

PERTH AND KINROSS COUNCIL**Strategic Policy & Resources Committee****27 November 2013****ANNUAL REPORT FOR FOLLOWING THE PUBLIC POUND 2012/2013****Report by the Head of Legal Services****PURPOSE OF REPORT**

This report describes the Council's arrangements for funding external bodies and Following the Public Pound (FPP) and monitors the Council's performance against the Code of Guidance for Funding External Bodies and Following the Public Pound for the financial year 2012/2013. The report also seeks approval for the minor changes to the Code of Guidance for Funding External Bodies and Following the Public Pound

1. BACKGROUND / MAIN ISSUES

- 1.1 'Following the Public Pound' means ensuring that there is proper accountability for public funds used in delivering services and providing social benefits, irrespective of the means of delivering them.
- 1.2 Each Executive Director is responsible for ensuring that there is clear public accountability for public funds which are provided from their Service budgets to outside organisations.
- 1.3 In common with other local authorities, the Council uses a number of external organisations to assist in the provision of its services. These external organisations include both private and voluntary sector providers.
- 1.4 Many of these arrangements are established through a commercial tendering process which results in formal contracts. The Council also enters into partnerships with service providers, particularly in the voluntary sector, and manages these through Service Level Agreements.
- 1.5 The Council developed a Code of Guidance based on the Code of Guidance on Funding External Bodies and Following the Public Pound issued by the Accounts Commission in co-operation with COSLA. A comprehensive review of the Code is taking place to ensure that it is fit for purpose and relevant to the current operational requirements.
- 1.6 The Code covers all external bodies which receive a grant or financial support from the Council. A 'grant' or 'financial support' does not include payments made under a commercially tendered contract for goods or services.

- 1.7 Discussions have taken place regarding exactly which agreements fall within the scope of Following the Public Pound to ensure that there is no duplication of reporting and adequate monitoring of all funding agreements. Work continues in this area.
- 1.8 The Code details the financial and other checks which are required to be carried out when assessing the suitability of external organisations. The degree of scrutiny is determined by the level of funding to be given to each organisation. This is meant to minimise any risk to the Council and also ensures that the requirements placed on small organisations are not too onerous.
- 1.9 In line with Internal Audit recommendations the Code has been amended to detail an 'explicit right of access' to the Council's External Auditors. In addition the funding band thresholds have been changed to provide clarity in regard to funding amounts. The revised code is attached as Appendix 3 and the changes to the Code have been highlighted for ease of reference.
- 1.10 A further review of the Code is to be carried out before the end of this financial year. This review will be carried out by a small working group comprised of officers of the Following the Public Pound Group and will concentrate on whether the Code's financial scrutiny requirements are fit for purpose. The Following the Pound Group meets quarterly and comprises of officers whose role is to monitor and implement the FPP system.
- 1.11 During the course of the financial year 2012/2013 an organisation in receipt of funding from the Council incurred a significant deficit. A review of the circumstances of this case, relevant to the FPP regime, will be carried out to ascertain what, if any, changes or improvements to the Code are necessary.
- 1.12 The Head of Legal Services is responsible as the compliance officer for Following the Public Pound. The Policy and Governance Group meet quarterly and act as the Project Board for Following the Public Pound. This Group's remit is to ensure that in respect of corporate governance that various regimes, one being FPP, are operating effectively and that they are fit for purpose. In addition the Group can make recommendations to the Executive Officer Team when incidents occur which are the result of a failure of proper corporate governance.
- 1.13 A self-assessment form is issued on a yearly basis to those Services who award monies to organisations covered by the Code. The findings in this report are based on the self-assessment responses.
- 1.14 This report is the fourth annual Following the Public Pound report.

2. CENTRAL REGISTER

- 2.1 The Council developed an electronic register for Following the Public Pound to comply with Audit Scotland recommendations. However the register has not proved as useful as anticipated and a review is currently being carried out

to ensure that it captures all relevant information for Services in a way that is efficient. The main problem has been the lack of a link between the Register information and the Integra Financial system. Work is currently being carried out to ascertain if such a link can be developed.

- 2.2 In addition the review is also considering whether there are other options that can be utilised to store the Following the Public Pound information. One of the options that have been looked at was the possibility to store the FPP information on the Council's Contracts Register. However this option has been discarded as this register would also have to be modified before it could be used.

3. FPP INFORMATION FOR 2012/2013

- 3.1 The information provided by Services has been collated and is summarised below.
- 3.2 During the financial year 2012/2013, the Council provided funding amounting to £10,913,393 to 248 organisations. This compares with £11,515,752 to 271 organisations in 2011/2012 and £10,113,820 to 222 organisations during the financial year 2010/2011.
- 3.3 A complete list of the funding provided during 2012/2013 is attached as Appendix 1.
- 3.4 Any questions about the organisations or the work that they carry out on behalf of the Council should be addressed to the relevant Service.
- 3.5 Audit Scotland recommends that organisations which receive more than one payment in a financial year should be identified. 32 organisations fell into that category during financial year 2012/2013 and are detailed below and highlighted in Appendix 1. The total amounts given were as follows: -

Organisation	Services	Total Funded (£)
Action for Children	ECS/HCC	523,250
Amulree Village Hall	TES	2,450
Barnardos	ECS/HCC	45,030
Birnam Arts	TES	20,000
Carse in Bloom	TES	700
Churches Action for the Homeless	HCC	417,165
Coupar Angus Pride of Place Group	TES	7,801
Crieff in Leaf	TES	7,040
Cruse Bereavement Care	HCC/TES	18,389
Duke of Edinburgh Association	ECS/TES	10,700
Enable	ECS/TES	64,405
Glenfarg Village Hall	TES	10,250
Horsecross	ECS	1,307,980

Live Active Leisure	ECS	3,534,372
McLean Hall Fearnan	TES	7,750
Milnathort in Bloom	TES	9,013
Perth Citizens Advice Bureau	HCC/TES	343,569
Perth Safer Cities Initiative	TES	520
Perth Six Circle	HCC/TES	17,604
Perthshire's Women's Aid	ECS/HCC/TES	119,552
Perth & Kinross Association of Voluntary Services	ECS/HCC/TES	379,102
Pitlochry Festival Theatre	ECS/TES	199,150
Pitlochry In Bloom	TES	900
PLUS	HCC/TES	51,768
Princess Royal Trust	HCC	271,127
PUSH	HCC	66,761
Robert Douglas Memorial Institute	TES	2,053
SACRO	ECS/HCC	221,000
Samaritans	HCC	8,535
Strathmore Centre for Youth Development	ECS/TES	4,785
Take a Pride in Errol	TES	9,282
Tayside Health Board	ECS	525,500
Total Financial year 2012-2013		8,207,503

3.6 As indicated earlier, the level of checks is determined by the level of funding given to each organisation. The following funding bands are used to determine the level of checks required:

- Annual Funding in excess of £50,000
- Annual Funding between £15,000 and £50,000
- Annual Funding between £2,000 and £15,000
- Annual Funding below £2,000

3.7 The Council provided funding to 24 organisations in excess of £50,000 during 2012/2013. The total amount paid to these organisations was £9,376,250.

- Written agreements are in place with all these organisations
- A Schedule of Payments is in place and signed for all organisations
- Monitoring Officers have been identified for all organisations and no organisation has been paid without the proper financial checks being completed.

3.8 The Council provided funding to 30 organisations between £15,000 and £50,000 during 2012/2013. The total amount paid to these organisations was £1,008,970.

- Written agreements are in place with all these organisations
- A Schedule of Payments, is in place and signed for all organisations
- Monitoring Officers have been identified for all organisations and no organisation has been paid without the proper financial checks being completed.

- 3.9 The Council funded 51 organisations with between £2,000 and £15,000 during 2012/2013. The total amount paid to these organisations was £435,676
- Written agreements are in place with all these organisations
 - Financial checks have been carried out for all organisations, including review of most recent organisational accounts and confirmation of bank details
 - Monitoring Reports for all organisations have been produced and no organisation has been paid without the proper financial checks being completed.
- 3.10 The Council funded 143 organisations with less than £2,000 during 2012/2013. The total amount paid to these organisations was £92,497.
- Written agreements are in place with all these organisations
 - Financial checks have been carried out for all organisations, including review of most recent organisational accounts and confirmation of bank details
- 3.11 Where the Council has entered into a financial arrangement with an external organisation which results in that organisation being treated as a 'subsidiary' in terms of the Group Accounts in the Council's Final Accounts for 2012/2013, then further scrutiny and reporting is required by means of summarised plans and management accounts. For all such organisations these have been reviewed by a relevant officer in the Finance Division and the results included in the Council's Annual Governance Statement for 2012/2013
- 3.12 A Register of Interests for members participating on external boards or committees is maintained by the Chief Executive's Service. A review is currently underway to ensure that Services record conflicts of interest for all officers who sit on management boards, or who are otherwise involved with Following the Public Pound organisations. This information is to be held centrally until the review into the use of the Central Register is completed.
- 3.13 Services have reported that they do provide assistance in kind to organisations in the form of free meeting rooms, insurance provision and concessionary lets. Services do not record or cost this assistance in kind. A request has been made that Artifax, the room booking system, is amended to ensure that it can provide the necessary information about concessionary lets for inclusion in the 2013/2014 annual report. The total value of Discretionary Rates relief awarded to organisations in receipt of funding for financial year 2012/2013 is detailed at Appendix 2.
- 3.14 Services have reported that all awards of monies have been properly authorised through either a relevant committee or the Financial Assistance Panel.

4. RISK ASSESSMENT

- 4.1 A risk assessment framework is included in the Code of Guidance. The framework has differing requirements determined by the level of funding to the organisation. The risk assessment results should be recorded in the Central Register but a copy of these results will be held centrally under the Central Register when the review is completed.
- 4.2 Services have reported that they have not carried out risk assessments for all organisations that have been funded over £50,000. Services have been asked to ensure that these assessments are carried out before the end of 2013 and that they provide this information so that it can be stored centrally until the review into the use of the Central Register is completed.

5. TRAINING

Services continue to provide staff with training that directly contributes to ensuring that the Following the Public Pound Code of Guidance is fully complied with. During the 2013/2014 financial year Housing & Community Care provided training to seven members of the Commissioning and Contracting Team. Education and Children's Services report that one member of staff has been trained and further training is planned for all Monitoring Officers and Administrative staff directly involved with the monitoring of Service Level Agreements. Therefore, within the last two years a total of 45 members of staff have been trained in addition to training provided to eleven external organisations.

6. CONCLUSION AND RECOMMENDATION(S)

Further work is required to ensure that the FPP system is compliant with Audit Scotland recommendations. This work will be undertaken during the financial year 2013/2014.

The Strategic Policy & Resources Committee are asked to;-

1. Note the contents of the report and the ongoing commitment by the Council to working in partnership with voluntary sector service providers.
2. Approve the changes to the Council's Code of Guidance for Funding External Bodies & Following the Public Pound.

Author(s)

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Approved

Name	Designation	Signature
Ian Innes	Head of Legal Services	
Date: 23 October 2013		

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Council Text Phone Number 01738 442573

1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

Strategic Implications	Yes / None
Community Plan / Single Outcome Agreement	None
Corporate Plan	Yes
Resource Implications	
Financial	None
Workforce	None
Asset Management (land, property, IST)	None
Assessments	
Equality Impact Assessment	Yes
Strategic Environmental Assessment	None
Sustainability (community, economic, environmental)	None
Legal and Governance	None
Risk	None
Consultation	
Internal	Yes
External	None
Communication	
Communications Plan	None

1. Strategic Implications

Community Plan / Single Outcome Agreement

1.1 None

Corporate Plan

1.2 This report supports all of the Objectives in the Council's Corporate Plan 2013/2018.

2. Resource Implications

Financial

2.1 None

Workforce

2.2 None

Asset Management (land, property, IT)

2.3 None

3. Assessments

Equality Impact Assessment

3.1 This report was considered under the Corporate Equalities Assessment Framework and assessed in relation to the Race/Disability/Gender Equalities Assessment. Consequently the following points and actions were identified and are in progress: –

- Direct consultation with Voluntary organisations required
- Further Equality monitoring exercise to be carried out.

Strategic Environmental Assessment

3.2 None

Sustainability

3.3 None

Legal and Governance

3.4 None

Risk

3.5 None

4. Consultation

Internal

4.1 The Policy and Governance Group and staff in Service responsible for Following the Public Pound work have been consulted on the content of this report.

External

4.2 None

5. Communication

5.1 None

2. BACKGROUND PAPERS

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

3. APPENDICES

- 1 Funding to Organisations 2012/2013
- 2 Discretionary Rates Relief 2012/2013
- 3 FPP Code 2013

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
EDUCATION & CHILDREN'S SERVICES					
Perth & Kinross Leisure (Live Active Leisure)	ECS	SLA	2,820,813	2,900,364	2,651,360
Horsecross – Perth Concert Hall	ECS	SLA	1,014,480	984,480	956,480
Live Active Leisure IIL Contract	ECS	SLA	Not Funded	752,512	750,512
Horsecross – Perth Theatre	ECS	SLA	385,500	373,500	351,500
NHS Tayside Speech & Language Therapy	ECS	SLA	336,500	336,500	336,500
Pitlochry Festival Theatre	ECS	SLA	195,000	189,150	189,150
NHS Tayside – Provision of Services for Children	ECS	SLA	Not Funded	189,000	189,000
SACRO Youth Justice Services	ECS	SLA	181,000	166,000	166,000
Muirton Community Nursery	ECS	SLA	144,000	140,000	136,500
Action for Children Services - National Children's Home – PACT Project	ECS	SLA	145,000	136,000	125,718
Perth Ice Rink (1988) Ltd	ECS	SLA	70,000	128,000	110,000
Homestart	ECS	SLA	73,000	71,110	69,614
Action for Children - National Children's Home – Parenting Project	ECS	SLA	71,000	64,000	59,532
Enable Scotland	ECS	SLA	57,000	55,000	55,000

☐ - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
Parent to Parent	ECS	SLA	40,000	43,300	40,000
Perth & Kinross Association of Voluntary Services – Young Carers Project	ECS	SLA	22,000	32,000	32,000
Barnardo's Hopscotch	ECS	SLA	31,520	31,520	31,520
Perth & District YMCA	ECS	SLA	Not Funded	20,000	27,000
Who Cares Scotland	ECS	SLA	23,363	23,363	24,000
Alyth Youth Partnership	ECS	SLA	25,050	24,300	23,705
Live Active Operational Costs Blairgowrie & Glenearn	ECS	SLA	Not Funded	64,668	22,500
Ship / Splash	ECS	SLA	23,000	22,363	21,975
Children's Hospice Association Scotland (CHAS)	ECS	SLA	17,730	17,730	17,730
Perth & Kinross Sports Council	ECS	SLA	18,000	17,460	17,033
Perthshire Rugby Football Club	ECS	SLA	15,000	14,550	14,195
Logos Youth Project	ECS	SLA	Not Funded	Not Funded	8,000
Alyth Out of School Club	ECS	SLA	Not Funded	6,650	6,650
Perth & Kinross Duke of Edinburgh Association	ECS	SLA	15,000	14,550	6,000
Blairgowrie Community Project	ECS	SLA	6,000	5,820	5,677
Perthshire Women's Aid	ECS	SLA	5,297	5,297	5,000

■ - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
Perth Toy Library	ECS	SLA	4,000	3,880	3,822
Strathmore Centre for Youth Development	ECS	SLA	4,000	3,880	3,785
Prince's Trust	ECS	SLA	31,500	30,555	Not Funded
Total	ECS				£6,457,458
HOUSING & COMMUNITY CARE					
Crossroads Care Attendant Scheme	HCC	SLA	286,335	326,046	326,046
Churches Action for the Homeless Street – Outreach & Day Centre	HCC	SLA	69,814	249,770	208,781
Churches Action for the Homeless - Hostel	HCC	SLA	219,352	219,352	208,384
Perth Association for Mental Health	HCC	SLA	48,536	220,110	201,506
Independent Advocacy	HCC	SLA	61,800	200,716	200,716
Perth Citizens Advice Bureau -Perth Money Advice Project	HCC	SLA	147,989	165,688	194,688
Action for Children – P4 Project	HCC	SLA	Government Funded	175,000	175,000
Gateway Enterprise (Strathmore)	HCC	SLA	123,551	153,551	173,373
Action for Children (Youthbuild)	HCC	SLA	Not Funded	163,000	163,000

☐ - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
PKAVS – Community Capacity Building	HCC	SLA	Not Funded	Not Funded	163,000
Perth & Kinross Society for the Blind	HCC	SLA	140,078	140,078	140,078
Gowrie Care (Simon House)	HCC	SLA	117,999	136,051	129,248
Princess Royal Trust Carers Centre	HCC	SLA	115,344	115,344	115,344
Alzheimers Scotland	HCC	SLA	Not Funded	11,623	113,072
Scottish Association for Mental Health	HCC	SLA	249,349	249,349	91,650
Kinross Day Centre	HCC	SLA	86,254	86,254	86,254
W.R.V.S. Good Neighbours/Community Transport	HCC	SLA	84,726	84,726	84,726
Health Collaborative	HCC	SLA	75,000	77,000	77,000
Pitlochry Tryst	HCC	SLA	74,615	74,615	74,615
Anchor House Accommodation	HCC	SLA	71,770	71,770	71,770
SACRO Mediation Service	HCC	SLA	126,000	55,000	55,000
Perth & Kinross Association of Voluntary Services (Core Funding)	HCC	SLA	56,378	56,378	53,859
PLUS (Mental Health User Forum)	HCC	SLA	53,045	53,045	50,393
Perthshire Women's Aid	HCC	SLA	Not Funded	Not Funded	50,000
Tayside Association for the Deaf – Deaf Action Tayside	HCC	SLA	48,273	48,723	48,723

■ - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
Cornerstone	HCC	SLA	41,000	41,000	41,000
Saints Academy	HCC	SLA	Not Funded	Not Funded	40,000
PKAVS Time Banking	HCC	SLA	Not Funded	37,500	37,500
Perth & Kinross Carers Centre (Previously the Princess Royal Carers Centre)	HCC	SLA	37,358	37,358	37,358
Check in (Push) (Giraffe)	HCC	SLA	51,500	36,500	36,500
NSF Scotland – Support in Mind Scotland	HCC	SLA	30,000	30,000	33,200
PUSH	HCC	SLA	31,854	31,854	30,261
Scottish Huntington’s Association	HCC	SLA	14,245	28,490	27,066
Princess Royal Trust Centre Blairgowrie	HCC	SLA	26,858	26,858	26,858
Tayside Council on Alcohol	HCC	SLA	13,069	26,138	24,832
Perth & Kinross Association of Voluntary Services (Mead Group)	HCC	SLA	24,000	24,000	24,000
Dovetail	HCC	SLA	23,300	23,300	23,300
MEECOP	HCC	SLA	Not Funded	Not Funded	22,000
Mindspace PAMH Counselling	HCC	SLA	Not previously reported	20,636	20,636
Oasis Day Care	HCC	SLA	12,240	20,250	20,250
Disability Information Services in Perthshire	HCC	SLA	Not Funded	21,570	19,570

 - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
Norwell Clinic	HCC	SLA	18,000	18,000	18,000
Perthshire Women's Aid (Counselling)	HCC	SLA	Not previously reported	15,552	15,552
PKAVS Befriending	HCC	SLA	Not Funded	14,500	14,500
Barnardos Young People's Counselling Project (Hopscotch)	HCC	SLA	Not Funded	13,510	13,510
PKAVS – Local Area Coordination	HCC	SLA	Not Funded	12,000	12,000
Women's Rape and Sexual Abuse Centre (WRASAC – Suicide Prevention Worker)	HCC	SLA	Not previously reported	10,879	10,879
Victim Support (VS) – Suicide Prevention Worker	HCC	SLA	Not Funded	10,602	10,602
Perth & Kinross Access Cars	HCC	SLA	10,022	10,022	10,022
PKAVS Community Engagement	HCC	SLA	Not Funded	10,000	10,000
The Web Youth Worker – Milnathort Choose Life	HCC	SLA	Not previously reported	9,806	9,806
Enable (Friends United Network)	HCC	SLA	Not Funded	Not Funded	9,405
Princess Royal Carers Centre (Pitlochry Tryst)	HCC	SLA	9,068	9,068	9,068
Alternative Therapies	HCC	Grant	Not previously reported	5,020	9,054
PAMIS	HCC	SLA	9,243	8,781	8,781
Perth Six Circle	HCC	SLA	4,620	9,240	8,778
Perth Samaritans – Choose Life	HCC	SLA	Not previously reported	8,250	8,250

☐ - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
			reported		
Blairgowrie & District Freedom Coach	HCC	SLA	8,120	8,120	8,120
Princess Royal Trust Centre Crieff - Carers	HCC	SLA	7,884	7,884	7,884
Tayside Police Board	HCC	Grant	Not Funded	Not Funded	6,500
Kinross Voluntary Group (Rural Outreach)	HCC	Grant	3,205	7,359	6,359
Stanley Development Trust	HCC	SLA	Not Funded	Not Funded	6,067
Tayside Carers Network	HCC	Grant	Not previously reported	3,089	5,000
ASIST/SafeTalk/SuicideTALK	HCC	SLA	Not Funded	4,765	4,765
Penumbra	HCC	SLA	4,375	4,375	4,375
Body Positive	HCC	SLA	15,324	15,324	3,640
Pitlochry Good Neighbours	HCC	Grant	Not Funded	Not Funded	1,936
Happy Highlanders Carers	HCC	Grant	Not previously reported	1,064	1,250
Friday Group (Carers)	HCC	Grant	Not previously reported	961	1,000
Headway	HCC	Grant	Not Funded	Not Funded	950
Dementia Cafe	HCC	Grant	Not previously reported	817	700
CRUSE Bereavement Care	HCC	Grant	637	637	637

☐ - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
Tayside Forensic Voices	HCC	Grant	Not previously reported	453	500
Scottish Spina Bifida Association	HCC	Grant	Not Funded	Not Funded	412
Samaritans (Perth)	HCC	Grant	Not Funded	Not Funded	285
Friends of the Stepping Stone Theatre Company	HCC	Grant	100	100	100
Perth & Kinross Association of Voluntary Services (Walled Garden)	HCC	SLA	Funded under Gateway Enterprise	Funded under Gateway Enterprise	Funded under Gateway Enterprise
Perth Association for Mental Health (Co-Ordinator's Post)	HCC	SLA	33,953	Funded under Perth Association for Mental Health	Funded under Perth Association for Mental Health
Perth Association for Mental Health (Perth City Day Services)	HCC	SLA	33,166	Funded under Perth Association for Mental Health	Funded under Perth Association for Mental Health
Independent Advocacy – Carer's Advocacy	HCC	SLA	32,500	Funded under Independent Advocacy	Funded under Independent Advocacy
Perth Association for Mental Health (Level One monies)	HCC	SLA	30,000	Funded under Perth Association for Mental Health	Funded under Perth Association for Mental Health
Perth & Kinross Association of Voluntary Services (Walled Garden – Level 1 monies)	HCC	SLA	30,000	Funded under Gateway Enterprise	Funded under Gateway Enterprise
Perth Association for Mental Health	HCC	SLA	28,493	Funded under Perth Association for Mental Health	Funded under Perth Association for Mental Health
Perth Association for Mental Health (Core Funding)	HCC	SLA	26,807	Funded under Perth Association for Mental Health	Funded under Perth Association for Mental Health
Perth & Kinross Association of Voluntary Services (Perth City Day Services)	HCC	SLA	27,730	26,343	Funded under Gateway Enterprise

■ - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
Independent Advocacy - Strathmartine	HCC	SLA	27,186	Funded under Independent Advocacy	Funded under Independent Advocacy
Crossroads Care Attended Scheme Dementia Care	HCC	SLA	24,813	Funded under Crossroads Care Attendance Scheme	Funded under Crossroads Care Attendance Scheme
Independent Advocacy – Resource Transfer	HCC	SLA	25,054	Funded under Independent Advocacy	Funded under Independent Advocacy
Sidlaw Consultancy	HCC	SLA	18,000	18,000	Not Funded
Independent Advocacy	HCC	SLA	19,504	Funded under Independent Advocacy	Funded under Independent Advocacy
Independent Advocacy – RT Advocacy Worker	HCC	SLA	18,672	Funded under Independent Advocacy	Funded under Independent Advocacy
Perth Association for Mental Health (Support Worker)	HCC	SLA	16,142	Funded under Perth Association for Mental Health	Funded under Perth Association for Mental Health
Scottish Huntington’s Association – resource Transfer	HCC	SLA	14,245	Funded under Scottish Huntington’s Association	Funded under Scottish Huntington’s Association
Tayside Council on Alcohol – Resource Transfer	HCC	SLA	13,069	Funded under Tayside Council on Alcohol	Funded under Tayside Council on Alcohol
Your Launch Pad	HCC	Grant	Not previously reported	10,000	Not Funded
Independent Advocacy – Volunteer Co-ordinator	HCC	SLA	5,516	Funded under Independent Advocacy	Funded under Independent Advocacy
Perth Six Circle Resource Transfer	HCC	SLA	4,620	Funded under Perth Six Circle	Funded under Perth Six Circle
Perth Association for Mental Health Support Worker	HCC	SLA	3,013	Funded under Perth Association for mental Health	Funded under Perth Association for mental Health
Strathcare	HCC	Grant	650	650	Not Funded

☐ - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
Carers Bereavement	HCC	Grant	Not previously reported	247	Not Funded
TOTAL	HCC				£3,959,244

THE ENVIRONMENT SERVICE					
Perth Citizens Advice Bureau	TES	Grant	142,000	148,881	148,881
Perthshire Women's Aid	TES	Grant	49,000	49,000	49,000
Centre for Inclusive Living Perth & Kinross	TES	Grant	Not Funded	Not Funded	41,000
PKAVS Community Engagement	TES	Grant	Not Funded	Not Funded	30,000
Cruse Bereavement Care Scotland - Tayside Region	TES	Grant	8,800	8,800	17,752
Birnam Arts	TES	Grant	Not Funded	Not Funded	15,000
Alyth 45 th Perthshire Scout Group	TES	Grant	Not Funded	Not Funded	12,000
Take a Pride in Perthshire Association (St Maddoes)	TES	Grant	21,240	24,000	10,000

■ - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
Balbeggie Playing Fields Association	TES	Grant	Not Funded	Not Funded	10,000
Glenfarg Village Hall Committee	TES	Grant	Not Funded	Not Funded	10,000
Pitlochry Festival Theatre	TES	Grant	Not Funded	Not Funded	10,000
TRACKS	TES	Grant	Not Funded	Not Funded	10,000
Millnarth in Bloom	TES	Grant	Not Funded	Not Funded	8,863
Perth Six Circle	TES	Grant	9,340	9,340	8,826
Scottish Chamber Orchestras	TES	Grant	8,250	8,400	8,000
Take a Pride In Errol	TES	Grant	Not Funded	Not Funded	7,684
McLean Hall Fearnan	TES	Grant	Not Funded	Not Funded	7,500
Starters Packs Perth	TES	Grant	Not Funded	Not Funded	7,300
Crieff In Leaf	TES	Grant	Not Funded	Not Funded	6,890
Coupar Angus Pride of Place	TES	Grant	Not Funded	Not Funded	5,141
Brig in Bloom	TES	Grant	268	150	5,047
Tulloch Net	TES	Grant	Not Funded	Not Funded	5000
Birnam Arts	TES	Grant	Not Funded	Not Funded	5,000
Spittalfield & District Community Council	TES	Grant	Not Funded	Not Funded	5,000
Tayside Mountain Rescue	TES	Grant	Not Funded	Not Funded	5,000

■ - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
Duke of Edinburgh Award (Perth & Kinross)	TES	Grant	5,000	4,850	4,700
Loon Braes Partnership	TES	Grant	Not Funded	Not Funded	4,385
Perth & Kinross Business Community Support Group Ltd	TES	Grant	Not Funded	Not Funded	4,200
Innerpeffrey Library (Mortification)	TES	Grant	4,200	4,200	4,000
Scripture Union Scotland	TES	Grant	Not Funded	Not Funded	4,000
Highland Perthshire Communities Partnership	TES	Grant	Not Funded	3,500	3,500
Kinross-shire Partnership Ltd	TES	Grant	4,500	4,500	2,500
Ad-Lib Theatre Arts	TES	Grant	Not Funded	Not Funded	2,500
Amulree Village Hall	TES	Grant	Not Funded	Not Funded	2,200
Laggan Park Management Committee	TES	Grant	Not Funded	Not Funded	2,000
Royal Society for the Protection of Birds	TES	Grant	Not Funded	2,000	2,000
Special Treats Group	TES	Grant	Not Funded	2,000	2,000
J D Fergusson Arts Awards Trust	TES	Grant	1,875	2,000	2,000
Almond Valley Bowling Club	TES	Grant	Not Funded	Not Funded	2,000
Coupar Angus & Bendochy Community Council	TES	Grant	Not Funded	Not Funded	2,000
National Youth Orchestras of Scotland	TES	Grant	Not Funded	Not Funded	2,000
A.O.R.T.A.	TES	Grant	Not Funded	Not Funded	2,000

■ - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
Robert Douglas Memorial Institute	TES	Grant	Not Funded	Not Funded	1,803
Coupar Angus Pride of Place	TES	Grant	Not Funded	Not Funded	1,670
Invergowrie Sheltered Housing Residents Association	TES	Grant	Not Funded	Not Funded	1,650
Trellis – The Scottish Therapeutic Gardening Network	TES	Grant	Not Funded	2,000	1,500
Auchterarder Adult Education Association	TES	Grant	1,500	1455	1,500
Carse Association for Continuing Education	TES	Grant	1,500	1,455	1,500
Pitlochry & District Adult Education Association	TES	Grant	1,500	1,455	1,500
Rannoch & District Adult Education Association	TES	Grant	1,500	1,455	1,500
Scone Village Association	TES	Grant	Not Funded	Not Funded	1,500
Take a Pride in Errol	TES	Grant	Not Funded	Not Funded	1,448
Comrie & District Adult Education Association	TES	Grant	1,500	1,455	1,400
PLUS Perth & Kinross	TES	Grant	1,970	1,680	1,375
Perth & District Badminton Association	TES	Grant	1,250	1,250	1,250
PKAVS Mead Project	TES	Grant	Not Funded	1,206	1,240
McMusic Pitlochry Music Club	TES	Grant	Not Funded	Not Funded	1,200
Spectrum Club Scotland	TES	Grant	Not Funded	Not Funded	1,200
Coupar Angus Adult Education Association	TES	Grant	1,100	1,070	1,100

■ - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
Royal Scottish Pipe Band Association	TES	Grant	Not Funded	Not Funded	1,050
Moncrieffe Bowling Club	TES	Grant	Not Funded	1,000	1,000
Blairgowrie Adult Education Association	TES	Grant	1,000	970	1,000
73 rd West Carse Scout Group	TES	Grant	Not Funded	Not Funded	1,000
Friends of MacRosty Park	TES	Grant	Not Funded	Not Funded	1,000
Auchterarder Local History Club	TES	Grant	1,000	Not Funded	1,000
Strathmore Centre for Youth Development (SCYD)	TES	Grant	Not Funded	Not Funded	1,000
Council for Music in Hospitals	TES	Grant	720	720	900
Heartland Radio Foundation	TES	Grant	Not Funded	Not Funded	850
Scottish Budgerigar Society	TES	Grant	Not Funded	Not Funded	850
Coupar Angus Pride of Place Group	TES	Grant	150	150	840
Scottish Environment LINK	TES	Grant	Not Funded	Not Funded	800
Muthill In Bloom	TES	Grant	Not Funded	Not Funded	762
PKAVS	TES	Grant	500	Not Funded	753
Methven Playing Field Committee	TES	Grant	Not Funded	Not Funded	750
Pitlochry In Bloom	TES	Grant	Not Funded	Not Funded	750
Black Watch Battalion Army Cadet Stanley	TES	Grant	Not Funded	Not Funded	700

 - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
South Perth Community Partnership	TES	Grant	Not Funded	Not Funded	600
Carse In Bloom	TES	Grant	Not Funded	Not Funded	550
Crieff Community Trust Steering Group	TES	Grant	Not Funded	Not Funded	503
Strathearn Music Society	TES	Grant	500	500	500
Crieff Choral Group	TES	Grant	Not Funded	500	500
Feis Spe Ltd	TES	Grant	Not Funded	500	500
Carse of Gowrie Sustainability Group	TES	Grant	Not Funded	Not Funded	500
Ericht Trust	TES	Grant	Not Funded	Not Funded	500
Perth Autism Support	TES	Grant	Not Funded	Not Funded	500
Strathearn Branch of the Pony Club	TES	Grant	Not Funded	Not Funded	500
Highland Pony Society	TES	Grant	Not Funded	Not Funded	500
Brass Central	TES	Grant	Not Funded	Not Funded	500
Kinross Potager Garden	TES	Grant	150	150	450
Blairgowrie Rams Rugby Football Club	TES	Grant	Not Funded	Not Funded	400
Eastern Perthshire Community Partnership	TES	Grant	Not Funded	Not Funded	390
Glenfarg Bowling Club	TES	Grant	Not Funded	Not Funded	388
Breathe Easy Perthshire	TES	Grant	375	Not Funded	375

 - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
Snack Group	TES	Grant	Not Funded	Not Funded	360
Kinross Cycling Club	TES	Grant	Not Funded	Not Funded	350
Moulin Art Class	TES	Grant	Not Funded	300	300
Perth Film Society	TES	Grant	250	250	300
Perth Safer Cities Initiative	TES	Grant	Not Funded	560	260
Perth Safer Cities Initiative	TES	Grant	Not Funded	Not Funded	260
West Carse Public Hall	TES	Grant	Not Funded	500	250
Williamson Hall Management Committee	TES	Grant	250	250	250
Aberuthven Village Hall/Trust	TES	Grant	250	250	250
Amulree Hall	TES	Grant	250	250	250
Ballintuim Village Hall	TES	Grant	Not Funded	250	250
Blackwater Public Hall	TES	Grant	250	250	250
Blair Atholl Village Hall	TES	Grant	250	250	250
Bridge of Cally Hall	TES	Grant	250	250	250
Bridge of Earn Institute	TES	Grant	250	250	250
Burrelton Village Hall	TES	Grant	Not Funded	250	250
Camserney Hall	TES	Grant	250	250	250

 - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
Chapelhill Hall	TES	Grant	250	250	250
Cleish Village Hall	TES	Grant	250	250	250
Clunie Public Hall	TES	Grant	250	250	250
Comrie Community Centre	TES	Grant	250	250	250
Comrie Rural Hall	TES	Grant	250	250	250
Dalguise & District Public Hall	TES	Grant	250	250	250
Duchess Anne Hall	TES	Grant	Not Funded	250	250
Errol Community Centre (Village Hall)	TES	Grant	Not Funded	250	250
Findo Gask Hall	TES	Grant	Not Funded	250	250
Forgandenny Village Hall	TES	Grant	250	250	250
Forteviot Village Hall	TES	Grant	Not Funded	250	250
Fowlis Wester Village Hall	TES	Grant	250	250	250
Georgetown Community Hall	TES	Grant	250	250	250
Gilmerton & Monzie Hall	TES	Grant	250	250	250
Glenfarg Village Hall	TES	Grant	250	250	250
Glenfincastle Hall	TES	Grant	250	250	250
Grandtully & Strathtay Hall	TES	Grant	Not Funded	250	250

 - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
Guildtown Community Association	TES	Grant	250	250	250
Inchture Village Hall	TES	Grant	250	250	250
Kinglands Hall	TES	Grant	250	250	250
Kinloch Memorial Hall	TES	Grant	Not Funded	250	250
Kinloch WRI Hall	TES	Grant	250	250	250
Kirkmichael Village Hall	TES	Grant	250	250	250
Kynachan Village Hall	TES	Grant	250	250	250
Methven Community Centre	TES	Grant	250	250	250
Mid Atholl Village Hall	TES	Grant	250	250	250
Monzievaird & Strowan Hall	TES	Grant	250	250	250
Moncrieffe Church Hall	TES	Grant	Not Funded	250	250
Moubray Hall	TES	Grant	250	250	250
Moulin Hall	TES	Grant	250	250	250
Murthly Village Hall	TES	Grant	250	250	250
Oakbank Community Centre	TES	Grant	250	250	250
Sandison Hall	TES	Grant	250	250	250
Scone New Church Hall	TES	Grant	Not Funded	250	250

■ - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
Spittalfield Hall	TES	Grant	250	250	250
St Maddoes Community Centre	TES	Grant	250	250	250
St Martins Public Hall	TES	Grant	250	250	250
St Paul's Church Hall	TES	Grant	Not Funded	250	250
Stanley & District Public Hall	TES	Grant	250	250	250
Stormontfield Community Centre	TES	Grant	250	250	250
Tabernacle Hall	TES	Grant	250	250	250
Wolfhill Memorial Village Hall	TES	Grant	250	250	250
Airlie Street Hall (Alyth Parish Church)	TES	Grant	Not Funded	Not Funded	250
McLean Hall	TES	Grant	Not Funded	Not Funded	250
Perth Craigie Church Hall	TES	Grant	Not Funded	Not Funded	250
Robert Douglas Memorial Institute	TES	Grant	Not Funded	Not Funded	250
Caputh Village Hall	TES	Grant	250	Not Funded	250
Carnbo Hall	TES	Grant	Not Funded	Not Funded	250
Crook of Devon Institute	TES	Grant	250	Not Funded	250
Meikleour Village Hall & Institute	TES	Grant	Not Funded	Not Funded	250
Millbridge Hall	TES	Grant	Not Funded	Not Funded	250

■ - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
Molteno Hall	TES	Grant	250	Not Funded	250
PKAVS	TES	Grant	500	Not Funded	250
Comrie Development Trust	TES	Grant	1,227	Not Funded	200
Aberuthven Ablaze	TES	Grant	150	150	150
Pitlochry in Bloom	TES	Grant	2,140	150	150
Alyth In Bloom	TES	Grant	150	150	150
Auchterarder Bloom Association	TES	Grant	150	150	150
Blackford Is Brighter	TES	Grant	150	150	150
Blair In Bloom	TES	Grant	Not Funded	150	150
Bonnie Rait	TES	Grant	150	150	150
Carse in Bloom	TES	Grant	Not Funded	150	150
Comrie In Colour	TES	Grant	150	150	150
Coupar Angus Pride of Place	TES	Grant	Not Funded	150	150
Crieff in Leaf	TES	Grant	150	150	150
Dunkeld & Birnam In Bloom	TES	Grant	150	150	150
Keltybridge & Maryburgh Environmental Project	TES	Grant	150	150	150
Kinnesswood In Bloom	TES	Grant	600	150	150

■ - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
Millnathort In Bloom	TES	Grant	150	150	150
Rannoch in Bloom	TES	Grant	Not Funded	150	150
Scotlandwell in Bloom	TES	Grant	150	150	150
Spittalfield In Bloom	TES	Grant	150	150	150
Stanley in Bloom	TES	Grant	750	150	150
Take a Pride in Errol	TES	Grant	Not Funded	150	150
Ardoch Gardening Club	TES	Grant	Not Funded	Not Funded	150
Humpty Dumpings	TES	Grant	Not Funded	Not Funded	150
Scone in Bloom	TES	Grant	Not Funded	Not Funded	150
South Perth Green Spaces Group	TES	Grant	Not Funded	Not Funded	150
Bridge of Earn in Bloom	TES	Grant	Not Funded	Not Funded	150
Muthill In Bloom	TES	Grant	150	Not Funded	150
Perth & Kinross Heritage Trust	TES	SLA	Not Previously Reported	177,600	Not Funded
Perth & Kinross Countryside Trust	TES	SLA	Not Previously Reported	109,000	Not Funded
Perth & Kinross Access Group	TES	Grant	42,500	41,000	Not Funded
Perth & Kinross Council of Voluntary Services (CVS P&K)	TES	Grant	31,900	31,900	Not Funded

☐ - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
Innerpeffrey Library (Mortification)	TES	Grant	4,200	20,000	Not Funded
Aberuthven Village Hall/Trust	TES	Grant	250	15,000	Not Funded
Birnam Institute	TES	Grant	18,000	15,000	Not Funded
Highland Perthshire Communities Partnership	TES	Grant	Not Funded	10,000	Not Funded
Dunning Energy Trust Steering Group	TES	Grant	Not Funded	9,000	Not Funded
Cruse Bereavement Care Scotland – Tayside Region	TES	Grant	8,800	8,800	Not Funded
Darnhall Tennis Club	TES	Grant	Not Funded	7,000	Not Funded
Logos Youth Project	TES	Grant	7,000	6,790	Not Funded
Letham Community Sports Club	TES	Grant	Not Funded	6,500	Not Funded
Pitlochry Girguiding/Friends of Guiding	TES	Grant	Not Funded	5,285	Not Funded
Birnam Institute	TES	Grant	Not Funded	5,000	Not Funded
Stanley in Bloom	TES	Grant	750	5,000	Not Funded
Errol Leisure Ltd	TES	Grant	Not Funded	5,000	Not Funded
Pitcairngreen Village Committee	TES	Grant	Not Funded	5,000	Not Funded
Tabernacle Hall	TES	Grant	250	4,000	Not Funded
Alyth Friends of Guiding	TES	Grant	Not Funded	4,000	Not Funded
Coupar Angus Regeneration Trust	TES	Grant	500	2,000	Not Funded

■ - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
One Voice Volunteer Group	TES	Grant	Not Funded	2,000	Not Funded
Perthshire Chinese Community Association	TES	Grant	Not Funded	2,000	Not Funded
Poppscotland (The Earl Haig Fund Scotland)	TES	Grant	Not Funded	2,000	Not Funded
Pitlochry Youth Initiative	TES	Grant	2,500	1,800	Not Funded
Muthill Community Development Association	TES	Grant	Not Funded	1,800	Not Funded
Perth Samaritans	TES	Grant	Not Funded	1,704	Not Funded
Scottish Opera	TES	Grant	4,000	1,500	Not Funded
B & Ds School of Boxing	TES	Grant	Not Funded	1,500	Not Funded
Humpty Dumpty Playgroup	TES	Grant	Not Funded	1,500	Not Funded
Pitlochry Station Bookshop	TES	Grant	Not Funded	1,000	Not Funded
Stanley Development Trust	TES	Grant	Not Funded	1,000	Not Funded
Dunkeld & Birnam Recreation Club	TES	Grant	Not Funded	1,000	Not Funded
Dunkeld & Birnam Adult Education Association	TES	Grant	1,000	970	Not Funded
Perth Left Bank Community Development Trust	TES	Grant	Not Funded	927	Not Funded
Blairgowrie & Rattray Tenant's Resident Association	TES	Grant	Not Funded	802	Not Funded
Ruthven Parish Festival	TES	Grant	500	800	Not Funded
Perthshire Music Competition Festival Association	TES	Grant	Not Funded	750	Not Funded

 - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
King George V Playing Field Management PCommittee	TES	Grant	Not Funded	750	Not Funded
North Inch Bowling Club	TES	Grant	Not Funded	750	Not Funded
Blairgowrie High School Former Pupils Rugby Club	TES	Grant	Not Funded	675	Not Funded
Rotary Club of Dundee Camperdown	TES	Grant	665	665	Not Funded
Fiddle Tree	TES	Grant	1,250	625	Not Funded
Perth Railway Amateur Boxing Club	TES	Grant	500	500	Not Funded
Perthshire Visual Art Forum	TES	Grant	500	500	Not Funded
Support Help & Integration in Perth	TES	Grant	Not Funded	500	Not Funded
Glenfarg Village Folk Club	TES	Grant	500	500	Not Funded
Invergowrie Gala Committee	TES	Grant	Not Funded	500	Not Funded
Support Help & Integration in Perth	TES	Grant	Not Funded	344	Not Funded
Blairgowrie Mini Tennis Club	TES	Grant	Not Funded	300	Not Funded
Perth & Kinross Chess Festival (Congress)	TES	Grant	Not Funded	300	Not Funded
Bullionfield Recreational Hall (Invergowrie)	TES	Grant	250	250	Not Funded
Killiecrankie Memorial Hall	TES	Grant	250	250	Not Funded
Kinloch Rannoch Village Hall	TES	Grant	250	250	Not Funded
Kinrossie Public Hall	TES	Grant	Not Funded	250	Not Funded

 - Multiple Funding Amounts

APPENDIX 1

Name of Organisation	Service	Type	Amount (£) 2010/11	Amount (£) 2011/12	Amount (£) 2012/2013
Locus Breadalbane Ltd	TES	Grant	Not Funded	250	Not Funded
Madderty Hall	TES	Grant	Not Funded	250	Not Funded
Pitcairngreen Village Hall	TES	Grant	Not Funded	250	Not Funded
Pitlochry Church of Scotland Hall	TES	Grant	Not Funded	250	Not Funded
Portmoak Village Hall	TES	Grant	Not Funded	250	Not Funded
West Carse Public Hall	TES	Grant	250	250	Not Funded
Perthshire Writers Group	TES	Grant	Not Funded	200	Not Funded
Glenfarg & Duncricvie In Bloom	TES	Grant	150	150	Not Funded
Move 2 Improve	TES	Grant	150	150	Not Funded
Perth Burns Club	TES	Grant	100	100	Not Funded
Bendochy Telephone Box Group	TES	Grant	Not Funded	50	Not Funded
TOTAL	TES				£566,296

■ - Multiple Funding Amounts

Discretionary Rates Relief 2012/13

Primary Liabile party name	Amount
10th Perthshire (Perth Academy) Boy Scout Troop	£2,970.00
7th Perthshire Scout Group	£86.40
Abernethy Girl Guides Association	£47.70
Abernethy Scout Association	£927.00
Aberuthven Village Hall Trust	£128.25
Action For Children	£1,332.00
Ad-Lib Theatre Arts Cic	£2,874.67
Airsports Scotland	£756.00
Alyth Friends Of Guiding	£121.50
Alyth Halls Committee	£2,286.00
Ark Housing Association	£292.50
Art Space Limited	£1,809.00
Atholl Baptist Centre Ltd	£2,322.00
Auchterarder Gymnastics Club	£4,415.12
Auchterarder Primrose Football Club	£150.75
Auchtergaven And Moneydie Parish Church	£9,984.40
Autism Initiatives Uk	£328.50
Balbeggie Playing Fields Association	£21.60
Bankfoot Junior Football Club	£72.00
Basics Scotland Ltd	£1,206.00
Bield Housing Association	£164.25
Blair Atholl & Struan Initiative	£243.00
Blair Atholl Village Hall Committee	£2,542.50
Blair Charitable Trust	£618.75
Blairadam Shooting Association	£81.00
Blairgowrie Christian Fellowship	£343.67
Blairgowrie Riding For The Disabled Group	£121.50
Blairgowrie Sports Club (Hockey Club)	£193.50
Blairgowrie Tennis Club	£243.00
Blairgowrie Town Hall Association	£1,974.70
Breadalbane Football Club	£186.75
Bridge Of Earn Victory Park Trustees	£72.90
British Association For Shooting & Conservation	£774.00
British Red Cross Society Tayside Branch	£2,124.00
Burrelton & Woodside Village Hall	£540.00

APPENDIX 2

C & J Lang & Son Limited	£1,023.75
Cair Scotland Limited	£306.00
Caledonia Housing Association (Pha)	£5,413.13
Caputh Hall Committee	£522.00
Carnbo Bowling Club	£57.60
Cath	£1,449.00
Cclasp	£225.00
Chapelhill Hall Community Association	£150.75
Check-In Works	£936.00
Childrens Hospice Association Scotland	£10,561.36
Christian Aid Scotland	£103.50
Church Of Scotland	£1,161.00
Church Of Scotland Gask Parish Church	£468.00
Citizens Advice Bureau	£3,060.00
Claverhouse Training	£378.00
Community Integrated Care	£319.50
Compass Christian Centre	£3,572.40
Comrie Community Centre	£1,935.00
Comrie Fortnight Assoc.	£22.05
Comrie Golf Club Per Club Manager	£1,170.00
Cong Board Of Crieff St Andrews & St Michaels	£1,035.00
Corbenic College Ltd	£6,247.12
Core Assets Scotland Ltd	£8,347.50
Cornerstone Community Care	£945.00
County & City Of Perth Sea Cadet Corps	£900.00
Coupar Angus Junior Football Club	£243.00
Coupar Angus Recreation Assoc.	£540.00
Crossreach	£954.00
Cruse Bereavement Care Scotland Ltd	£1,372.50
Curches Action For The Homeless	£175.50
Disability Information Service In Perthshire	£495.32
Dundee University Boat Club	£117.00
East Haugh Angling Club	£5.85
Enable Scotland [Leading The Way]	£1,701.00
Faskally Christian Trust	£5,312.80
Fearnan Village Hall Trustees	£288.00
Forgandenny Village Hall	£720.00

APPENDIX 2

Fossoway Pre-School Group	£436.50
Fowlis Wester Village Hall Committee	£810.00
Friends Of Guiding	£108.00
Friends Of The Birks Cinema	£271.85
Gannochy Saddle Club	£855.00
Gannochy Trust	£4,381.11
Gateway Community Church	£168.75
Giraffe Trading Cic	£9,642.70
Governors Of Balnacraig School	£4,132.14
Gowrie Care	£400.50
Grandtully & Strathtay Hall & Park Association	£783.00
Grandtully Bowling Club	£67.50
Guildtown Community Association	£1,143.00
Harbour Counselling Services Ltd	£436.50
Highland Youth Project (Scio)	£648.00
Hillcrest Enterprises Limited	£146.25
Hillcrest Housing Assoc Ltd	£2,859.75
Hope Pregnancy Crisis Centre Perth	£211.50
Inch Body Building & Power Lifting Club	£195.75
Independent Advocacy Perth & Kinross	£1,566.00
Kettins Amateur Football Club	£33.30
Khalsa Retail Limited	£1,170.00
Kinnoull Tennis Club	£468.00
Kinross Parish Church	£1,197.00
Kirk Session Of St Matthew'S	£1,251.00
Live Active Leisure	£189,662.28
Loch Earn Sailing Club	£1,044.00
Locus Breadalbane Ltd	£2,945.65
Logos Centre Ltd	£837.00
Madderty Community Association	£3,105.00
Messrs Sweeneys Garage	£405.00
Millbridge Hall Trustees	£2,268.00
Morning Noon & Night Ltd	£1,260.00
Moulin Kirk Trust	£594.00
Muirton Community Nursery Training & Childcare Project	£2,340.00
Muirton Park Community Develepment Trust	£414.00
Muthill Bowling Club	£112.50

APPENDIX 2

Muthill Carpet Bowling Club	£157.50
Muthill Golf Club	£441.00
Muthill Hall Management Committee	£354.16
National Trust For Scotland	£2,920.50
Oakbank Community Association	£1,791.00
P K A V S	£8,582.92
Pain Association Scotland	£522.00
People With A Mission Ministries	£2,132.13
Perth & District YMCA	£2,430.00
Perth & Kinross Association Of Voluntary Services Ltd	£576.00
Perth & Kinross Council	£85,568.91
Perth & Kinross Society For The Blind	£3,682.32
Perth Artisan Golf Club	£324.00
Perth Association For Mental Health	£1,332.00
Perth Autism Support	£1,512.59
Perth Branch Of The Samaritans	£927.00
Perth British Sub Aqua Club	£220.50
Perth Canoe Club	£32.85
Perth Drama Club	£2,655.00
Perth Hyperbaric Services Ltd	£252.00
Perth Lawn Tennis Club Per President	£1,062.00
Perth Sailing Club	£261.00
Perth Six Circle Project	£1,193.40
Perth Water Ski Club	£648.00
Perth Womens Aid	£706.50
Perthshire Womens Aid	£1,748.68
Pitfour Football Club	£55.80
Pitlochry Festival Theatre	£15,343.00
Pkavs Gateway Enterprises (Strathmore)	£1,678.50
Plus Perth & Kinross	£270.00
Portmoak Hall Committee	£684.00
Public Hall Trustees	£729.00
Push (Perth & Kinross) Ltd	£567.00
R N L I	£8,885.20
Ramblers Association	£900.00
Rape And Sexual Abuse Centre	£853.77
Rathbone Training	£846.00

APPENDIX 2

Recycle To Cycle	£999.00
Relationships Scotland	£288.00
Robert Douglas Foundation	£2,610.00
Rossie Priory Cricket Club	£86.40
Rowan Alba Limited	£243.74
Royal Scottish Geographical Society	£3,572.40
Royal Society For The Protection Of Birds	£2,120.16
S.Y.H.Association	£1,116.00
Salvation Army Social Work Trust	£1,863.00
Scone Tennis Club	£141.75
Scone Village Association	£355.50
Scotland's Charity Air Ambulance	£401.30
Scotmid Property & Building Serv Dept	£1,597.50
Scottish Aero Club	£9,691.28
Scottish Agricultural College	£2,745.00
Scottish Canoe Association	£627.75
Scottish Ladies Golf Association	£1,053.00
Scottish Natural Heritage	£24,885.21
Scottish Outdoor Education Centres	£4,648.70
Scottish Parachute Club	£1,332.00
Scottish Wildlife Trust	£850.05
Scripture Union Scotland	£13,501.84
Seamab Learning & Care Services Ltd	£4,021.24
Shopmobility	£90.00
St Maddoes Community Assoc.	£621.00
Stanley Nairne Memorial Trust	£409.50
Starter Packs Perth	£261.00
Strathmore Centre For Youth Dialougue (Scyd)	£274.50
Subud Britain	£1,012.50
Support Training Limited T/A Life Skills Care	£2,745.00
Tayside Cat Shelter	£42.30
Tayside Kidney Patients Association	£40.50
Teen Ranch (Scotland)	£2,862.00
The Balcraig Foundation	£441.00
The Black Watch Museum Trust	£3,444.16
The Comrie Development Trust	£586.62
The Dyslexia Institute Ltd	£198.00

APPENDIX 2

The Girls Brigade	£762.90
The Gloag Foundation	£1,422.00
The Highland Reserve Forces & Cadets Association	£6,776.52
The John Muir Trust	£2,395.41
The Kirk Session Of Orwell & Portmoak	£162.00
The Mungo Foundation	£2,133.00
The Onaway Trust	£229.50
The Richmond Fellowship	£2,344.50
The Salvation Army	£2,610.00
The Scottish Agricultural College	£4,048.72
The Scottish Council The Scout Association	£1,818.00
The Scottish Gliding Union Ltd	£108.00
The Scottish Trust For Underwater Archaeology	£513.00
The Society Of The Sacred Heart	£2,340.00
The Trustees Of The Birnam Institute	£10,900.40
The Woodland Trust	£1,233.00
The Y Centre Limited	£1,944.00
Trs Bridge Of Earn Public Hall	£936.00
Trs Of Kinrossie Public Hall	£774.00
Trs Of Mid Atholl Hall Public Hall	£801.00
Tulloch Net	£186.75
Vestry Of St.Catherines Church Per Treasurer	£1,413.00
Victim Support Scotland	£173.98
Walter Davidson & Sons Ltd	£1,586.25
World Curling Federation	£1,440.00
World Wildlife Fund	£1,877.13
Named representatives (8)	£7363.53
Total	£645,876.49



PERTH & KINROSS COUNCIL

**CODE OF GUIDANCE
FOR
FUNDING EXTERNAL BODIES
&
FOLLOWING THE PUBLIC POUND**

November 2009 (Version 2)

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EXPLANATION OF TERMS

Certain words assume quite specific meanings in this code and these are set out below.

outside organisation

- Includes all arm-length companies, trusts, voluntary organisations and grant aided bodies

straightforward contract

- An agreement for the provision of good or services between the Council and another organisation as a result of a normal commercial process, such as an open tender.

funding

- Includes monies, grants, capital grants, guarantees, loans, common good fund, shares, assets and assistance in kind

assistance in kind

- Includes
 - all staff time associated costs involved in enabling the outside organisation to carry out its core activities which are essential to its continued existence e.g. administrative support, professional services, advice, accommodation, rates remission, use of equipment, training, preparation of material for reporting to Council etc
- but does **not** include
 - staff time and associated costs involved in supporting and developing groups as part of Council's duty to promote and support community action
 - staff time and associated costs in providing advice on setting up the funding and applications to Council
 - staff time and associated costs incurred in the formal monitoring and review of funding arrangements by Council

substantial to Council

- funding arrangements which are substantial to the receiving organisation are those where funding including assistance in kind, is in excess of £50,000 per annum, whether revenue or capital funding, recurring or non-recurring
- this refers to the total funds received from all sources within Council

substantial to the receiving organisation

- funding arrangements which are substantial to the receiving organisation are those where funding, including assistance in kind, represents at least 30% of the outside organisation's annual funding and is critical to its survival. This applies to revenue, capital, recurring and non-recurring funding
- this refers to the total funds received from all sources within Council

representation

- means acting as a full member of a board or management committee of an outside organisation in a decision-making capacity with full speaking and voting rights

participation

- includes acting as a representative, adviser or observer at meetings of outside organisations

1. SCOPE & SUMMARY

- 1.1 'Following the Public Pound' means ensuring that there is proper accountability for public funds used in delivering services, irrespective of the means of service delivery.
- 1.2 It is the responsibility of each Executive Director to ensure that there is clear public accountability for public funds which are provided from their Service budgets to outside organisations.
- 1.3 The concept of 'Following the Public Pound' applies when the Council decides to fund external organisations which deliver services that might otherwise be delivered by the Council itself. In these arrangements, the Council agrees to provide funds and other resources to companies and organisations for the delivery of specified services.
- 1.4 This does not apply when the Council's financial relationships with external organisations are on a straightforward contractual basis such as those resulting from open tender. It does apply to all other arrangements, ranging from one-off grants to voluntary organisations to large-scale regular contributions to the operating costs of organisations created by the Council to provide services previously provided by them directly.
- 1.5 The Code covers all external bodies who receive a grant or financial support from the Council. As stated above, "grant" or "financial support" does not include payments made under a straightforward contract for goods and services.
- 1.6 The level of financial checks required will be determined by the level of funding given to each organisation. This will minimise the risk to the Council and also ensure that the requirements on small organisations are not too onerous.
- 1.7 The Risk assessment procedures will be based on the funding band and will take into consideration the organisation's performance arrangements.
- 1.8 The Council will provide assistance in kind to outside organisations in line with criteria aimed at securing consistency and equity across Council services. The true cost of assistance in kind, net of contributions by the outside organisations, will be taken into account in the allocation of funding. In determining the true cost of assistance in kind, note will be taken of the Council's corporate policy of charging for Council services on a full cost-recovery basis subject to policy exemptions and in line with statutory requirements and good practice guidance (re property).
- 1.9 Potential conflicts of interest that arise when elected members or officers sit on the boards or committees of outside organisations funded by the Council will be removed through the use of funding agreements. These written agreements will define roles, responsibilities and liabilities and will be used to define clear and unambiguous relationships.
- 1.10 The Council will only seek representation on the board or committee of an outside organisation where

- the organisation clearly contributes to the achievement of the Council's strategic aims,
- the organisation is considered to be a strategic partner and
- it is important for the Council's commitment to be visible or no funding agreement is in place.

Where this situation exists and funds are also transferred to the outside organisation, the Council will contribute management skills to the board.

1.11 To determine the checks required, the following funding bands will be used:

- Annual Funding in excess of £50,000
- Annual Funding between £15,001 and £50,000
- Annual Funding between £2,001 and £15,000
- Annual Funding £2,000 and below

1.12 For all organisations who receive such funding, the Council will identify: -

- The budget holder within the Council Service
- The responsible Accountant(s) and Monitoring Officer
- The budgeted contribution

1.13 The Council will maintain an up-to-date central register of all organisations that receive funding and produce an annual report to the relevant committee.

1.14 The Council will maintain an up-to-date register of interests and indemnity arrangements for those participating on external boards

2. Where Annual Funding is Greater than £50,000 per annum

2.1 Information Required from the Funded Organisation

2.1.1 The following list is the minimum information requirements of the Council and the timescales in which these are required:

- Detailed one year business plan and summary three year business plan provided at least 1 month before the commencement of the Council's financial year.
- Detailed monthly cash flow forecasts for one year as above.
- Six monthly management accounts to be submitted no later than 6 weeks after the period end to which they relate.
- The organisation must provide a Balance sheet or a set of Annual accounts for the preceding financial year audited or verified by an appropriately qualified person independent of the Committee, including capital held on trust, or otherwise. In the case of an organisation recognised as a charity, the organisation will have to follow the guidance from the Office of the Scottish Charity Regulator to check if an audit or an independent examination is required. Accounts are to be submitted as soon as the examination is completed. If accounts are not lodged by 12 months after the year-end, then the Council is advised of the reason for the delay.
- Use of a Quality Assurance System, for example PQasso.

2.1.2 In addition to the minimum requirements as set out above, other appropriate information will be sought as good practice, e.g.:

- Regular performance against pre-defined targets, i.e. visitor numbers, etc.
- Copies of (non-confidential) Minutes of the Board of Directors or trustees meeting.

2.2 Financial Checks to be completed by the Council

2.2.1 The following list details the financial checks that must be carried out by Council staff and the timescales for completing these checks.

2.2.2 Checks required every two years:

- Ensure that the organisation has adequate policies and procedures in place to govern the way their finances are handled
- Ensure that sound accounting practices have been adopted which comply with all relevant Accounting Standards and that adequate accounting and External Audit arrangements are in place

2.2.3 Annual checks:

- Check that the projections in the business plan are realistic and achievable. This should be completed by checking with past performance and extrapolation of current trends.
- Check that sufficient cash exists to ensure the monthly cash flow projections can be financed.
- Check that adequate provision has been made for depreciating fixed assets.
- Ensuring that the organisation has adequate insurance cover to meet all known risks.
- Check that any other material sources of external funding are secure. This should be completed by writing to all other external funding organisations.

2.2.4 When the above annual checks have been completed, an annual risk analysis should be carried out of the organisation's business plan. Where the funded organisation does not meet the risk analysis criteria, future discussions will take place with the organisation to review its business plan and cash flow projections. The purpose of the risk analysis is to assess how changes in income and expenditure will impact upon the organisations future viability.

2.3 Ongoing Checks

2.3.1 The following should be completed on an ongoing basis:-

- Check the six monthly Management Accounts to ensure that there is sufficient cash to meet the organisations outgoings for the forthcoming year. Should there be insufficient funds to meet the organisations projected cash flow, or where a request for additional funding is submitted, the relevant Accountant should be informed.

2.4 Approval, Monitoring & Reporting Process

2.4.1 Approval will be given by the Strategic Policy & Resources Committee (if funding from Financial Assistance) or other appropriate Council Service Committee.

2.4.2 The monitoring body will be the approving Committee with a half yearly report from the Monitoring Officer.

2.4.3 Annual report to the approving Committee.

2.4.4 Service level agreement covering a period of 3 years or more where appropriate

3. Where Annual Funding is between £15,001 and £50,000 per annum

3.1 Information Required from the Funded Organisation

3.1.1 The following are the minimum information requirements of the Council and the timescales in which these are required.

- The organisation must provide a Balance Sheet or a set of Annual accounts for the preceding financial year audited or verified by an appropriately qualified person independent of the Committee, including capital held on trust, or otherwise. In the case of an organisation recognised as a charity, the organisation will have to follow the guidance from the Office of the Scottish Charity Regulator to check if an audit or an independent examination is required. Accounts are to be submitted as soon as the examination is completed. If accounts are not lodged by 12 months after the year-end, then the Council is advised of the reason for the delay.
- Organisation Strategy
- Organisation risk self-assessment
- Future plans/end of project
- Management and control procedures
- Use of a Quality Assurance System for example, PQasso

3.1.2 In addition to the minimum requirements as set out above, other appropriate information will be sought as good practice, e.g.

- Regular performance against pre-defined targets, i.e. visitor numbers

3.2 Financial Checks to be completed by the Council

3.2.1 The following details the financial checks that must be carried out by Council staff and the timescales for completing these checks.

3.3 Annual Checks:

- Check that adequate provision has been made for depreciating fixed assets.
- Check that sufficient cash exists to ensure the viability of the organisation throughout the course of the financial year.

3.4 Approval, Monitoring & Reporting Process

3.4.1 Approval by appropriate Council Service Committee, Sub-Committee or through Service-based budget approval process.

3.4.2 The monitoring body will be the relevant Council Service with a half yearly self-monitoring report from the recipient organisation covering service and financial performance and any significant changes.

3.4.3 Annual report to appropriate Council Committee or Sub-Committee.

3.4.4 Service level agreement covering a period of 3 years or more where appropriate

4. **Where Annual Funding is between £2,001 and £15,000 per annum**

4.1 Information Required from the Funded Organisation

4.1.1 The following are the minimum information requirements of the Council and the timescales in which these are required.

- The organisation must provide a Balance sheet or a set of Annual accounts for the preceding financial year audited or verified by an appropriately qualified person independent of the Committee, including capital held on trust, or otherwise. In the case of an organisation recognised as a charity, the organisation will have to follow the guidance from the Office of the Scottish Charity Regulator to check if an audit or an independent examination is required. Accounts should be submitted as soon as the examination is completed. If accounts are not lodged by 12 months after the year-end, then the Council is advised of the reason for the delay.
- Annual sample of payments checked.
- Organisation risk self-assessment
- Future plans/end of project
- Management and control procedures

4.2 Approval, Monitoring & Reporting Process

4.2.1 Approval by Council Service Committee, Sub-Committee or through Service-based budget approval process.

4.2.2 The monitoring body will be the relevant Council Service with a six-monthly self-monitoring report from the recipient organisation covering service and financial performance and any significant changes.

4.2.3 Annual reporting to Council Head of Service.

4.2.4 Some form of written funding agreement

5. Where Annual Funding is £2000 and below

5.1 Information Required from the Funded Organisation

5.1.1 The following determines the minimum information requirements of the Council and the timescales in which these are required.

- The organisation must provide a Balance sheet or a set of Annual accounts for the preceding financial year audited or verified by an appropriately qualified person independent of the Committee, including capital held on trust, or otherwise. In the case of an organisation recognised as a charity, the organisation will have to follow the guidance from the Office of the Scottish Charity Regulator to check if an audit or an independent examination is required. Accounts should be submitted as soon as the examination is completed. If accounts are not lodged by 12 months after the year-end, then the Council is advised of the reason for the delay.
- An annual sample of payments should be checked
- Organisation risk assessment
- Record of money spent
- Future plans/end of project
- Management and control procedures

5.2 Approval, Monitoring & Reporting Process

5.2.1 Approval through budget process and appraisal by Council Service Officers.

5.2.2 The monitoring body will be the relevant Council Service with a six-monthly self monitoring report from the recipient organisation covering service and financial performance and any significant changes.

5.2.3 Annual reporting to Council Head of Service.

5.2.4 Some form of written funding agreement

6 **Payments**

6.1 A schedule of payments will be agreed with the receiving organisation prior to the commencement of the financial year. The payments should be tailored to meet the cash flow projections as detailed in the business plan. Payments in excess of £10,000 per annum should be least 2 instalments per financial year and preferably made monthly to minimise the Council's exposure in the event of the organisation encountering financial difficulties.

6.2 No payments will be made to the organisation until all financial checks have been completed to the satisfaction of Council staff, and all the required information has been submitted by the organisation.

7 **Funding Agreement**

7.1 All organisations covered within the scope of this procedure must have a **Funding Agreement**.

The Funding Agreement can take several forms – Service Level Agreements or, for Grants, the application form and conditions of approval. The length and detail of a Funding Agreement will vary depending upon the nature and size of the funding given. The Funding Agreement should be in place within three months of the date of the decision to provide funding.

7.2 This agreement must include non-financial targets and information, but as a minimum the following must be included:

- Contribution to the Council's strategic aims and objectives
- The purpose of the funding and the expectation of use
- Councils strategy or policy that the funding is linked to
- Service outcomes and targets
- Risk in relation to the Council's strategic aims
- The Council's financial contribution
- Management and Control arrangements
- Accounting, reporting and audit requirements
- Financial requirements
- Operational requirements
- Monitoring and reporting requirements
- Disputes and Complaints procedures
- Evaluation and review procedures
- Ability of the Council to deduct any debts due to the Council prior to making any further grants.
- Access by Council staff, including **an explicit right of access for** Internal and External Audit staff, to the records of the organisation.
- Council representation of Elected Members and Officers
- Procedures for cancelling the Funding Agreement (Exit Strategies)

8. 'Group Accounts' Concept

8.1 Where the Council has entered into a financial arrangement with an external organisation which results in that organisation being treated as a 'subsidiary' in terms of the Group Accounts concept under the Accounting Code of Practice then the following will apply:

- Summarised business plans and management accounts will be reviewed by a relevant officer and the results included in the Annual Governance Statement.

9. Representation & Participation in Outside Organisations

9.1 Where the Council participates as a decision-maker, adviser or observer of the external body, the Council will enter into a written agreement with the external body which will include a

- Relationship Statement
- Job Description
- Induction
- Reporting Requirements
- Speaking and voting Rights

- Observer Status
- Liability & Responsibility Statement
- Evidence of the legal form(s) of the external body
- Evidence of indemnity against liability risks
- Declaration of interests (elected members & officers)
- Remuneration, honoraria and gifts (elected members & officers)
- Review