



Securing the future... • *Improving services*  
• *Enhancing quality of life* • *Making the best use of public resources*

The Atrium  
137 Glover Street  
PERTH  
PH2 0LQ

9 September 2015

A meeting of the **Audit Committee** will be held in the **Hay Room, First Floor, Dewar's Centre, Glover Street, Perth** on **Wednesday 16 September 2015** at **2.00pm**.

If you have any queries please contact Charlotte Irons / Joy Somerville on (01738) 475128.

**BERNADETTE MALONE**  
Chief Executive

***Those attending the meeting are requested to ensure that all mobile phones and other communication devices are switched off.***

### **Members**

Councillor B Vaughan (Convener)  
Councillor A Stewart  
Councillor H Anderson  
Councillor D Cuthbert  
Councillor J Giacomazzi  
Councillor W Wilson  
Councillor A Younger



## **PERTH AND KINROSS COUNCIL**

### **AUDIT COMMITTEE – 16 SEPTEMBER 2015**

#### **AGENDA**

***MEMBERS ARE REMINDED OF THEIR OBLIGATION TO DECLARE ANY FINANCIAL OR NON-FINANCIAL INTEREST WHICH THEY MAY HAVE IN ANY ITEM ON THIS AGENDA IN ACCORDANCE WITH THE COUNCILLORS' CODE OF CONDUCT***

1. Welcome and Apologies/Substitutes
2. Declarations of Interest
3. Minute of Meeting of the Audit Committee of 24 June 2015 (copy herewith)  
***(Pages 1-10)***
4. External Audit Report
  - (i) Main Financial Systems (copy herewith 15/373) ***(Pages 11-14)***
  - (ii) (a) Roads Maintenance Partnership Investigation (copy herewith 15/374) ***(Pages 15-26)***  
(b) Improvement Plan by Executive Director (Environment) (copy herewith 15/394) ***(Pages 27-30)***
5. Draft Audited Annual Accounts 2014/15 – Report by Head of Finance (copy herewith 15/375) ***(Pages 31-198)***
6. Internal Audit Follow-Up – Report by Chief Internal Auditor (copy herewith 15/376) ***(Pages 199-214)***
7. Internal Audit Update – Report by the Chief Internal Auditor (copy herewith 15/377) ***(Pages 215-226)***
  - (i) Chief Executive's Service
    - (a) 15-01 – Following the Public Pound (copy herewith 15/378) ***(Pages 227-230)***
    - (b) 15-03 – Complaints (copy herewith 15/379) ***(Pages 231-246)***
    - (c) 15-08 – Reserves Strategy (copy herewith 15/380) ***(Pages 247-252)***

(ii) Environment Service

- (a) 15-05 – Corporate Health and Safety (copy herewith 15/381)  
**(Pages 253-256)**
- (b) 15-42 – Blue Badge Misuse Procedures (copy herewith 15/382)  
**(Pages 257-264)**

(iii) Housing and Community Care

- (a) 15-20 – Housing Investment Programme (copy herewith 15/383)  
**(Pages 265-276)**
- (b) 15-41 Assessment & Charging: Community Meals (copy herewith 15/384) **(Pages 277-290)**

(iv) Education and Children's Services

- (a) 15-09 – New School Governance (copy herewith 15/385)  
**(Pages 291-296)**

If you or someone you know would like a copy of this document in another language or format, (on occasion only, a summary of the document will be provided in translation), this can be arranged by contacting [committee@pkc.gov.uk](mailto:committee@pkc.gov.uk)



Council Text Phone Number 01738 442573