and reflecting local needs and national priorities within these plans and proposed activities
- Carrying out planning activities; delivering and reporting on outcomes for Community Justice in their area
- Overseeing the delivery of Community Justice services locally – including resolving local issues
- Articulating a local Community Justice Strategy which complies with national priorities, reflects local priorities and is 'Signed off' by Community Justice Scotland



Tasks to be accomplished in Community Justice Partnership's Shadow Year (2016-17)



- Determine the Shadow Partnerships meeting structure, cycle, Chairing arrangements and minuting/administration
- Establish local reporting and governance arrangements for the Partnership
- Determine which other representative bodies should be invited to attend Partnership meetings
- Undertake a focussed community consultation exercise on the outline draft strategy
- From this, articulate a draft local strategy and action plan, for approval by communities - and Community Justice Scotland (December 2016)
- Community Justice Scotland will be required during 2016-17 to articulate the 'national strategy' and performance framework

Proposals on the Partnership's Functioning

- Meetings of the Partnership to be attended by PKAVS – as Community Consultation Enablers .The Community Justice ‘voluntary sector’; the ‘Voice of victims’; and the ‘Voice of the convicted person’ all to be represented either through attendance or through parallel arrangements
- Community Justice Partnership meetings to be immediately followed by Community Safety Group meetings (supporting information exchange and attendance at both by key agencies)
- Meeting cycle – 8 weekly during Shadow Year. 3 monthly thereafter
- Chairing – proposed that Councillor MacLellan act as Chair and Councillor Pover as Vice Chair, at least during Shadow Year of the Partnership
- PKAVS to be invited to lead on Community Engagement/Consultation towards development of a local strategy – as required by the Bill



Proposed Governance Arrangements

- Each statutory partner is accountable to and through their own agency – and to various Government/non Government organisations which oversee the performance of different partners
- Regular reports to be presented to the Community Planning Partnership (suggested 6 monthly)
- Minutes of meetings to be made available to Community Safety & Environment Committee
- Community Justice Scotland must ‘sign off’ the draft local strategy
- External inspection agencies will oversee performance in accordance with nationally agreed Performance Indicators



Community Justice Scotland

- To be established as a national, 'Body corporate' – taking on full functions by April 2017
- Accountable to Scottish Ministers for policy delivery, compliance with statutory duties and performance against strategic objectives
- Focussing on three specific areas:
 - national, professional and strategic leadership for Community Justice
 - assurance to Scottish Ministers and COSLA through oversight of national outcomes, performance and improvement
 - promoting and providing enhanced training opportunities through running a National Hub for Innovation, Learning & Development



Proposals for Administering the Partnership

- Part time Community Justice Coordinator in place, with admin support (temporary funding from SG)
- Meetings of the Partnership to be arranged and minuted by Committee
- Partnership to be supported by an Officer/Manager Group in relation to formulation and delivery of strategy
- Council to appoint a 'Lead Officer' who will represent the Council at future meetings of the Partnership

Developing the Strategy for Consultation with Communities



- A P&K Community Safety Action Plan and a Tayside Community Justice Area Plan already exist. These direct our Community Justice/Safety Activity locally, but inevitably overlap
- A draft strategy for Community Justice can be extracted from both – with updating from Partners as appropriate
- This, with local statistical information, will inform our engagement exercise with communities
- This exercise will further detail the evolving strategy, highlighting local concerns
- The resultant strategy will address both national and P&K priorities, while the action plan should extend to addressing local issues



Involving the Community Justice Authority throughout the Transition

- Both local meetings of statutory partners to date have been attended by CJA officers
- CJA officers will be fully involved in the transition process
- CJA Planning Officer will be an integral part of our planning process from this point forward
- P&K are also represented on the CJA's Tayside Transition Group



The Community Justice Partnership will provide a real opportunity for Perth & Kinross agencies to bring an even closer focus on the nature of crime, its causes and its potential remedies. The next step is to ensure that all partners (statutory and non-statutory) are fully engaged in the process, by establishing a Shadow Partnership and commencing the journey of consultation with our local communities