

# **PERTH AND KINROSS LICENSING BOARD**

**Board Meeting: 15 August 2022**

## **FINANCIAL REPORT**

### **Report by Clerk to the Licensing Board**

#### **PURPOSE OF REPORT**

This report provides the Board with an annual Financial Report required under Section 9B of the Licensing (Scotland) Act 2005.

#### **1. BACKGROUND / MAIN ISSUES**

##### **Background**

1. The Perth and Kinross Licensing Board is required under Section 9B of the Licensing (Scotland) Act 2005 to publish an annual financial report within 3 months of the end of the relevant financial year.

This report has been prepared using financial data taken on 11 May 2022. The relevant budgets and other finance sources that the data has been extracted from have not yet been audited.

Consequently, the figures provided in this report are indicative and cannot be relied upon as an accurate reflection of income and expenditure relative to the exercise of the Licensing Board's functions under the Licensing (Scotland) Act 2005.

#### **2. CONCLUSION AND RECOMMENDATIONS**

- 2.1 This Report will be produced no later than three months of the end of the financial year and presented to the Board for their information.
- 2.2 It is recommended that the Board:
  - (i) Note the contents within the Financial Statement as shown as Appendix 1
  - (ii) Publish the report

**Author(s)**

<b>Name</b>	<b>Designation</b>	<b>Contact Details</b>
Debra Gilkison	Licensing Manager	Ext. No. [REDACTED]  Email: [REDACTED]

**Approved**

<b>Name</b>	<b>Designation</b>	<b>Signature</b>
Sarah Rodger	Legal Manager	[REDACTED]
<b>Date: 25 May 2022</b>		

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Council Text Phone Number 01738 442573

## ANNEX

### 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

<b>Strategic Implications</b>	<b>Yes / None</b>
Statement of Policy	No
<b>Resource Implications</b>	
Financial	No
Workforce	No
<b>Assessments</b>	
Equality Impact Assessment	None
<b>Consultation</b>	
Internal	Yes
External	No
<b>Communication</b>	
Communications Plan	No

### 1. CONSULTATION

- 1.1 The terms of this Report have been considered internally with the Assistant Accounts Exchequer Manager.

### 2. APPENDICES

- 2.1 Financial Report – Financial year 2021-2022.

## **APPENDIX 1**

### **Licensing (Scotland) Act 2005 Perth and Kinross Council Board Financial Report Financial Year: 2021-2022**

The Perth and Kinross Licensing Board is required under Section 9B of the Licensing (Scotland) Act 2005 to publish an annual financial report within 3 months of the end of the relevant financial year.

This report has been prepared using financial data taken on 11 May 2022. The relevant budgets and other finance sources that the data has been extracted from have not yet been audited.

Consequently, the figures provided in this report are indicative and cannot be relied upon as an accurate reflection of income and expenditure relative to the exercise of the Licensing Board's functions under the Licensing (Scotland) Act 2005. The financial statement is as follows:

#### **Income**

Premises/Provisional/Confirmation Licences	£22,210
Annual Fees	£211,684
Transfers	£1,190
Major/Minor Variations	£11,860
Extended Hours	£40.00
Occasional Licence	£12,535
Personal Licence	£5,570

<b>Total</b>	<b>£265,089</b>
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#### **Direct Staff Costs**

Licensing Standards Officers	£ 39,469.00
Administrative Support	£ 48,255.00
Legal Services	£ 49,449.00

<b>Total</b>	<b>£137,173.00</b>
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#### **Other Direct Costs**

Board Members	£11,557.00
Northgate licensing management system	£4,095
Training and Development	£495.00
Stationery	£0.00
Supplies and Services	£2,429
Catering	£0.00
Travel	£178.00

<b>Total</b>	<b>£18,754.00</b>
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**Indirect Costs****£43,732.00**

Financial Services/Procurement/Accommodation N/A\*

\* The accommodation costs for 2 High Street are a single figure incurred by the Council therefore an accurate figure for accommodation in respect of the Licensing Board cannot be determined at the present time, however if these were factored in it is unlikely there would be a surplus figure in the net income-expenditure as detailed below.

**Net Income-Expenditure****+ £65,430.00**